

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors
Tuesday, August 15, 2017 — 6:00 pm
District Administration Office
1801 South Franklin Street, Seaside, Oregon

PRESENT:

Board Members: Chair Steve Phillips, Lori Lum, Patrick Nofield, Brian Taylor, Hugh Stelson, Michelle Wunderlich

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals Jeff Roberts, Robert Rusk, John McAndrews, Juliann Wozniak, Assistant Principal Natalie Osburn, Special Services Director Jeremy Catt, Curriculum Director Sande Brown

Guests: Cary Bubenik, Jim Henry, Noelle Idehara, Mitali Kulkarni, Amy Moore

CALL TO ORDER

Chair Steve Phillips called the August 15, 2017 meeting of the Board of Directors of Seaside School District 10 to order.

ESTABLISH QUORUM

A quorum of the Board was present.

DELEGATIONS/GUESTS

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

APPROVAL OF MINUTES – Exhibit A

8-1 A motion to approve the minutes of the June 20, 2017 meeting of the Board of Directors as presented was made by Brian Taylor and seconded by Hugh Stelson. The motion carried unanimously.

CORRESPONDENCE – None

CHECK LISTING AND APPROVAL – Exhibit B

8-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Brian Taylor and seconded by Patrick Nofield. The motion carried unanimously.

ACTION ITEMS

Elect 2017-2018 Board Officers

- 8-3 A motion nominating Steve Phillips as Chair of the Board was made by Patrick Nofield and seconded by Hugh Stelson. It was asked if there were any other nominations for Board Chair.
- 8-4 A motion to close the nominations and cast unanimous vote for Steve Phillips as Chair of the Board was made by Patrick Nofield and seconded by Hugh Stelson. The motion carried unanimously.

Chair Steve Phillips called for nominations for Board Vice-chair.

- 8-5 A motion nominating Mark Truax as Vice-chair of the Board was made by Lori Lum and seconded by Brian Taylor. Chair Steve Phillips asked if there were any other nominations for Board Vice-chair.
- 8-6 A motion to close the nominations and cast unanimous vote for Mark Truax as Vice-chair of the Board was made by Lori Lum and seconded by Brian Taylor. The motion carried unanimously.

Personnel — *Board Member Patrick Nofield*

Employment: Seaside High School Coaches – Exhibit C

Drama – Susan Baertlein .5 FTE
 Drama – LeeAnn Schmelzenbach .5 FTE
 Activity Coordinator – Jim Poetsch .5 FTE
 Activity Coordinator – Anne Lynes .5 FTE
 Future Business Leaders of America – Mike Verhulst
 Robotics – Doug Mitchell
 Music (Vocal) – Kimber Parker
 Music (Instrumental) – Terry Dahlgren
 Rally/Cheer – Kimm Mount
 Yearbook (Seabreeze) – Amy Rider

- 8-7 A motion was made by Patrick Nofield and seconded by Brian Taylor for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Jason Boyd to hire the above listed coaches for the 2017-2018 school year. The motion carried unanimously.

Employment: Broadway Middle School STEM Lego Robotics Coach – Pete Cochran – Exhibit D

- 8-8 A motion was made by Patrick Nofield and seconded by Brian Taylor for approval of the recommendation submitted by Broadway Middle School Principal Robert Rusk to hire Pete Cochran as Broadway Middle School STEM Lego Robotics Coach for the 2017-2018 school year. The motion carried unanimously.

Employment: Broadway Middle School Team Leaders – Exhibit E

Karma Herd
 Annie Forman
 Becky Seybold

- 8-9 A motion was made by Patrick Nofield and seconded by Brian Taylor for approval of the recommendation submitted by Broadway Middle School Principal Robert Rusk to hire the above listed Team Leaders (Exhibit E) for the 2017-2018 school year. The motion carried unanimously.

Gift Approval – Seaside High School — Exhibit F

- 8-10 A motion to accept the gift of \$10,018.14 donated to the Seaside High School Athletic Department by Seaside High School Booster Club was made by Brian Taylor and seconded by Lynn Ulbricht. The motion carried unanimously.

