A. CALL TO ORDER
OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE
The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT
“The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.”

B. FLAG SALUTE
C. ROLL CALL
Members Present:

- Mrs. Donna Faulkenberry
- Mr. John Lavelle
- Mr. William Smith
- Mrs. Dulce Branco-Rivera
- Mr. William Loschiavo Absent

Others Present:

- Dr. Anthony Vaz
- Mrs. Linda Harold
- Mr. Dan Silvia
- Mr. Brian Gzemski
- Dr. Robert Green
- Mr. Robert Green
- Mrs. Linda Harold
- Mr. Graham Peabody
- Mr. Dan Silvia
- Ms. Samantha Dix

D. SUPERINTENDENT’S REPORT-Nat’l. Principals’ Month Recognition
E. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY
F. RECOMMENDED ACTION --------------- ROUTINE ---- SPOTSWOOD/MILLTOWN -------

Minutes DISTRICT
RSM1

1. Approve minutes of the following meetings:

Board Meeting Minutes:
- October 1, 2012 Special Board Meeting
- October 2, 2012 Bi-District Meeting
- October 2, 2012 Regular Board Meeting

Executive Session Minutes:
- October 1, 2012

Roll Call Vote Dulce Branco-Rivera made a motion to approve, seconded by John Lavelle. All in favor.

Yay Yay Yay Absent 10/2 Abstain 10/1 Abstain
Donna Faulkenberry Dulce Branco-Rivera John Lavelle William Loschiavo William Smith Linda Harold

1/0 10/1 – Yay

Field Trips

1. Approve the following field trips as presented:

<table>
<thead>
<tr>
<th>School</th>
<th>Grade/Class</th>
<th>Destination</th>
<th>Transportation Cost to</th>
<th>Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appleby</td>
<td>Gr. 5 Band/Gr. 4 &amp; 5 Chorus (100 students)</td>
<td>Summerhill Nursing Home Old Bridge NJ</td>
<td>District Bus</td>
<td>12/03/12</td>
</tr>
<tr>
<td>Appleby</td>
<td>Gr. 4 &amp; 5 Chorus (20 students)</td>
<td>Spotswood Senior Center Spotswood NJ</td>
<td>District Bus</td>
<td>12/19/12</td>
</tr>
<tr>
<td>School</td>
<td>Grade/Class</td>
<td>Destination</td>
<td>Transportation Cost to</td>
<td>Date(s)</td>
</tr>
<tr>
<td>-----------</td>
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<td>----------</td>
</tr>
<tr>
<td>Appleby</td>
<td>Grade 4 (84 students)</td>
<td>Count Basie Theatre Red Bank NJ</td>
<td>Parent Cost</td>
<td>03/21/13</td>
</tr>
<tr>
<td>Appleby</td>
<td>Gr. 5 Band (57 students)</td>
<td>Central Jersey Elem/MS Band Festival Freehold NJ</td>
<td>District Bus</td>
<td>05/15/13</td>
</tr>
<tr>
<td>Appleby</td>
<td>Gr. 4 &amp; 5 Band (120 students)</td>
<td>Dress Rehearsal for Evening Concert SHS, Spotswood NJ</td>
<td>Walking Trip</td>
<td>05/20/13</td>
</tr>
<tr>
<td>Schoenly</td>
<td>Grade 1 (111 students)</td>
<td>Jenkinson’s Aquarium Point Pleasant NJ</td>
<td>Parent Cost</td>
<td>05/30/13</td>
</tr>
<tr>
<td>Appleby</td>
<td>Grade 2 (111 students)</td>
<td>Liberty Science Center Jersey City NJ</td>
<td>Parent Cost</td>
<td>05/30/13</td>
</tr>
<tr>
<td>Appleby</td>
<td>Grade 5 Drama (75 students)</td>
<td>Paper Mill Playhouse Millburn NJ</td>
<td>Parent Cost</td>
<td>05/30/13</td>
</tr>
<tr>
<td>Appleby</td>
<td>Grade 3 (122 students)</td>
<td>Sterling Hill Mining Museum Ogdensburg NJ</td>
<td>Parent Cost</td>
<td>06/10/13</td>
</tr>
<tr>
<td>Appleby</td>
<td>Grade 5 (110 students)</td>
<td>Orientation Experience Memorial Middle School Spotswood NJ</td>
<td>Walking Trip</td>
<td>06/18/13</td>
</tr>
</tbody>
</table>

Volunteers

2. Approve the attached listing of supervised volunteers effective October 17, 2012 for the 2012/2013 school year as presented.

