

**Southwest Arkansas Education Cooperative Board's Minutes  
May 15, 2017**

**Schools Present:** Lafayette, Prescott, Spring Hill Proxy – Audrey Chandler, Genoa Proxy – Debbie Huff, Hope, Texarkana, Blevins

**Schools Not Present:** Fouke, Nevada

**Guests Present:** Portia Jones, Hope School, Christy Clark, Success Ed

**Co-op Staff Present:** Monica Morris, Elsie Roach, David Henderson

The meeting was called to order by President Bobby Hart.

Robert Poole made a motion to approve the minutes from April, seconded by Robert Edwards. The minutes were approved.

Robert Poole made a motion to approve the financial and expenditure reports from April. Robert Edwards seconded the motion. Motion Passed.

**APPROVAL OF PAPER BID** – Ms. Bailey gave the superintendents a list of the returned paper bid quotes. Contract Paper Group had the lowest bid of \$21.64 per case and Ms. Bailey recommended that they get the bid. Robert Edwards made a motion to accept Ms. Bailey's recommendation. Robert Poole seconded the motion. Motion Passed.

**APPROVAL OF PERSONNEL POLICY** – Ms. Bailey told the superintendents that the Personnel Policy Committee met on May 12, 2017 and gave them a copy of the proposed changes to the Personnel Policy. Changes to the Travel Policy have been added, due to the federal audit findings at Dawson Co-op. The changes have been approved by the Personnel Policy Committee. Robert Edwards made a motion to approve the Personnel Policy, seconded by Robert Poole. Motion Passed.

**APPROVAL OF 2015-2016 LEGISLATIVE AUDIT** – There was a brief discussion on the audit findings. Robert Poole made a motion to approve the audit. Billy Lee seconded the motion. Motion Passed.

**APPROVAL OF 2016-2017 ANNUAL REPORT** – The superintendents were given a copy of the 2016-2017 Annual Report. Ms. Bailey gave an overview of what the report contained and a brief discussion followed. Robert Poole made a motion to approve the report. Billy Lee seconded the motion. Motion Passed.

**PERSONNEL** – Ms. Bailey told the board that Alice McKinnon, ECH Teacher, has been employed by the Prescott School District and has given her Letter of Resignation. Robert Poole made a motion to accept the resignation. Robert Edwards seconded the motion. Motion Passed.

Ms. Bailey received a Letter of Resignation from Angie Bobo, Behavior Specialist. Billy Lee made a motion to accept the resignation, seconded by Robert Edwards. Motion Passed. Ms. Bailey noted that she may need to advertise for the position at a later date.

Robert Poole made a motion to accept the resignations of Amanda Bass, ECH Paraprofessional and Ashley Noble, HIPPY Home-Based Educator. Billy Lee seconded the motion. Motion Passed.

Ms. Bailey informed the superintendents that there is not a need for a Due Process Clerk for the Special Education Consortium anymore. Following policy guidelines, Sherry Faust is recommended to be non-renewed due to Reduction in Force. Billy Lee made a motion to RIF Sherry Faust, seconded by Robert Poole. Motion Passed.

Ms. Bailey told the board that Diana Aguirre, ECH Teacher at the Hope Preschool, resigned at the last board meeting. Diana Aguirre would like to rescind her resignation. Robert Edwards rescinded his motion, from the last meeting, to accept Diana Aguirre's resignation, seconded by Debbie Huff. Motion Passed.

**TEACHER CENTER UPDATES** – Monica Morris

**STANDARDS AND ASSESSMENT** – There are currently two state-approved K-2 Assessment options. They are NWEA and IStation. K-2 Assessment Vendor Day Fair dates have been set for July 17-20, 2017 – (Choose one day). The Office of Student Assessment will host a webinar on Thursday, July 13, 2017, at 10:00 A.M., detailing additional information regarding the vendor choices and the Vendor Fair agenda.

SWAEC has confirmed dates for Empowering Writing Sessions. Consortium members may attend at no charge and non-consortium members will be charged \$100. The dates are:

Expository Writing – July 18, 2017

Narrative Writing – July 19, 2017

Argumentative Writing – July 20, 2017

**MENTORING** – Cooperatives, in conjunction with districts in their respective regions and the ADE, will design a Mentoring Program for novice teachers that will provide ongoing support. Mrs. Morris will share it with the superintendents when it is available.

**OTHER INFORMATION** – The deadline for summer PD registrations has been extended to May 19, 2017. Cancelled sessions will be announced on May 22, 2017.

Child Maltreatment is the 2017-2018 required PD for all certified staff. The training will be available online through AR IDEAS or districts can schedule Edie Greenwood to provide on-site training at their districts.

The annual Maintenance/Custodial Workshop, presented by AR School Board Risk Management, will be held on June 12, 2017, 8:30 A.M. – 11:30 A.M., at the Co-op.

SWAEC is an official APPEL site for Yr. 1 and Yr. 2 Cohort.

AR School Board Association contacted Mrs. Morris about School Board Training dates in the summer. Mrs. Morris asked the board when they would like to have the training. After some discussion, Mrs. Morris will get clarification about the summer training dates and bring it to the next meeting.

**EXECUTIVE SESSION-** The board entered executive session at 10:49 and returned at 11:05 with no action taken.

**SUCCESS ED** – Christy Clark gave a presentation on Take Control of Section 504 and The Confidence of ELL Compliance. This is a single online system that can generate real-time reports, use online forms and manage and track ELL population. She can come and make district visits or the district can participate in a webinar with their staff.

**OTHER ITEM:**

The next meeting will be on Wednesday, June 7, 2017, 11:30 A.M., during lunch of the Administrators' Institute.

With no further business, Robert Poole made a motion to adjourn the meeting, seconded by Billy Lee. The meeting was adjourned.