

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess (indoor)
- Other Events

Name of Reporting School: Shelby Middle School

Date of Drill: 11/17/17

Time drill was held: 2:31

Exact time required to evacuated / shelter / secure: 2:49 pm

Total Participants: 341

Remarks: Drill held after announcements as some students were passing to other classrooms. Students in hallways went back to TAB homes and exited with original class.

This report is for emergency drill # 4 for school year: 2016-2019

Name of person(s) conducting drill: Mark Amstrod

Title of person(s) conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____