

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

- Fire Drille (6 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Thomas Read Elementary & Early Childhood Center, Shelby Public Schools

Date of Drill: 1/28/2016

Time drill was held: 12:00 PM

Exact time required to evacuated / shelter / secure: 2 minutes 34 seconds

Total Participants: 491

Remarks: _____

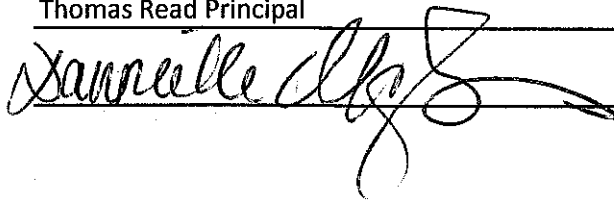
Went pretty smoothly considering we were having it during lunch time.
There was some concerns about not having rooms locked and windows covered.

This report is for emergency drill # 8 for school year: 2015-2016

Name of person(s) conducting drill: Dannielle McGuire

Title of person(s) conducting drill: Thomas Read Principal

Signature of person conducting drill: _____



Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____