Resolution #1 2017-2018/Making Appropriations - Amended – Exhibit G

Business Manager Justine Hill explained Resolution #1 2017-2018 is an amendment to Resolution #12 2017-2018 – Making Appropriations approved at the June 20, 2017 Board Meeting. She further explained the Local Budgeting Manual and the Program Budgeting and Accounting Manual for School Districts both state that Debt Service and Transfers must be appropriated separately so with approval of Resolution #1 the Debt Service and Transfers are separated and reported accurately in the Special Revenue Fund.

- 8-11 A motion was made by Patrick Nofield and seconded by Brian Taylor for acceptance and approval of Resolution #1/2017-2018 Making Appropriations - Amended, as presented. The motion carried unanimously.

Building and Grounds Committee Report — Board Member Patrick Nofield

Superintendent Sheila Roley explained that the Building and Grounds Committee met to discuss a proposal from Mike Martin to clear up a property boundary line issue. Mr. Martin owns a property that borders the District's high school property and a small corner of his property is encroaching on District property. He would like to square up the property by trading a portion of his property to the District in exchange for the portion of District property. She further explained the District's attorney recommends clearing up the encroachment issue by adjusting the boundaries with Mr. Martin who will be responsible for paying for the surveyor, city fees, deed preparation and recording fees. The Building and Grounds Committee Chair Patrick Nofield explained the committee is recommending the Board move forward with clearing up the encroachment issue.

- 8-12 A motion recommending the Board settle the encroachment issue between the Seaside High School property and the Martin property, with all fees paid by Mr. Martin, was made by Patrick Nofield and seconded by Brian Taylor. The motion carried unanimously.

REPORTS, DISCUSSION, AND INFORMATION

Administrative Reports

In-service Week — Curriculum Director Sande Brown reviewed the in-service week schedule. The all-staff breakfast, which will be prepared and served by the board members and administrators, is on Monday, August 28 at 8:00 am at Seaside High School. During the breakfast there will be introductions of new staff by the building principals followed by a brief overview of several topics. The new staff luncheon is on Wednesday, August 30 at 12:00 pm at the District Office followed by an orientation at 1:00 pm. During the week, staff will be involved in first aid classes, staff meetings, new science curriculum training, kindergarten assessment training, as well as, various other staff trainings.

New School Construction Project — Project Manager Mitali Kulkarni gave a Board update on the progress of the school construction project and introduced Hoffman Operations Manager Cary Bubenik, Hoffman Construction Manager Noelle Idehara, and Day CPM Project Manager Jim Henry. She reported that July milestones included starting the design process, completing the schematic design, and finalizing the timber haul-off logistics. August milestones include a schematic design estimate, presenting the UGB plan to the Seaside Planning Commission at a public hearing, completion of the logging project, planning community and business outreach, and continuing to track the release of the Oregon Seismic Grant. Ms. Kulkarni further reported that the geotechnical consultants surveyed the new school property and their readings did not show significant movement.

Superintendent Report — Sheila Roley reported the Leadership Team met last week to work on setting goals for the year which they will present to the Board at the November Board meeting. She reminded the Board that the Oregon School Board Association will hold its annual conference in Portland on November 9-12.

Administrator Reports — Principals Jeff Roberts, John McAndrews, Robert Rusk, Juliann Wozniak, Special Services Director Jeremy Catt, and Curriculum Director Sande Brown provided the Board with reports on various activities and subjects (e.g., new high school sign, registration, fall sports practices, Multiphasic Clinic, Open House, bike safety program, kindercamp, etc.).

Charter School Report – Cannon Beach Academy Director Amy Moore reported they now have official occupancy of the charter school building and volunteers have been painting and landscaping to get the building ready for registration which starts on August 21 and an Open House scheduled for August 31.

OTHER

Chair Steve Phillips announced a five-minute recess before the Board’s Executive Session as per ORS 192.660 (2)(d) Negotiations

The regular Board meeting was reconvened.

8-13 A motion was made by Brian Taylor and seconded by Hugh Stelson for approval of the 2017-2020 Business Manager and Superintendent Contracts, as proposed. The motion carried unanimously.

There being no further business, the regular Board meeting was adjourned.

Sally Francis
Executive Assistant