

SCHOOL EMERGENCY DRILLS
Documentation Form

Type of Drill

Time of Drill

Fire drill (6 required)

Standard

Tornado Drill (2 required)

Class Change

Lock Down / Shelter in Place Drill
(2 required) 1ST

Recess

Other Events

Name of Reporting School: SHELBY HIGH SCHOOL

Date of Drill: 10/25/18

Time drill was held: 1:35 PM

Exact time required to evacuated / shelter / secure: 8 minutes

Total Participants: 430

Remarks: _____

This report is for emergency drill #

5

for school year:

2018-2019

Name of person(s) conducting drill:

FRAN SCHAMBER

Title of person(s) conducting drill:

PRINCIPAL

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title: _____

Fire (fire chief or designee)

Name & Title: _____