

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Shelby Middle

Date of Drill: 11.21.14 Time drill was held: 11:05 (pm/am)

Exact time required to evacuate/shelter/secure: est 90 sec

Total Participants: 300

Remarks: Emergency map on-site

This report is for emergency drill # 6 for school year 14.15

Name of person conducting drill: Furnas

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Bbs cell

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

231.861 . 4868 Bdb