

2018-2019 District Website Reporting Requirements Checklist

	What	When Due	Who	Citation	Penalty/Enforcement	Other Important Info
	Current comprehensive financial data reports, including:	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	Local and state revenue sources; actual data for the two (2) previous school years and the projected budgeted information for the current school year	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	Administrator & teacher salary & benefit expenditure data-actual data for the two (2) previous school years and the projected budgeted information for the current school year.	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	School district balances, including legal balances and building fund balances-actual data for the two (2) previous school years	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.

	Annual school district statistical report	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	School district budget for the current year-actual data for the two (2) previous school years and the projected budgeted information for the current school year.	within thirty (30) days following the state reporting cycle 1 deadline (September 30)	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	Salary schedules for all employees, including extended contract and supplementary pay amounts;	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information. See also § 6-17-2403. Minimum teacher compensation schedule; § 6-17-2303; § 6-17-807; § 6-17-807.
	Current contract information with all district employees except that social security numbers, telephone numbers, personal addresses, or signatures shall not be published.	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	Financial breakdown of monthly expenses of the school district actual data for the two (2) previous school years and the projected budgeted information for the current school year.	9/15	all public school districts	§ 6-11-129; Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.

	Minutes of regular and special meeting of the school board-actual data for the two (2) previous school years	9/15	all public school districts	§ 6-11-129; Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites		Shall be easily accessible through the homepage of the district's website under an easily-identifiable direct link titled "State-Required Information" to a page on the district's website where the information may be found. Under this link, the district shall subdivide the information by the categories of information.
	Notice of the date, time, and place of the regular school board meeting	At least ten (10) days before the date of a regular meeting of its board of directors	all public school districts	§ 6-13-619		
	Notice of the change in the date, time, or place of the regular meeting	at least twenty-four (24) hours before a rescheduled regular meeting	all public school districts	§ 6-13-619		
	Annual School Performance Reports	15-Apr	all public school districts	§ 6-15-1402; § 6-15-2101		(2) The school performance report for each school shall be made available to every parent or guardian of a child in kindergarten through grade twelve (K-12) in the public schools of Arkansas by posting the school performance report for each school on the website of the department and the website of the school district in which the public schools addressed in the school performance report are located no later than April 15 each year.
	District's annual report card	By the twentieth day following the date a public school or public school district is required by law or rule to provide the applicable information listed	all public school districts	§ 6-15-2202	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Annual report card of each public school in the public school district	By the twentieth day following the date a public school or public school district is required by law or rule to provide the applicable information listed	all public school districts	§ 6-15-2202	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Parent-friendly explanation of the level of support being provided to the district;	By the twentieth day following the date a public school or district is required by law or rule to provide the applicable info	all public school districts	§ 6-15-2202	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Parent-friendly explanation of the status of each school in the district	By the twentieth day following the date a public school or district is required by law or rule to provide the applicable info	all public school districts	§ 6-15-2202	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Parent-friendly explanation of why the public school district is: receiving Level 5 -- Intensive support, a school is identified as targeted or comprehensive, or the public school district is in fiscal distress and what the district is doing to be removed from that status	By the twentieth day following the date a public school or district is required by law or rule to provide the applicable info	all public school districts	§ 6-15-2202	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	

