

SEASIDE SCHOOL DISTRICT 10  
School Construction Citizen Oversight Committee  
Tuesday, October 10, 2017 – 3:00 pm  
District Administration Office  
1801 South Franklin Street, Seaside, Oregon

**PRESENT:**

Committee Members: Chair Egrane Brown, Nathan Crater, Lori Lum, Parker McCarthy, Margene Ridout, Mark Truax, Mark Winstanley

Administration: Superintendent Sheila Roley, Business Manager Justine Hill

Others: Mitali Kulkarni, Jim Henry

**CALL TO ORDER**

Chair Egrane Brown called the October 10, 2017 meeting of the School Construction Citizen Oversight Committee to order.

**ESTABLISH QUORUM**

A quorum of the Committee was present.

**DELEGATIONS/GUESTS**

None present

**APPROVAL OF MINUTES**

A motion to approve the minutes of the September 12, 2017 meeting of the School Construction Citizen Oversight Committee as presented was made by Mark Truax and seconded by Nathan Crater. The motion carried unanimously.

**REPORTS**

Monthly Project Report

Ms. Kulkarni explained that Dowa and IBI Group are still working on the budget and scope and KPFF Engineering is conducting an analysis on the cut and fill and the lab testing will take four to six weeks to complete. She further explained that the Oregon Department of Education Seismic Grant is offering school districts the option to apply in January 2018 or January 2019. In order to qualify for the grant, the District is required to submit a seismic assessment of the Seaside Heights Elementary School site, which will not be completed in time to apply for the grant in January 2018. In addition, the State Department is offering \$25,000.00 in technical assistance funds to help pay for the analysis which will not be available until January 2018. School districts can apply only once, so the District has decided to wait for the January 2019 submission.

Financial Report

Business Manager Justine Hill reported that District spending on the Project has been less than anticipated at this point because the project is on hold while the design, budget and scope are being prepared and the contract with Hoffman Construction is being solidified.

### County Land Use Hearing

Superintendent Sheila Roley explained that Clatsop Planning and County Commission hearing to consider the District's UGB application will be held on October 25, 2017 at 6:00 p.m. at the Judge Guy Boyington Building, 800 Exchange Street, Astoria, Oregon.

### Accessing Documents from BOX

Project Manager Mitali Kulkarni explained the District will be using a cloud-based system called "BOX" in order to send large documents by email to the Committee. A link and directions have been sent to each member to set up their account. Dowa Project Manager Noelle Idehara will be the administrator of the site.

### Discussions and Recommendations

There was discussion regarding the water retention and treatment plan for the new school.

### School Board Reports

Superintendent Sheila Roley explained Chair Egrane Brown will be giving a committee report at the school board meeting on October 17, 2017 at 6:00 p.m.

### Meeting Frequency

New School Citizen Oversight Committee meetings will be held on the second Tuesday of the month in November, January, March and May at 3:00 p.m.

There being no further business, the meeting was adjourned.

Sally Francis  
Executive Assistant