

SCHOOL EMERGENCY DRILLS

Documentation Form

- | Type of Drill | Time of Drill |
|-----------------------------------------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down / Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess (indoor) |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Thomas Read Elementary

Date of Drill: 10/6/2014 Time drill was held: 10:00 AM

Exact time required to evacuated / shelter / secure: 2 minutes 56 seconds

Total Participants: 556

Remarks: The teachers were given very little notice that the drill
ing place today. The classes exited quite quickly and orderly. They do need to remember that even though you have
left the building, they need to

This report is for emergency drill # 4 for school year: 2014-2015

Name of person(s) conducting drill: Dannielle McGuire

Title of person(s) conducting drill: Thomas Read Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____