	Parent-friendly explanation of District's parental involvement plan	10/1	all public school districts	§ 6-15-1704; Rules Governing Parental Involvement Plans.	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Parent-friendly explanation of Parental involvement plans of all schools in the district	10/1	all public school districts	§ 6-15-1704; Rules Governing Parental Involvement Plans	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Teacher qualifications for all schools in the district	10/1	all public school districts	§ 6-15-2202	ADE reports failure to comply to SBE; compliance is required for accreditation of school or district	
	Contact information for the parent facilitator designated by the public school	10/1	all public school districts	Rules Governing Parental Involvement Plans		
	Informational packets required under § 6-15-1702	10/1	all public school districts	§ 6-15-2202	§ 6-15-1704 (b)(1)(A) The department shall: (iii) Indicate on the school's performance report under § 6-15-1402 whether or not the school district is in compliance with this subchapter	§ 6-15-1702. Prepare an informational packet to be distributed annually to the parent of each child in the school, appropriate for the age and grade of the child, describing:(a) The school's parental involvement program;(b) The recommended role of the parent, student, teacher, and school;(c) Ways for the parent to become involved in the school and his or her child's education; (d) A survey for the parent regarding his or her interests concerning volunteering at the school (e) Activities planned throughout the school year to encourage parental involvement; and (f) A system to allow the parents and teachers to communicate in a regular, two-way, and meaningful manner with the child's teacher and the school principal. See also § 6-15-1704
	School-level improvement plan	8/1	all public schools	§ 6-15-2914(b)(2)	§ 6-15-2914(c) School-level improvement plans shall be: (1) Monitored by the public school district for implementation fidelity and progress throughout the year; and (2) Evaluated annually by the public school district for goal progress and accomplishment	

	District's level support plan	annually no later than ten (10) days after submission to the department. (submission deadline to ADE is 9/1/2018)	only public school districts receiving Level 2 -- Collaborative, Level 3 -- Coordinated, Level 4 -- Directed, or Level 5 -- Intensive support	§ 6-15-2914(d)(2)		(e) Public school district support plans shall include without limitation the support the public school district will provide to public schools identified as in need of targeted or comprehensive support, or both, pursuant to the Elementary and Secondary Education Act of 1965, Pub. L. No. 89-10, as reauthorized by the Every Student Succeeds Act of 2015, Pub. L. No. 114-95.
	Antibullying policies	The school district shall provide the Department of Education with the website address at which a copy of the policies adopted in compliance with this section may be found.		§ 6-18-514. Antibullying policies		
	Licensed personnel policies-under "State Required Information"	9/15	all public school districts	§ 6-17-201; Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites	District is required to provide to ADE by September 15 of each year, the website address where the licensed personnel policies and salary schedules are located. A district failing to meet the above requirements will not receive in any year any additional state foundation funding from the Public School Fund until the licensed personnel policies and salary schedules are posted to the district's website. ADE shall not accredit a district that does not have written licensed personnel policies. ADE will notify district that has not posted its licensed personnel policies & salary schedules on the website or provided it with the website address as required.	

	<p>Licensed salary schedule, including supplementals-- under "State Required Information"</p>	<p>9/15</p>	<p>all public school districts</p>	<p>§ 6-17-201; § 6-17-2403 Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites</p>	<p>District is required to provide to ADE by September 15 of each year, the website address where the licensed personnel policies and salary schedules are located. A district failing to meet the above requirements will not receive in any year any additional state foundation funding from the Public School Fund until the licensed personnel policies and salary schedules are posted to the district's website. ADE will notify any school district that has not posted its licensed personnel policies and salary schedules on the district's website or provided it with the website address as required.</p>	
	<p>Classified personnel policies-under "State Required Information"</p>	<p>9/15</p>	<p>all public school districts</p>	<p>§ 6-11-129; 6-17-2301; Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites</p>	<p>District is required to provide to ADE by September 15 of each year, the website address where the licensed personnel policies and salary schedules are located. A district failing to meet the above requirements will not receive in any year any additional state foundation funding from the Public School Fund until the licensed personnel policies and salary schedules are posted to the district's website. ADE will notify any school district that has not posted its licensed personnel policies and salary schedules on the district's website or provided it with the website address as required.</p>	<p>Personnel policies of concern to the classified personnel policies committee shall include, but are not limited to, the following terms and conditions of employment:(1) Salary schedule, fringe benefits, and other compensation issues; (2) Annual school calendar, including work days and holidays; (3) Evaluation procedures; (4) Leave; (5) Grievance procedures; (6) Termination, nonrenewal, or suspension; (7) Reduction in force; and (8) Assignments.</p>

