

**Southwest Arkansas Education Cooperative Board's Minutes  
May 15, 2019**

**Schools Present:** Lafayette, Spring Hill, Fouke Proxy – Carmen Cross, Hope, Prescott Proxy – Jay Turley, Genoa Proxy – Bradley Wright, Texarkana,

**Schools Not Present:** Blevins, Nevada

**Co-op Staff Present:** Monica Morris, Gina Perkins, Elsie Roach, Eva Wood, Lynn Foster

**Guest Present:** Shelly McKeever

The meeting was called to order by President Robert Edwards.

Bobby Hart made a motion to approve the minutes from April, seconded by Carroll Purtle.

The minutes were approved.

Carroll Purtle made a motion to approve the financial and expenditure reports from April. Bobby Hart seconded the motion. Motion Passed.

**APPROVAL OF PAPER BID** – Ms. Bailey shared a list of all received bids on copy paper. The lowest bid was for recycled paper and did not meet the specification requirements. The next lowest bid was Firmin's Office City at \$29.58 per case. Carroll Purtle made a motion to reject the bid on recycled paper and accept the bid from Firmin's. Bobby Hart seconded the motion. Motion Passed.

**ESL ENDORSEMENT PLAN** – Shelly McKeever spoke to the board about ESL endorsement programs for teachers. Project SOAR and Project Connect are being provided by the University of Arkansas and the Arkansas Department of Education. The programs consist of online PD modules, online ESL coursework, ESL summer institute, and increasing family/community engagement. If teachers are interested, they should register soon.

**CENSUS DISCUSSION** – Dr. Hart shared that he is a member of the Correct Count Committee. Their task is to help spread the word on the importance of completing the census, which will be available for online completion next year. There has been a shortage of funds provided to state organizations in the past, due to census information not being fully submitted. [Arkansasimpact.org](http://Arkansasimpact.org) has more information.

**DIRECTOR UPDATES** – Phoebe Bailey

Ms. Bailey handed out a list, from Scott Smith, of the workshops that are available from APSRC for board members and staff. If anyone is interested in a certain topic, they are to contact her and she will get it booked.

The Co-op is still working on getting a price to fix the wall dividers in the conference room.

Ms. Bailey shared a handout about ACEs scores and the results of a study showing how these scores relate to a person's behavior and performance.

Ms. Bailey also noted that the Co-op is applying for a federal grant that would support the STOPit app. This grant provides students/staff with a way to anonymously report incidents, such as bullying and harassment, using a mobile app. Text, images, or video may be used in the app. If the grant is awarded, it will cover all districts in the Co-op area.

There was a brief discussion of the Co-op area and its need for a trauma informed school. SWAEC staff have been in early conversations, focusing on such a school would be structured. The board members requested a future meeting outside of the regular board meeting time to further discuss the topic.

**APPROVAL OF 2018 LEGISLATIVE AUDIT** – Ms. Bailey noted that the audit books should have been received by each board member. Bobby Hart made a motion to accept the audit report. Carroll Purtle seconded the motion. Motion Passed.

**PERSONNEL SLATE FOR APPROVAL** – Ms. Bailey recommended the employment of Marilyn Martin, ABC teacher at the SWAEC Lafayette classroom. Bobby Hart made a motion to accept the recommendation, seconded by Carroll Purtle. Motion Passed.

Ms. Bailey shared a list of current SWAEC employees, with their primary office locations and their area served.

**TEACHER CENTER UPDATES** – Monica Morris

**STANDARDS AND ASSESSMENT** – An updated spreadsheet, with the changes to the Course Code Management System (CCMS), may be found under Related Links on the Course Approvals Page of the ADE web site.

For teachers that need help passing the Foundations of Reading Assessment, SWAEC is providing a couple of opportunities for them to participate in a study group – May 31, 2019 and July 2, 2019.

Cycle 7 Dyslexia data will be pulled June 15, 2019.

ARCareerEd Perkins V Stakeholders Meeting will be held May 23, 2019, at 10:00 A.M. Invitations have been sent, and it's very important that each district be represented.

Districts should make sure that any student loaded in the ACT Aspire portal, who will not test, has the reason entered appropriately.

**TESS/LEADS/LICENSURE/MENTORING**

Mrs. Morris shared links with more information on the following:

New Educator Registry and Beginning Administrator Induction

License Renewal for 2019 Directions

Leads 2.0

Educator Career Continuum

Pre-K Licensure Information

The SWAEC Mentoring Grant will be submitted May 20, 2019.

The Principal PLC, formerly Leadership Quest, dates have been scheduled: August 27, 2019  
September 24, 2019 and October 22, 2019.

**OTHER INFORMATION** – Mrs. Morris noted that all district staff members should complete the User Satisfaction Survey. It will close in mid-May.

Administrator's Institute will be held July 23-24, 2019. Tier 1 will be on the 23<sup>rd</sup>.

Mrs. Morris also reminded that new teachers should only create a Shoebox (escWorks) account if they have never had one. Teachers switching schools should keep their account and update their school information.

Duplicate Enrollment ADM Audit Cycle 6 deadline is May 17, 2019.

Mrs. Morris handed out a reminder of the Perkins V Meeting and a list of potential stakeholders that a district may bring.

The next board meeting will be held June 10, 2019 at 10:30 A.M.

With no further business, Carroll Purtle made a motion to adjourn, seconded by Bobby Hart. The meeting was adjourned.