

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess (indoor)
- Other Events

Name of Reporting School: Shelby middle School

Date of Drill: 4/11/18 Time drill was held: 2:34

Exact time required to evacuated / shelter / secure: 2:21

Total Participants: _____

Remarks: Students filed out in orderly fashion and took proper positions in assigned locations. One classroom came out a little delayed due to review instruction given on drill!

This report is for emergency drill # 2 for school year: 2017-2018

Name of person(s) conducting drill: Mark Olmstead

Title of person(s) conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____

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Time of Drill

- Standard
- Class Change
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- Other Events

Name of Reporting School: Shelby Middle School

Date of Drill: 4/13/18 Time drill was held: 9:10

Exact time required to evacuated / shelter / secure: 1:38

Total Participants: _____

Remarks: Students exited building quickly & appropriately.
reentered

This report is for emergency drill # 6 for school year: 2018-2019

Name of person(s) conducting drill: Mark Ohmstead

Title of person(s) conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____