

**SCHOOL EMERGENCY DRILLS**  
Documentation Form

Type of Drill

Time of Drill

- |                                     |   |                          |              |
|-------------------------------------|---|--------------------------|--------------|
| <input type="checkbox"/>            | Fire Drille (6 required)                        | <input type="checkbox"/> | Standard     |
| <input checked="" type="checkbox"/> | Tornado Drill (2 required) 1st                  | <input type="checkbox"/> | Class Change |
| <input type="checkbox"/>            | Lock Down / Shelter in Place Drill (2 required) | <input type="checkbox"/> | Recess       |
|                                     |   | <input type="checkbox"/> | Other Events |

Name of Reporting School: Shelby High School

Date of Drill: 10/26/2017 Time drill was held: 12:32 PM

Exact time required to evacuated / shelter / secure: 3 minutes

Total Participants: 450

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 5 for school year: 2017-2018

Name of person(s) conducting drill: Fran Schamber

Title of person(s) conducting drill: Principal

Signature of person conducting drill: \_\_\_\_\_

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_