District Wide Evaluation Advisory Committee

3. Approval of the District-Wide Evaluation Advisory Committee that will oversee the implementation of the district evaluation policies and procedures required by the Department of Education for the Teacher Evaluation process. Following are the recommendations:

   High School: Ron Panico
   Appleby: Michael Bartlett
   Memorial: Leigh Ann Layton
   Schoenly: Dawn Hyland
   Central Office: Graham Peabody
   Superintendent: Anthony Vaz/New Appointee
   Special Education Administrator: Daniel Silvia
   Board of Education Member: Donna Faulkenberry
   Parent: Tami McGeachy

Roll Call Vote

John Lavelle made a motion to approve, seconded by William Smith. All in favor.

<table>
<thead>
<tr>
<th>Yay</th>
<th>Yay</th>
<th>Yay</th>
<th>Absent</th>
<th>Nay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Faulkenberry</td>
<td>Dulce Branco-Rivera</td>
<td>John Lavelle</td>
<td>William Loschiavo</td>
<td>William Smith</td>
</tr>
</tbody>
</table>

-------- GENERAL ---- SPOTSWOOD/MILLTOWN--------

National Principals’ Month

1. WHEREAS, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

   WHEREAS, principals are responsible for providing instructional leadership and professional management in our schools; and
WHEREAS, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

WHEREAS, principals are dedicated to their students’ ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

WHEREAS, school principals are responsible for the safety of their students and staff and the security of the school; and

WHEREAS, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

WHEREAS, principals are key to implementing state and federal education reforms in New Jersey; and

WHEREAS, principals lead the way in making schools accountable to students, parents, the community; and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

WHEREAS, the month of October 2012 has been declared “National Principals’ Month” and is dedicated to recognizing the significant contributions of our nation’s principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

WHEREAS, the Spotswood Board of Education recognizes and appreciates the skills, dedication, and commitment of Spotswood principals and the challenges they face daily;

NOW, THEREFORE, BE IT RESOLVED that the Spotswood Board of Education recognizes the month of October 2012 as “National Principals’ Month” and honors the contributions of the Spotswood Principals by supporting the goals and ideals of “National Principals’ Month”.

2. WHEREAS, America’s public schools provide the foundation for our democracy, educating our young people so they have the 21st century skills to be productive citizens and tomorrow’s leaders; and

WHEREAS, the teachers, support staff, and administrators who work in our public schools need the commitment of the entire community to help children learn and reach their full potential; and

WHEREAS, education employees – be they certificated or non-certificated – work tirelessly to serve our children and communities with diligence, care and professionalism; and

WHEREAS, schools are unique community linchpins, bringing together children and adults, educators and volunteers, business leaders and elected officials in a common enterprise; and
WHEREAS, a well-educated populace drives innovation that can solve problems for business, industry, and human relations and provide economic security to our communities, state, and nation:

NOW, THEREFORE, BE IT RESOLVED, that the Spotswood Board of Education hereby proclaims November 11-17, 2012 the 91st annual observance of American Education Week, as a time to appreciate the importance of public education.

Field Trips

3. Approve the following field trips as presented:

<table>
<thead>
<tr>
<th>School</th>
<th>Grade/Class</th>
<th>Destination</th>
<th>Transportation Cost to the Board</th>
<th>Date(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>Grades 10 &amp; 11 (30 students)</td>
<td>Vonage Building Heroes &amp; Cool Kids Anti-Bullying Program, Holmdel NJ</td>
<td>District Bus</td>
<td>11/29/12, 02/12/13, 04/19/13</td>
</tr>
<tr>
<td>High School</td>
<td>AP Env Science (Gr. 11/12, 15 students)</td>
<td>Sayreville Water Treatment Plant East Brunswick Landfill Lakewood Recycling Center</td>
<td>District Bus</td>
<td>12/07/12</td>
</tr>
<tr>
<td>High School</td>
<td>Grades 9-12 DECA (112 students)</td>
<td>DECA Regionals Edison NJ</td>
<td>DECA Account</td>
<td>01/08/13 Snow date 01/10/13</td>
</tr>
<tr>
<td>High School</td>
<td>Band Students (68 students)</td>
<td>Music in the Parks Festival Edison OH</td>
<td>Parent Cost</td>
<td>04/25-04/29/13</td>
</tr>
<tr>
<td>Appleby &amp; High School</td>
<td>Gr. 4 (2 classes, 80 students)</td>
<td>Lake Devo Spotswood NJ</td>
<td>Walking Trip</td>
<td>05/30/13</td>
</tr>
</tbody>
</table>

4. Approve renaming the high school Octagon Club to Spotswood High School Community Service Club for the 2012/2013 school year.