	Classified salary schedules-under "State Required Information"	9/15	all public school districts	§ 6-11-129; Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites	A district failing to meet the above requirements will not receive in any year any additional state foundation funding from the Public School Fund until the classified personnel policies and salary schedules are posted to the district's website. 5.07 ADE shall not accredit a district that does not have written classified personnel policies. 5.08 ADE will notify any school district that has not posted its classified personnel policies and salary schedules on the district's website or provided the Department with the website address as required.	§ 6-17-2203 Classified School Employee Minimum Salary Act
	Dyslexia intervention programs used during the previous school year that were specifically responsive to assisting students with dyslexia;	7/15	a public school district shall report on the website of the public school district or in writing to the parents of each student	§ 6-41-606; Rules Governing How to Meet the Needs of Children with Dyslexia		superintendent of a school district annually shall report the results of the school district screening required under § 6-41-603.
	Number of students during the previous school year who received dyslexia intervention	7/15	a public school district shall report on the website of the public school district or in writing to the parents of each student	§ 6-41-606; Rules Governing How to Meet the Needs of Children with Dyslexia		superintendent of a school district annually shall report the results of the school district screening required under § 6-41-603.

	Total number of students identified with dyslexia during the previous school year.	7/15	a public school district shall report on the website of the public school district or in writing to the parents of each student	§ 6-41-606; Rule 9. Rules Governing How to Meet the Needs of Children with Dyslexia		8.02.3.1 For purposes of Section 8.02.3, "identified with dyslexia" means students with a formal dyslexia diagnosis and students exhibiting the characteristics of dyslexia through a school-based or outside evaluation.
	Probationary Status and reason under § 6-41-611			§ 6-41-611; Rules Governing How to Meet the Needs of Children with Dyslexia	14.01 A school district that fails to comply with Ark. Code Ann. § 6-41-602 et seq. and these Rules shall be in violation of the Standards for Accreditation of Arkansas Public Schools and School Districts and may be placed on probationary status.14.02 A school district placed on probationary status under Rule 14.01 shall report the reason for being placed on probationary status on the website of the school district and by written notification to the parents of each student in the school district.	
	Any requirements promulgated by district					

Website Checklist Index of Statutes and Rules

Citation	Title	Last updated or promulgated
6-11-129	Data to be accessible on website	Acts of 2013, Act 228, §§ 1, 2, eff. Aug. 16, 2013.
6-13-619	Meetings	7/22/2015
§ 6-15-1402	School Performance Report Act--Purpose--Report--Confidentiality--Rules and regulations	Act 936, §§ 20 to 27, eff. Aug. 1, 2017.
6-15-1704	Annual review of parental involvement plans	1-Aug-17
§ 6-15-2006	Annual Progress Report	
§ 6-15-2101	School rating system--annual reports	Acts of 2017, Act 936 eff. Aug 1, 2017
§ 6-15-2202	Access to public school information on school improvement plans	Acts of 2017, Act 936, §§ 43 to 46, eff. Aug. 1, 2017.
§ 6-15-2914	School-level improvement plans-- School district support plans	Acts of 2017, Act 930, § 2, eff. Aug. 1, 2017.
§ 6-17-201	Requirements--Written personnel policies--Teacher salary schedule	
§ 6-17-2301	Requirement for written personnel policies	Acts of 2013, Act 1073, § 28, eff. Aug. 16, 2013.
§ 6-17-2403		
§ 6-18-514.	Antibullying policies	Acts of 2013, Act 1073, § 31, eff. Aug. 16, 2013.
§ 6-41-606	Reporting by school district	Effective: August 1, 2017
§ 6-41-611	Enforcement--Rules (dyslexia)	Acts of 2017, Act 1039, § 3, eff. Aug. 1, 2017.
	Rule 9. Rules Governing How to Meet the Needs of Children with Dyslexia	Adopted June 25, 2018.
	Rule 25. Rules Governing School District Requirements for Personnel Policies, Salary Schedules, Minimum Salaries, and Documents Posted to District Websites	March 28, 2016.
	Other Information for Website Operators to be Aware of:	
§ 6-18-109.	Student Online Personal Information Protection Act	Acts of 2015, Act 1196, § 1, eff. July 22, 2015