

<h2 style="margin: 0;">SCHOOL EMERGENCY DRILLS</h2> <h3 style="margin: 0;">Documentation Form</h3>
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- | Type of Drill  | Time of Drill                            |
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| <input type="checkbox"/> Fire Drill (6 required)                         | <input type="checkbox"/> Standard        |
| <input checked="" type="checkbox"/> Tornado Drill (2 required)           | <input type="checkbox"/> Class Change    |
| <input type="checkbox"/> Lock Down / Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess (indoor) |
|  | <input type="checkbox"/> Other Events    |

Name of Reporting School: Thomas Read Elementary

Date of Drill: 5/6/2014 Time drill was held: 1:45 PM (called @ 1:50)

Exact time required to evacuated / shelter / secure: 2 min. 2 sec.

Total Participants: 529

Remarks: Lobby and 2 little offices cannot hear the "all call". Deb Gersten needs to be included in lobby area sweep, when she's here.

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This report is for emergency drill # 16 for school year: 2013-14

Name of person(s) conducting drill: Diane Rood

Title of person(s) conducting drill: Secretary

Signature of person conducting drill: *Diane L. Rood*

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_