5. BE IT RESOLVED by the Spotswood Public Schools that Robert Green, Business Administrator, be and is hereby appointed as Fund Commissioner to the Central Jersey Health Insurance Fund, effective for the 2012/2013 school year to represent the Spotswood Public Schools.

6. Approve the 2012/2013 NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance (SOA) for submission to the NJ Department of Education, Middlesex County Office as presented.

7. Approve the 2012/2013 NJ Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) for submission to the NJ Department of Education, Middlesex County Office as presented.

8. Approve the curriculum and textbooks approved by the Spotswood Board of Education for the 2012/2013 school year.

9. WHEREAS, N.J.S.A. 18a:18b-1, et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and
WHEREAS, the Board of Education of the Spotswood School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Spotswood School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

WHEREAS, the Board of Education of the Spotswood Public School District under its obligations as a member of the new Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SPOTSWOOD SCHOOL DISTRICT

THAT the Board of Education of Spotswood Public Schools joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, for the following types of coverage:

- Property
- EDP
- General Liability
- Umbrella/Excess
- Equipment Breakdown
- Crime/bonds
- Automobile Liability
- Errors Omissions
- Auto Physical Damage
- Workers’ Compensation

Roll Call Vote
Dulce Branco-Rivera made a motion to approve, seconded by Linda Harold. All in favor.

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Yay</td>
<td>Yay</td>
<td>Yay</td>
<td>Absent</td>
<td>Yay</td>
<td>Yay</td>
<td></td>
</tr>
<tr>
<td>Donna Faulkenberry</td>
<td>Dulce Branco-Rivera</td>
<td>John Lavelle</td>
<td>William Loschiavo</td>
<td>William Smith</td>
<td>Linda Harold</td>
<td></td>
</tr>
</tbody>
</table>

------------------------------ FINANCE ---- SPOTSWOOD ------------------------------

Travel Resolution
FS1

1. WHEREAS, the Spotswood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership Board; and

WHEREAS, the Board of Education establishes, for regular district business travel only, an annual school year threshold of $1,000 per staff/Board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23A-7 seq.; and
NOW, THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

Approve as per attached sheet.

Roll Call Vote – ITEM 1
William Smith made a motion to approve, seconded by John Lavelle. All in favor.

<table>
<thead>
<tr>
<th></th>
<th>Abstain</th>
<th>Yay</th>
<th>Yay</th>
<th>Absent</th>
<th>Yay</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Donna Faulkenberry</td>
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<td>John Lavelle</td>
<td>William Loschiavo</td>
<td>William Smith</td>
</tr>
</tbody>
</table>

Annual Non-Public School Nursing Services
FS2

2. The Spotswood Board of Education, through contract with the Middlesex Regional Educational Services Commission, authorizes the administrative personnel of the Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2012/2013 school year which provided nursing services to the following nonpublic schools located in the Spotswood school district:

- Immaculate Conception
- Goddard School
- Bright Horizon (Kiddie Academy)

Nursing services are provided first by assignment of a licensed nurse and the purchase of supplies and equipment necessary to implement the law and code N.J.A.C. 6:29-8 and include:

1. Assistance with medical examinations, including dental screening.
2. Audiometric screening.
3. Maintenance of student health records, including immunizations.
4. Scoliosis screening.
5. Adopt written policies and procedures extending the emergency care provided to the public school pupils to those pupils who are enrolled full time in the nonpublic school who are injured or become ill at school or during participation on a school team or squad.

Budget Transfers and Modifications
FS3

3. Approve budget transfers and modifications for August 2012.

Board Secretary’s Report
FS4

4. Approve Board Secretary’s Report for August 2012.

Treasurer of School Monies Report
FS5

5. Approve Treasurer of School Monies Report for August 2012 and proprietary funds [Cafeteria (60) CARES (70)] financial reports for August 2012.

Board Member Certification

6. Approve Board Member Certification for August 2012. Pursuant to
N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of August 2012, after review of the Secretary’s Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Board Secretary’s Line Item

7. Approve Board Secretary’s Line Item Certification for August 2012.

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 2012 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.

Change Order No. 3

DISTRICT

8. **BE IT RESOLVED**, to approve Change Order # 3 for the ESIP Project in the amount of $4,031.00, to Midcoast Mechanical for the testing of the backflow preventer in the Middle School and the installation of the backflow preventer at Schoenly School.

Roll Call Vote – ITEMS 2 through 8

William Smith made a motion to approve, seconded by John Lavelle. All in favor.

