

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

_____ **Spring Hill AR School District** _____ **(The District)** _____

AND

_____ **Southwest Arkansas Education Cooperative (SWAEC)** _____

The District and SWAEC mutually consent to enter into this Agreement which forms the basis of this Memorandum.

1. **PURPOSE**

This agreement between the District and SWAEC establishes a framework of cooperation to ensure continuity of operations in the event that office spaces become uninhabitable. This document is not meant to be legally binding; it is a statement of cooperation between these two parties for future accommodations due to emergency/disaster declarations.

2. **PRINCIPALS OF COOPERATION**

- a. SWAEC agrees to allow the District (or vice versa) use of specific areas of Technology and other office areas as an alternate location.
- b. In the event that the District must temporarily relocate to SWAEC's facility (or vice versa), the contact listed below will be notified by phone or other available system of communication of the District's/SWAEC's intent to relocate.
- c. Both parties agree to work with a strong spirit of cooperation and mutual regard for each other's critical mission personnel will only remain at the facility until another location is secured.
- d. Any payment between parties shall be in the form of prorated reimbursement for utilities, maintenance, janitorial, and fuel cost, for the time the facility is occupied, at a rate agreed upon by both parties.

3. **DISTRICT POINTS OF CONTACT**

| Contact Name | Phone |
|------------------------------|--------------|
| Phoebe Bailey, Director | 870-777-3076 |
| Angela Raney, Superintendent | 870-777-8236 |
| | |

4. This MOU is implemented as of the date of the last signature and will remain valid by mutual agreement of the parties.

5. **SIGNATURES**

Angela Raney
Superintendent

2-16-17
Date

Phoebe Bailey
SWAEC Director

2-16-17
Date