

**Southwest Arkansas Education Cooperative Board's Minutes  
August 16, 2018**

**Schools Present:** Fouke, Hope Proxy – Portia Jones, Spring Hill, Lafayette, Nevada, Genoa, Texarkana Proxy – Lea Metcalf

**Schools Not Present:** Blevins, Prescott

**Co-op Staff Present:** Monica Morris, Gina Perkins, Eva Wood, Lynn Foster

**Guests Present:** Paul Leopoulos – Director of Thea Foundation, Dolly Henley – UAHT, Audrey Chandler

The meeting was called to order by President Robert Edwards.

Rick McAfee made a motion to approve the minutes from July, seconded by Angie Bryant. The minutes were approved.

Angie Bryant made a motion to approve the financial and expenditure reports from June and July. Lea Metcalf seconded the motion. Motion Passed.

**THEA FOUNDATION** – Paul Leopoulos presented information on how the Thea Foundation can support students and teachers through scholarships and grants. He will send information out to the superintendents to share with their staff. Mr. Leopoulos also touched on the A+ School Model. He would like for the schools to consider having the director from A+ speak at their districts.

**CTE PARTNERSHIP UAHT** – Dolly Henley announced the Explore Success Youth Manufacturing Conference, to be held October 16, 2018 at Hempstead Hall. She talked about the target area and grade levels for the conference. There will be more information to come.

**PERSONNEL** – Ms. Bailey spoke about the SWAEC staff members who had been recognized during the back to school meeting for years of service and for the Crystal Apple Awards. She also announced the new “Happy Camper” Award, which recognizes exceptional employees on a monthly basis.

**SALARY RESOLUTION** – Ms. Bailey presented a salary resolution for board approval. It includes employees who incurred a 5% or more salary increase between the 2016-2017 and 2017-2018 fiscal years. Rick McAfee made a motion to approve the salary resolution. Angie Bryant seconded the motion. Motion Passed.

**PDC REPORT** – Ms. Bailey shared the results from a recent survey by the other cooperatives in the state. The survey included what each agency charges for professional development. Results show the PDC charges from SWAEC are consistent with the majority of other cooperatives.

**TEACHER CENTER UPDATES** – Monica Morris

**STANDARDS AND ASSESSMENT** – Districts are encouraged to develop a Student Success Plan for every student; however, it is only required for students beginning in eighth grade and must be updated at least annually, thereafter. SWAEC will host a session September 26, 2018.

Written IRI's are still a requirement for students who exhibit substantial deficiencies in reading.

At least twice per year, districts must report, in writing, the independent reading level of each student to parent/legal guardian and each teacher of a student in K-8.

**ESSA AND ACCOUNTABILITY** – Mrs. Morris shared the Standards for Accreditation rules that went into effect July 1, 2018.

Novice Teacher Mentor meetings will be held in September, November, and February for Year 1 and October and January for Year 2.

Program registration is required for Novice Teachers and Beginning Administrators.

**OTHER INFORMATION**

The ADE will host the Arkansas Education Summit June 18-21, 2019 in Hot Springs.

The AAEA Fall Conference will be held October 10, 2018. Mike Schmoker will be the keynote speaker.

Parental Involvement Training is required for certified educators in the 2018-2019 school year.

Districts must offer Science of Reading PD, beginning with the 2018-2019 school year.

**UPCOMING PD AND MEETINGS**

August 24, 2018 – G/T Coordinators’ Meeting

September 18-19, 2018 – Impact Teams

September 26, 2018 – Student Success Plans

October 3 or 4, 2018 – Principal and Assistant Principal PLC

October 17, 2018 – Fall School Counselors’ Meeting

June 18 – 21, 2019 – ADE Education Summit in Hot Springs

**PROXY FORMS** – Ms. Bailey handed out board proxy designation forms for the superintendents to fill out and return to her.

**OTHER ITEMS:**

The next meeting will be held September 24, 2018.

The Co-op is taking sealed bids on a 2003 Chevy Astro Van. Bids will be accepted until September 17, 2018.

Mrs. Morris spoke to the board about the need to transition the Teacher Center to a larger, higher capacity copy machine. There was a brief discussion about the districts utilizing the Teacher Center more often for handbooks and other large print jobs. SWAEC has the opportunity to lease a used machine that can support this transition. Carrol Purtle made a motion to approve the lease. Angie Bryant seconded the motion. Motion Passed.

With no further business, Carrol Purtle made a motion to adjourn. Angie Bryant seconded the motion. The meeting was adjourned.