

**SHELBY BOARD OF EDUCATION  
MONTHLY BOARD MEETING MINUTES  
MONDAY, AUGUST 19, 2019 AT 7:00 P.M.  
SHELBY HIGH SCHOOL LIBRARY**

**MEMBERS PRESENT:** Jeremy Horton, Ruth Myers, Jason Fleming, Doug Fris, Steve Vinke

**MEMBERS ABSENT:** Karen Rice, Jessica Burmeister

**STAFF PRESENT:** Tim Reeves, Debbie Clement, Laura Jacobs, Teresa Mead, Kara Vanderweele, Mark Olmstead, Melissa Kramer, Jenn Schultz, Dana Greene Gardenhouse, Liz Szilagyi, Chuck Persenaire

The meeting was called to order at 7:00 p.m. and opened with everyone saying the Pledge of Allegiance.

**COMMUNICATIONS**

Tim read a glowing letter from a homeowner in Grand Haven who opened up her home to our band members during the Coast Guard Festival.

**PUBLIC PARTICIPATION:** None

**CONSENT AGENDA:**

**MINUTES:**

July 15, 2019 Regular Board Meeting

**FINANCES:**

Expenditures during the period of July 11, 2019 through August 14, 2019 as presented.

Motion made by: Jeremy Horton

Supported by: Ruth Myers

**To approve the Consent Agenda as presented.**

Approved. Voted 5-0

**PERSONNEL:**

• **Resignations:**

- Krista Hams – Financial Services Specialist
- Gracelynn Satterlee – Instructional Assistant, Thomas Read
- Joe Revilla – Middle School Football Coach

Motion made by: Ruth Myers

Supported by: Jason Fleming

**To accept the resignations as presented.**

Approved. Voted 5-0

- **New Hires:**

- Sarah Westhoff – Teacher, Elementary
- Lydia Seaver – Teacher, Shelby High School
- Joe Bainbridge – Teacher, Shelby High School
- Meghan Zoerhoff – Teacher, Shelby Middle School
- Shannon Ramso – Aspire MS Coordinator – Part Time
- Sarah Shaner – Varsity Competitive Cheer
- Jairo Coronado – Varsity Boys Soccer
- Carlos Lozano – JV Boys Soccer
- Joann Zoulek – Instructional Assistant, Thomas Read Elementary

Motion made by: Jeremy Horton

Supported by: Doug Fris

**To approve the new hires as presented.**

Approved. Voted 5-0

- **Transfers:**

- Heather Baffi – Aspire Site Coordinator, Thomas Read
- Elizabeth Szilagyi – Teacher, 3<sup>rd</sup> Grade
- Dana Greene Gardenhouse – Thomas Read Assistant Secretary

Motion made by: Ruth Myers

Supported by: Jason Fleming

**To approve the transfers as presented.**

Approved. Voted 5-0

- **Fall Coaches**

- Lorenzo Rodriguez – Varsity Football
- Phil Fortier – Assistant Varsity Football
- Graham Herin – JV Football
- Corey Phelps – Assistant JV Football
- Tom Weirich – Varsity Volleyball
- Becky Gauthier – JV Volleyball
- Melissa Dyer – Varsity Sideline Cheer
- Jairo Coronado – Varsity Boys Soccer
- Carlos Lozano – JV Boys Soccer
- Tyler Cornaby – HS Cross Country
- Chris Rapes – 8<sup>th</sup> Grade Girls Basketball
- Forrest Courtwright – MS Football
- Geoffrey Kies – Assistant MS Football
- Wade Sikkema – MS Cross Country

Motion made by: Jeremy Horton

Supported by: Ruth Myers

**To approve the 2019-2020 Fall Coaches as presented.**

Approved. Voted 5-0

## REPORTS:

### 1) PSAT/SAT Data Report - Melissa Kramer, Shelby High School Principal

This data is still embargoed. If it is released by the next Board meeting, Melissa will present this data in September.

### 2) JV Football Update – Chuck Persenaire

We do not have enough players to field a JV team. The 10 JV players will move up to Varsity, and may see some playing time on special teams. We will keep all four coaches on staff.

## NEW BUSINESS:

- **Neola Updates: Vol. 33, No. 2**

The Board requested additional time to review these policies. No action taken.

- **Refrigeration System Installation on Food Service Van**

Motion made by: Jeremy Horton

Supported by: Doug Fris

**To approve the refrigeration system installation by Carrier Trans/Cold for \$7,435.00 as presented.**

Approved. Voted 5-0

- **Parent Student Handbooks – ECC, New Era, Shelby Middle School, Shelby High School**

Motion made by: Ruth Myers

Supported by: Jeremy Horton

**To approve the Parent Student Handbooks as presented.**

Approved. Voted 5-0

- **Casual Contact Communicable Disease and Pest Policy – Building Level**

The Board reviewed the updated building level policy regarding casual contact communicable disease and pests.

## OLD BUSINESS: None

## INFORMATION FROM THE SUPERINTENDENT:

- 1) Working on financing and finalization of a contract for the Honeywell project, and informing the community of the project.
- 2) There are a few changes in staff at the West Shore Education Service District, as well as an open position on the Board.
- 3) The State is still working on the budget.

- 4) We are still working on the Inter-governmental agreement with the Village of Shelby.

**CLOSED SESSION:**

- **Negotiations**

Motion by Ruth Myers

Support by Jeremy Horton

**To go into closed session at 7:50 p.m. to discuss negotiations per section 8(c).**

**Roll call vote: Ruth Myers – yes, Steve Vinke – yes, Jason Fleming – yes, Jeremy Horton – yes, Doug Fris – yes.**

Approved. Voted 5-0

The Board came out of closed session at 8:17 p.m. No action was taken while the Board was in closed session.

- **Attorney Client Privilege**

Motion by Ruth Myers

Support by Jeremy Horton

**To go into closed session at 8:18 p.m. to discuss Attorney-Client Privilege per section 8(h).**

**Roll call vote: Ruth Myers – yes, Steve Vinke – yes, Jason Fleming – yes, Jeremy Horton – yes, Doug Fris – yes.**

Approved. Voted 5-0

The Board came out of closes session at 9:01 p.m. No action was taken while the Board was in closed session.

**ADJOURNMENT:**

The meeting was adjourned at 9:34 p.m.

Respectfully submitted,



Debbie Clement, Superintendent's Secretary  
SHELBY PUBLIC SCHOOLS



Ruth Myers, Secretary  
BOARD OF EDUCATION