

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors
Tuesday, February 20, 2018 — 6:00 pm
Seaside Heights Elementary School
2000 Spruce Drive, Seaside, Oregon

PRESENT:

Board Members: Chair Steve Phillips, Lori Lum, Patrick Nofield, Hugh Stelson (via Skype), Brian Taylor, Mark Truax, Michelle Wunderlich

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals John McAndrews, Jeff Roberts, Robert Rusk, Juli Wozniak, Assistant Principals Steve Sherren, Special Services Director Jeremy Catt

Others: Jim Henry, Jennifer Glasson, Sherrill Kelso-McDowell, John Meyer, Rachel Whisler, Suzy Wintjen

CALL TO ORDER

Chair Steve Phillips called the February 20, 2018 meeting of the Board of Directors of Seaside School District 10 to order.

ESTABLISH QUORUM

A quorum of the Board was present.

DELEGATIONS/GUESTS

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

APPROVAL OF MINUTES – Exhibit A

A correction was made to the January 16, 2018 Board Meeting Minutes to amend the name of the new teacher at the Cannon Beach Academy to Ryan Hull.

2-1 A motion to approve the minutes of the January 16, 2018 meeting of the Board of Directors as presented was made by Mark Truax and seconded by Brian Taylor. The motion carried unanimously.

CORRESPONDENCE – None

CHECK LISTING AND APPROVAL – Exhibit B

2-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Mark Truax and seconded by Patrick Nofield. The motion carried unanimously.

ACTION ITEMS

Personnel – Board Member Mark Truax

Employment: Seaside High School Coaches — Exhibit C

Head Track Coach – Jeff Kilday
Assistant Track Coach .5 FTE – Jim Gibson
Volunteer Track Coach – Jarom Bowles
Volunteer Baseball Coach – Daniel McFadden
Volunteer Baseball Coach – Mitch Ward
JV Softball Coach – Lorna Brandt
Assistant Track Coach .5 FTE – Jo Ellingson
Volunteer Softball Coach – Paige Ideue
JV Baseball Coach – Nick Smith

- 2-3 A motion was made by Mark Truax and seconded by Brian Taylor for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Jason Boyd to hire the above listed coaches (Exhibit C) for the 2018 season. The motion carried unanimously.

Notice of Retirement: Kellyann Pinkstaff — Exhibit D

- 2-4 A motion was made by Mark Truax and seconded by Patrick Nofield to accept the notice of retirement submitted by Kellyann Pinkstaff effective July 1, 2018. The motion carried unanimously.

Notice of Retirement: Laura Smith — Exhibit E

- 2-5 A motion was made by Mark Truax and seconded by Brian Taylor to accept the notice of retirement submitted by Laura Smith effective July 1, 2018. The motion carried unanimously.

Seaside High School Trip Proposal – Baltimore, Maryland – Exhibit F

Seaside High School Principal Jeff Roberts explained that last year the Seaside High School Future Business Leaders of America chapter had twelve students qualify to represent Oregon at the National Leadership Conference in California. This April, students will compete at the Oregon State Business Leadership Conference and those who qualify will have the opportunity to attend the National Leadership Conference in Baltimore, Maryland this summer. At the conference students will have the opportunity to compete for cash prizes, attend workshops, go on business tours and attend trainings on leadership. The trip will be funded by the students through the entrepreneur class, private donations and fundraising.

- 2-6 A motion was made by Brian Taylor and seconded by Mark Truax for approval of the Seaside High School trip to Baltimore, Maryland as presented (Exhibit F). The motion carried unanimously.

Gift Approval: Seaside High School, Broadway Middle School, Gearhart Elementary School, Seaside Heights Elementary School – Exhibit G

Superintendent Roley explained that Thomas Briggs is donating 100 shares of Janus Twenty Fund Class T appreciated stock valued at \$6,480.00 to be divided among the District schools with Gearhart Elementary School, Seaside Heights Elementary School and Broadway Middle School to receive \$1,500.00 each and Seaside High School to receive \$1,980.00. The funds may be spent at the building administrator's discretion.

- 2-7 A motion to accept the gift of 100 shares of Janus Twenty stock valued at \$6,480.00 as presented (Exhibit G) was made by Mark Truax and seconded by Patrick Nofield. The motion carried unanimously.

2016-2017 Audit Report

Certified Public Accountant Hannah Sirpless from Pauly Rogers and Co., P.C., and manager in charge of the Seaside School District and Activity Fund audit reported, via Skype, that she met with the Finance Committee prior to the Board meeting to review the audit and inform them of changes that will be coming in the following year. She explained that the purpose of the audit is to determine the compliance with the following: generally accepted accounting principles and auditing standards; the Oregon Municipal Audit Law and the related administrative rules; and federal, state and other agency rules and regulations related to expenditures of federal awards. She further explained the result of the audit was the District was issued an unmodified opinion on the basic financial statements, meaning, the District has been given a “clean” opinion with no reservations. There were no exceptions or issues requiring comment, no issues of non-compliance, no questioned costs regarding federal awards and no separate management letter was issued. She also explained the “Best Practices” mentioned in the report are suggestions to keep in mind from year to year and not indications of any deficiencies.

Gift Approval: Gearhart Elementary School

A Gift Approval was distributed to the Board at the meeting.

Superintendent Sheila Roley explained the Great Wall Restaurant in Gearhart, Oregon, is donating Chinese food valued at \$975.00 to Gearhart Elementary School’s kindergarten through third grade classes for their celebration of Chinese New Year.

