

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess (indoor)
- Other Events

Name of Reporting School: Shelby middle School

Date of Drill: 10/12/18 Time drill was held: 8:55

Exact time required to evacuated / shelter / secure: 1 min 17sec

Total Participants: 330

Remarks: Drill was much more efficient in evacuation then last fire drill. Students exited and re-entered appropriately.

This report is for emergency drill # 3 for school year: 2018-2019

Name of person(s) conducting drill: Mark Olmstead

Title of person(s) conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____