

Seaside School District 10

Code: **GBEA**
Adopted: 7/26/07

Workers' Compensation Insurance

All employees are covered by the District Workers' Compensation Insurance. Any injury to an employee while on duty no matter how trivial must be reported at once to the immediate supervisor who will submit within twenty-four hours a written report to the personnel office. The employee will be advised to notify the physician or hospital that the injury or illness is covered by Workers' Compensation Law.

The accident or illness must qualify as an industrial accident or illness under state law and District regulations.

Any employee who is injured while on duty may receive compensation and expenses as prescribed by state law and regulations.

If an employee is absent due to an accident or illness which is covered by a private form of insurance; i.e. an accident claim or some other form of compensation which would negate the need for use of the employee's sick leave, a request for an unpaid leave of absence should be made. In the instance where the employee utilizes sick leave and later wishes to "buy it back" with the proceeds of an insurance settlement, the Board will consider the request for reinstatement of such leave, at no cost to the District.

Any compensation earned while on paid sick leave from the District will not exceed the total salary of the employee if he/she were at work.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)

[ORS 656.033](#)

[ORS 657.170](#)

[OAR 437-001-0760](#)