

SEASIDE SCHOOL DISTRICT 10  
Regular Meeting of the Board of Directors  
Tuesday, November 21, 2017 — 6:00 pm  
District Administration Office  
1801 South Franklin Street, Seaside, Oregon

**PRESENT:**

Board Members: Chair Steve Phillips, Lori Lum, Patrick Nofield, Hugh Stelson, Brian Taylor, Mark Truax, Michelle Wunderlich

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals Jeff Roberts, Robert Rusk, John McAndrews, Juliann Wozniak, Special Services Director Jeremy Catt, Curriculum Director Sande Brown

Guests: Elizabeth Friedman, Jim Henry, Dan Hess, Mitali Kulkarni, Amy Moore, Tamra Taylor

**CALL TO ORDER**

Chair Steve Phillips called the November 21, 2017 meeting of the Board of Directors of Seaside School District 10 to order.

**ESTABLISH QUORUM**

A quorum of the Board was present.

**DELEGATIONS/GUESTS**

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

**APPROVAL OF MINUTES** – Exhibit A

11-1 A motion to approve the minutes of the October 17, 2017 meeting of the Board of Directors as presented was made by Mark Truax and seconded by Brian Taylor. The motion carried unanimously.

**CORRESPONDENCE** – None

**CHECK LISTING AND APPROVAL** – Exhibit B

11-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Mark Truax and seconded by Hugh Stelson. The motion carried unanimously.

**ACTION ITEMS**

Personnel — *Board Member Mark Truax*

Employment: Seaside High School Coach — Exhibit C

Assistant Softball Coach — Jessica Wood

- 11-3 A motion was made by Mark Truax and seconded by Brian Taylor for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Jason Boyd to hire the above listed coach for the 2017-2018 school year. The motion carried unanimously.

Employment: Seaside High School Coach

A letter of recommendation, submitted by Seaside High School Principal Jeff Roberts and Athletic Director Jason Boyd, was distributed to the Board at the meeting.

Volunteer Swim Coach — Laura Jane Spell

- 11-4 A motion was made by Mark Truax and seconded by Patrick Nofield for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Jason Boyd to hire the above listed coach for the 2017-2018 school year. The motion carried unanimously.

Notice of Retirement and Rehire: Laura Dougherty – Exhibit D

- 11-5 A motion was made by Mark Truax and seconded by Patrick Nofield to accept Laura Dougherty's notice of retirement, effective December 1, 2017, and accept Laura Dougherty's request for rehire effective December 1, 2017 through the end of the 2018 school year. There was discussion. The motion carried unanimously.

Gift Approval – Seaside Heights Elementary School — Exhibit E

- 11-6 A motion to accept the gift of \$3,829.32 donated to Seaside Heights Elementary by Rack Room Shoes was made by Mark Truax and seconded by Brian Taylor. The motion carried unanimously.

Gift Approval – Seaside High School — Exhibit F

- 11-7 A motion to accept the gift of five Automated External Defibrillator (AED) machines valued at \$8,000.00 donated to the Seaside High School Athletic Department by Radio Clatsop and Seaside Providence Hospital was made by Brian Taylor and seconded by Patrick Nofield. The motion carried unanimously.

Gift Approval – Seaside High School

A gift approval, submitted by Seaside High School Principal Jeff Roberts, was distributed to the Board at the meeting.

Superintendent Sheila Roley explained that the Don and Betty Church Trust donated \$56,400.00 to the Seaside High School Band Program. The funds will be used to purchase replacement instruments.

- 11-8 A motion to accept the gift of \$56,400.00 donated to the Seaside High School Band Program by the Don and Betty Church Trust was made by Brian Taylor and seconded by Hugh Stelson. The motion carried unanimously.

2017 Oregon School Boards Association (OSBA) Resolution Election – Exhibit G

Superintendent Sheila Roley explained OSBA is transitioning to a non-profit corporation in order to maintain political and legislative advocacy roles and ensure state and federal tax-exempt status. She further explained that in most respects, members will see no changes with one exception, that in order to comply with regulations, charter schools will no longer be able to join OSBA as associate members. OSBA is requesting the Board vote on the resolution of the proposed 2017 bylaws.

- 11-9 A motion was made by Patrick Nofield and seconded by Brian Taylor for a yes vote on Oregon School Boards Association Resolution to reorganize as a Non-Profit Corporation and adopt the proposed 2017 bylaws. The motion carried unanimously.

