

**SCHOOL EMERGENCY DRILLS**  
Documentation Form

Type of Drill

Time of Drill

- |   |     |                                       |
|---|-----|---------------------------------------|
| <input checked="" type="checkbox"/> Fire drill (6 required)                 | 3RD | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Drill (2 required)                         |     | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down / Shelter in Place Drill<br>(2 required) |     | <input type="checkbox"/> Recess       |
|   |     | <input type="checkbox"/> Other Events |

Name of Reporting School: SHELBY HIGH SCHOOL

Date of Drill: 9/27/2018 Time drill was held: 10:06 AM

Exact time required to evacuated / shelter / secure: 6 MINUTES

Total Participants: 430

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year: 2018-2019

Name of person(s) conducting drill: FRAN SCHAMBER

Title of person(s) conducting drill: PRINCIPAL

Signature of person conducting drill: \_\_\_\_\_

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title: \_\_\_\_\_  
AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_