

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (2 required)

- Standard
- Class Change
- Recess (indoor)
- Other Events

Name of Reporting School: Shelby High School

Date of Drill: 11-13-14 Time drill was held: 10:17

Exact time required to evacuated / shelter / secure: 4 minutes

Total Participants: 470

Remarks: Conducted during passing time.
1st Lockdown

This report is for emergency drill # 6 for school year: 2014-2015

Name of person(s) conducting drill: Frances Schamber

Title of person(s) conducting drill: Principal

Signature of person conducting drill: Frances Schamber

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title: _____
- AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____
- Fire (fire chief or designee)
Name & Title: _____