

Seaside School District 10

Code: **BDDH**
Adopted: 7/26/07

Public Participation in Board Meetings

All meetings of the Board, with the exception of executive sessions, will be open to the public. The Board invites citizens of the District to attend Board meetings so that they may become acquainted with the program and operation of the schools. Members of the public are also encouraged to share their ideas and opinions with the Board when appropriate.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids¹ and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

Audience

During an open session of a Board meeting, members of the public are specifically invited to present concerns during the designated portion of the agenda. At the discretion of the chair, further public participation may be allowed.

Request for an Item on the Agenda

A member of the public may request the superintendent place an item of concern on the agenda of a regular Board meeting. This request should be made in writing and presented to the superintendent for consideration at least 10 working days prior to the scheduled meeting.

Procedures for Public Participation in Meetings

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, to conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public participation at Board meetings:

¹Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.

1. Anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item, may do so by providing the Board with a completed registration card prior to the Board meeting. This procedure will help the chair provide adequate time for each agenda item;
2. Any individual desiring to speak will give his or her name, address and the group, if any, that is represented;
3. The presentation should be brief and concise. Normally, a speaker will be limited to three minutes;
4. All agenda items will originate through the superintendent's office. If individuals or groups wish the Board to place a particular issue on a future agenda, they must contact the superintendent in writing or by telephone 10 days prior to the scheduled meeting;
5. Speakers may offer objective criticisms of District operations and programs that are of a concern to them; but in general session, the Board will not hear complaints about District personnel nor against any person connected with the school system;
6. The Board vests in its chair or other presiding officer authority to terminate the remarks of any individual when those remarks do not adhere to the rules established above;
7. Questions asked by the public will, when possible, be answered immediately by the chair or referred to other Board members or staff members present for reply. Questions requiring investigation may, at the discretion of the Board, be referred to the superintendent for response at a later time.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000) 28 CFR Part 35 (2000).