

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Thomas Read Elementary

Date of Drill: 5/8/2018 Time drill was held: 1:30 PM

Exact time required to evacuated / shelter / secure: 5 min 01 sec

Total Participants: 427 Students 75 Adults

Remarks: It took longer to account for students because many of Kindergarten students were with RTI groups

This report is for emergency drill # 13 for school year: 2017-18

Name of person(s) conducting drill: Dannielle McGuire, Principal

Title of person(s) conducting drill: Principal of Thomas Read

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: 

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____