

**SCHOOL EMERGENCY DRILLS**  
Documentation Form

- | Type of Drill   | Time of Drill                         |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required)                 | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Drill (2 required)                         | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down / Shelter in Place Drill<br>(2 required) | <input type="checkbox"/> Recess       |
|   | <input type="checkbox"/> Other Events |

Name of Reporting School: Shelby High School

Date of Drill: 9/14/2017 Time drill was held: 8:15 AM

Exact time required to evacuated / shelter / secure: 6 minutes

Total Participants: 450

Remarks: \_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 1 for school year: 2017-2018

Name of person(s) conducting drill: Fran Schamber

Title of person(s) conducting drill: Principal

Signature of person conducting drill: \_\_\_\_\_

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_