

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: New Era

Date of Drill: 10/21/13 Time drill was held: 8:20 (pm/am)

Exact time required to evacuate/shelter/secure: 1:40

Total Participants: 216

Remarks: _____

This report is for emergency drill # 2 for school year 13-14.

Name of person conducting drill: Beth Pranger

Title of person conducting drill: Principal

Signature of person conducting drill: Beth Pranger

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

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- Fire Drill (6 required)
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(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: New Era

Date of Drill: 10/11/13 Time drill was held: 8:15 (pm/am)

Exact time required to evacuate/shelter/secure: 1:54

Total Participants: 218

Remarks: _____

This report is for emergency drill # 3 for school year 13-14.

Name of person conducting drill: Beth Pranger

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____