<table>
<thead>
<tr>
<th>Yay</th>
<th>Yay</th>
<th>Absent</th>
<th>Yay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Faulkenberry</td>
<td>Dulce Branco-Rivera</td>
<td>John Lavelle</td>
<td>William Loschiavo</td>
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</tbody>
</table>

--------- FINANCE ---- SPOTSWOOD/MILLTOWN ---------

Bills List

DISTRICT

1. Approve the bills list as certified by the Board Secretary for October 2012.

Accept Bids

DISTRICT

2. **WHEREAS**, the Spotswood Public Schools publicly advertised to receive sealed bids for the purchase of obsolete equipment as follows:

- 1976 Ford Tractor, Stock # C486972
- 1992 Dodge Pick-Up Truck, Stock # NS500112

**WHEREAS**, the Spotswood Public Schools opened bids at a meeting held in the Board offices on October 2, 2012 at 10am;

**WHEREAS**, sealed bids were received from Irvin Raphael, Inc. of East Brunswick as follows:

- $1.00 (One Dollar and 00/100 cents) - 1976 Ford Tractor, Stock # C486972
- 10 trade hours of labor to service Board owned vehicles (value of $850) - 1992 Dodge Pick-Up Truck, Stock # NS500112

**THEREFORE, BE IT RESOLVED**, as per P.L. 18A, Public Contracts Law (18A:18A-45, Manner and Method of Sale) to accept bids from Irvin Raphael, Inc. as per low bid received for the purchase of obsolete equipment.

Close Bank Account

DISTRICT

3. **BE IT RESOLVED** to close the Unemployment Bank Account #7856673970, with TD Bank in the amount of $1.91. Funds to be transferred to the primary Unemployment Bank Account with TD Bank.

Architect of Record Contract

DISTRICT

4. **WHEREAS**, the Public School Contracts Law (NJSA 18:18A-1 et seq.) permits the awarding of contracts for the professional services without competitive bids and without public advertising;
WHEREAS, the contract proposal has been reviewed by the School Board Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Spotswood Board of Education of the Borough of Spotswood to approve the following:

To enter into a contract with Spiezl Architects as ‘Architect or Record’ for Basic Architecture Services, for the 2012/2013 school year. A copy of the contract can be found in the office of the Business Administrator. The services will be used for basic Architectural services upon approval of the Board of Education.

Change Order No. 3

DISTRICT

FSM5

5. BE IT RESOLVED, to approve Change Order # 3 for the ESIP Project in the amount of $4,031.00, to Midcoast Mechanical for the testing of the backflow preventer in the Middle School and the installation of the backflow preventer at Schoenly School.

Roll Call Vote to move Item #5 to Finance-Spotswood #8

Dulce Branco-Rivera made a motion to move Item #5, seconded by William Smith. All in favor.

<table>
<thead>
<tr>
<th></th>
<th>Yay</th>
<th>Yay</th>
<th>Absent</th>
<th>Yay</th>
<th>Yay</th>
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<tbody>
<tr>
<td>Donna Faulkenberry</td>
<td>Dulce Branco-Rivera</td>
<td>John Lavelle</td>
<td>William Loschiavo</td>
<td>William Smith</td>
<td>Linda Harold</td>
</tr>
</tbody>
</table>

Roll Call Vote Items 1-4 William Smith made a motion to approve, seconded by John Lavelle. All in favor.

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<thead>
<tr>
<th></th>
<th>Yay</th>
<th>Yay</th>
<th>Absent</th>
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<td>John Lavelle</td>
<td>William Loschiavo</td>
<td>William Smith</td>
<td>Linda Harold</td>
</tr>
</tbody>
</table>

กลุ่ม-------------- PERSONNEL ---- SPOTSWOOD ---------------

Leave of Absence

APPLEBY

PS1

1. Approve a leave of absence under the terms and conditions of FMLA and NJFLA for Marian Ibrahim, Speech-Language Specialist at Appleby School effective November 28, 2012 using accumulated sick and personal days then going on an unpaid leave of absence through the end of the 2012/2013 school year.

Leave of Absence

MEMORIAL

PS2

2. Approve a leave of absence under the terms and conditions of FMLA and NJFLA for Jaime Mahoney, Grade 8 Math teacher at Memorial Middle School effective January 14, 2013, using accumulated sick days then going on an unpaid leave of absence returning to work on May 6, 2013.