- 2-8 A motion to accept the donation from the Great Wall Restaurant to Gearhart Elementary School was made by Mark Truax and seconded by Brian Taylor. The motion carried unanimously.

Resolution #4 2017-2018 – Northwest Regional Education Service District Resolution/Local Service Plan for 2018-2019 – Exhibit H

Superintendent Sheila Roley explained that Resolution #4 2017-2018 is an annual resolution to approve services Northwest Regional Education Service District will provide to the District during the 2018-2019 school year.

- 2-9 A motion was made by Patrick Nofield and seconded by Brian Taylor for approval of Resolution #4 2017-2018 Northwest Regional Education Service District Resolution/Local Service Plan for 2018-2019 as presented. The motion carried unanimously.

REPORTS, DISCUSSION, AND INFORMATION

New School Construction Project —Project Manager Jim Henry reported that Greg Winterowd, the District’s Land Use Consultant, submitted the Land Use Application narrative for the conditional use permit and master plan application to the City of Seaside on February 6th. The Seaside City Council held their Final Annexation Reading on February 12th, and voted to allow the District property to be annexed into the city. He further reported that BRIC Architecture Inc. has completed 50% of the design development drawings for cost estimating by RLB and Hoffman Construction and the District should receive the estimate sometime in March. The application for the Technical Assistance Seismic Grant has been submitted and the Joint Permit Application will be submitted later this month to the Oregon Division of State Lands and Army Corp of Engineers. He explained the Design Focus Group continues to

meet to discuss technology needs, safety and security, landscape, sustainability, building materials, resiliency, HVAC systems, and recycling. So far, seven Community Outreach meetings have been held throughout the District to collect input to incorporate into the Annexation and Land Use Applications. Community outreach for sub-contractors has also begun. He noted the budget continues to show spending is less than projected which will change once construction begins.

Seaside Heights Elementary School Report

Seaside Heights and Gearhart Elementary School Principals John McAndrews and Juli Wozniak reported on Trauma-Informed Practices and the new Mission Control Wellness Centers at Seaside Heights and Gearhart. They explained the schools have seen a positive impact on behavior since beginning the program last fall. Data has shown a significant drop in office referrals and an increase in students' ability to access school, spend more time in their classroom and less time in the office due to behavior issues. Principal Wozniak explained that the elementary principals, Director of Special Services, elementary counselor, TOSA, and Learning Center teacher visited the Butternut Creek Elementary School Wellness Center in the winter and spring of 2017, in order to familiarize themselves with the program prior to implementation. The next step was to find a space at each school to house the Wellness Center and set up the rooms, followed by training for both the certified and classified staff on how the program works. School Counselor Sherrill Kelso-McDowell reported that staff members have attended workshops on Trauma-Informed Practices explaining that trauma can be caused by physical, emotional or sexual abuse, death, witnessing violence, a serious accident, natural disasters, assault, exploitation, prenatal drug exposure, severe bullying, homelessness and early intrusive medical interventions. Students who suffer from trauma exhibit many different behaviors including difficulty with self-regulation. Gearhart Social Competency Teacher Jennifer Glasson explained that the program is geared toward a school-wide intervention to teach the critical skills of self-regulation. The Zones of Regulation is one tool the teachers are using to enable students to categorize how they are feeling through the use of color zones. For example, a student in the Red Zone may be angry, overwhelmed, elated, or out of control; the Yellow Zone frustrated, wiggly silly, worried, or excited; the Blue Zone sad, moving slowly, tired, sick, or bored. A student in the Green Zone is calm and in control, ready to learn, and focused. Once students learn how to determine what zone they are in, they are taught self-regulation techniques to bring themselves back into the desired Green Zone. The staff has found that teaching the Growth Mindset principles and Zones of Regulation combined with Trauma-Informed Practices and the Mission Control Wellness Center is really making a difference for students. Seaside Heights TOSA Rachel Whisler explained that teaching social competency skills is tied to state standards and is a way to overcome barriers to learning. She further explained that some students have regularly scheduled breaks in Mission Control but the program is available to all students, if needed. Following the report, the Board was given a tour of the Mission Control Wellness Center at Seaside Heights.

Administrative Reports

Administrator Reports — Special Services Director Jeremy Catt and Principals John McAndrews, Jeff Roberts, Robert Rusk and Juli Wozniak provided the Board with reports on various activities and subjects (e.g., safety drills, Smarter Balanced trainings, Bingo Night, FACT trainings, parenting classes, Love of Reading Week, Chinese New Year celebration, Strategic Planning meetings, Veterans' Essay Contest, Band Concert, School Climate Survey, etc.).

Cannon Beach Academy Director Amy Moore reported upcoming events include two enrollment sessions, one for bilingual families on March 7th and one for all families on March 13th, a school fundraiser, "A Musical Tribute to Bill Steidel", Kindergarten Round-up, and Open House.

OTHER

Chair Steve Phillips announced a five-minute recess before the Board's Executive Session as per ORS 192.660(2)(i) **Probationary Staff Evaluations**.

The regular Board meeting was reconvened.

2-10 A motion was made by Mark Truax and seconded by Brian Taylor for approval of Resolution #3 – 2017-2018 Employment Contracts for Licensed Staff, as presented. The motion carried unanimously.

There being no further business, the regular Board meeting was adjourned.

Sally Francis
Executive Assistant