### 2018 Oregon School Board Association (OSBA) Election

Superintendent Roley explained there is one candidate, Gregory Kintz on the ballot for Vice-Chair Director #2 for the North Coast.

- 11-10 A motion was made by Mark Truax and seconded by Brian Taylor for the Board to vote yes for Gregory Kintz as Vice-Chair, Director #2. The motion carried unanimously.

### New School Schematic Design

BRIC Architect Dan Hess distributed the Schematic Design Report, dated November 21, 2017, to the Board and presented slides showing the schematic design of the new school building. He explained the design process began with visioning and goal setting, community and student involvement, development of big ideas, and estimate and budget development. Community design goals for the new school are to create a student-centered, community-focused space with natural light which would be timeless, cohesive, and contain spaces for athletics. The key site design goals are to avoid a steep slope, orient the building to the west for ocean views, minimize overall site impact, integrate the design with the natural environment, and plan spaces for future development. The goals for the building design include maintaining a separate identity for the middle and high school, and separate entrances for buses and the public. The exterior building materials will include brick or masonry and metal panels or a cement fiber-based product on a steel-framed building. The design goals for Seaside Heights Elementary include a secure main entry, interior upgrades, a remodel of the administration department to accommodate a larger population, and a new addition to accommodate additional classrooms. Mr. Hess further explained the three phases of the design process are the schematic design, design development, which includes details such as; classrooms, technology, furniture, plumbing, light fixtures etc., and the construction documents (blueprints). The planning and schematic design processes are complete and the next steps are to complete the design development this winter, work on construction documents in spring and summer of 2018, complete the permitting process, and begin construction in the summer and fall of 2018.

- 11-11 A motion to accept the schematic design as presented was made by Mark Truax and seconded by Brian Taylor. The motion carried unanimously.

## **REPORTS, DISCUSSION, AND INFORMATION**

New School Construction Project — Project Manager Mitali Kulkarni explained the Urban Growth Boundary application received approval from the Planning and County Commission and the next step is to begin working on the land use application. The District has a meeting scheduled on November 28, 2017 with the City of Seaside Planning Department to begin the process.

### OSBA Convention Report

Board members Lori Lum, Patrick Nofield, Steve Phillips, Hugh Stelson, Brian Taylor, Mark Truax, Michelle Wunderlich and Superintendent Sheila Roley attended the OSBA Convention held in Portland, Oregon on November 9-11, 2017. They reported on the highlights of the workshops they attended on a variety of topics and subjects affecting schools and education.

### Administrative Reports

Curriculum Director Sande Brown reported that the District received an “Equity in Education” grant for 2018-2020 from the Meyer Memorial Trust in the amount of \$113,000. This will enable staff members to

participate in the National Equity Project to elevate equity consciousness and equitable practices. The staff trainings will begin in January, 2018.

Administrator Reports — Principals Jeff Roberts, John McAndrews, Robert Rusk, Juliann Wozniak, Special Services Director Jeremy Catt provided the Board with reports on various activities and subjects (e.g., band and choir concerts, food drives, Guitar Club, Fishing Club, Lego Robotics team competition, dyslexia training, fundraisers, PlaySmart heart screenings, S.T.E.A.M. Night, Turkey Trot, Grand Event, Winter Programs, etc.).

Charter School Report — Cannon Beach Academy Director Amy Moore reported their Winter Program will be held on December 12, 2017 at 6:00 p.m. and includes a potluck dinner.

Chartwells Report — Chartwells Manager Tamra Taylor explained the state-wide competition sponsored by the Oregon Department of Education to increase school breakfast attendance has ended and both elementary schools did well. Winners will be announced in the near future.

Superintendent's Report – Superintendent Roley explained the District is beginning work on a five-year strategic plan and on December 5, 2017 from 3:30-5:30 p.m. there will be a Special Board Meeting to begin the process. A Neighborhood Meeting will be held that evening at 6:30 p.m. at Seaside Heights Elementary School to report project updates, answer questions, and hear concerns from the community.

## **OTHER**

### Budget Committee

Superintendent Sheila Roley explained that Budget Committee appointments will be presented at the next Board meeting on December 14, 2017. The appointments will be from Board members Hugh Stelson, Steve Phillips, and Michelle Wunderlich.

There being no further business, the regular Board meeting was adjourned.

Sally Francis  
Executive Assistant