Leave of Absence

MEMORIAL

PS3

3. Approve a leave of absence under the terms and conditions of FMLA and NJFLA for Stefanie Bromberg, Grade 6 Math teacher at Memorial Middle School effective January 7, 2013, using accumulated sick days then going on an unpaid leave of absence returning to work on April 29, 2013.

Resignation

APPLEBY

PS4

4. Accept the letter of resignation from Lindsay Thackara, Special Education Aide at Appleby School effective October 15, 2012.

Appointment - C.A.R.E.S.

APPLEBY

PS5

5. Approve the appointment of Sydney Wittkop as a C.A.R.E.S. student aide at Appleby School at $8.00 per hour, 15 hours per week effective October 17, 2012 for the 2012/2013 school year.

Roll Call Vote John Lavelle made a motion to approve, seconded by William Smith. All in favor.

<table>
<thead>
<tr>
<th></th>
<th>Yay</th>
<th>Yay</th>
<th>Absent</th>
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</thead>
<tbody>
<tr>
<td>Donna Faulkenberry</td>
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<td>John Lavelle</td>
<td>William Loschiavo</td>
<td>William Smith</td>
</tr>
</tbody>
</table>
Termination

1. Approve to terminate employee #5366 effective December 15, 2012.

Substitutes

2. Approve the following substitutes:

<table>
<thead>
<tr>
<th>Name</th>
<th>Substitute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Glaeser</td>
<td>Sub Custodian</td>
</tr>
<tr>
<td>Gene Kamerman</td>
<td>Sub Teacher</td>
</tr>
<tr>
<td>Edward Smith</td>
<td>Sub Teacher</td>
</tr>
<tr>
<td>Gloria Zozyla</td>
<td>Sub Teacher</td>
</tr>
<tr>
<td>Abida Zubairi</td>
<td>Sub Teacher</td>
</tr>
</tbody>
</table>

Roll Call Vote

Dulce Branco-Rivera made a motion to approve Item # 2, seconded by Linda Harold. All in favor.

G. FOR DISCUSSION

Controlled Cacophony Club Proposal

H. COMMITTEE REPORTS

SEPTA meeting will be held next Thursday. Looking to hold POAC walk in Spotswood. PTA held Walk to School Day. Stom-A-Thon to be held week of October 22nd. Milltown-Thanked Dr. Vaz for being so responsive to the Milltown questions. Students reported sports updates. Fall senior day October 20th.

I. CORRESPONDENCE

J. FOR INFORMATION

Fire Drill Reports:

All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drill requirements, having held one fire drill and one school security drill for the month during the school year.

K. PUBLIC PARTICIPATION – Non-Agenda Items

L. EXECUTIVE SESSION

William Smith made a motion to enter into Executive Session at 8:35 p.m. to discuss Personnel, seconded by John Lavelle. All in favor.

Re-enter into public at 9:20 p.m.

Roll Call Vote on Personnel Spotswood/Milltown Item #1

Linda Harold made a motion to approve Item #1, seconded by Dulce Branco-Rivera. All in favor.

M. ADJOURNMENT

Linda Harold made a motion to adjourn at 9:23 p.m., seconded by Dulce Branco-Rivera. All in favor.

Respectfully Submitted,

Robert A. Green, Jr.
Business Administrator/Board Secretary
11/13/2012

TRAVEL

<table>
<thead>
<tr>
<th>NAME</th>
<th>REASON</th>
<th>LOCATION</th>
<th>COST</th>
<th>DATE(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ciavattoni, Nicole</td>
<td>Introduction to Teasing &amp; Bullying</td>
<td>New Brunswick, NJ</td>
<td>$</td>
<td>12/13/2012</td>
</tr>
<tr>
<td>Harkins, Kyle</td>
<td>Introduction to Teasing &amp; Bullying</td>
<td>New Brunswick, NJ</td>
<td>$</td>
<td>12/13/2012</td>
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<tr>
<td>Mosier, Megan</td>
<td>Introduction to Teasing &amp; Bullying</td>
<td>New Brunswick, NJ</td>
<td>$</td>
<td>12/13/2012</td>
</tr>
<tr>
<td>Rubino, Dale</td>
<td>Aspiring Administrators Workshop</td>
<td>Monroe, NJ</td>
<td>$</td>
<td>12/19/2012</td>
</tr>
<tr>
<td>Sher, Susan</td>
<td>Introduction to Teasing &amp; Bullying</td>
<td>New Brunswick, NJ</td>
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<td>12/13/2012</td>
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<tr>
<td>Zaborney, Andrew</td>
<td>Aspiring Administrators Workshop</td>
<td>Monroe, NJ</td>
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<td>12/19/2012</td>
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