

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

Time of Drill

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down / Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess (indoor) |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Shelby Middle School

Date of Drill: 4/13/17 Time drill was held: 2:10

Exact time required to evacuated / shelter / secure: 1:30

Total Participants: 330

Remarks: Orderly Routine drill.

This report is for emergency drill # 4 for school year: 2016-2017

Name of person(s) conducting drill: Mark Olmstead

Title of person(s) conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____