

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire drill (6 required)
- Tornado Drill (2 required) 1st
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: SHELBY HIGH SCHOOL

Date of Drill: 10/4/2018 Time drill was held: 12:33 PM

Exact time required to evacuated / shelter / secure: 3 minutes

Total Participants: 430

Remarks: _____

This report is for emergency drill # 4 for school year: 2018-2019

Name of person(s) conducting drill: FRAN SCHAMBER

Title of person(s) conducting drill: PRINCIPAL

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____
AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____