

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

- Standard
- Class Change
- Recess (indoor)
- Other Events

Name of Reporting School: Shelby Middle School

Date of Drill: 5-27-16 Time drill was held: 2:36

Exact time required to evacuated / shelter / secure: 2:35

Total Participants: 343

Remarks: Many students in hallway; more like unstructured situation. Students exited building quickly & quietly, just w little more confusion for a few - will work on trouble shooting.

This report is for emergency drill # 6 for school year: 2015-2016

Name of person(s) conducting drill: Mark Olmstead

Title of person(s) conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____