

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drille (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Thomas Read Elementary & Early Childhood Center, Shelby Public Schools

Date of Drill: 10/14/2015

Time drill was held: 10:00 AM

Exact time required to evanuated / shelter / secure: 5 min

Total Participants: 510

Remarks: _____

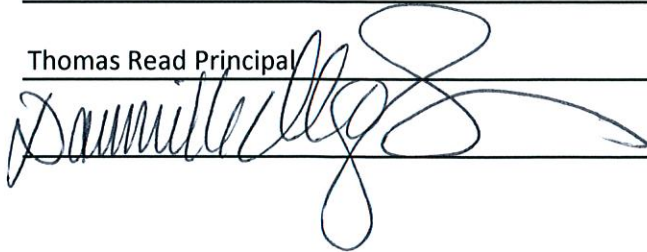
Everyone got in their designated areas very quickly. Had to remind students that had subsitute teachers, that they needed to be quiet, listen and get to their areas quickly.

This report is for emergency drill # 5 for school year: 2015-2016

Name of person(s) conducting drill: Dannielle McGuire

Title of person(s) conducting drill: Thomas Read Principal

Signature of person conducting drill: _____



Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____