

**OCTOBER 1, 2013**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

\_\_\_\_\_ D Faulkenberry  
\_\_\_\_\_ J Lavelle  
\_\_\_\_\_ W Smith

\_\_\_\_\_ D Branco-Rivera  
\_\_\_\_\_ W Loschiavo

Others Present:

\_\_\_\_\_ S Rocco  
\_\_\_\_\_ L Harold  
\_\_\_\_\_ D Silvia  
\_\_\_\_\_ S Dix

\_\_\_\_\_ R Green  
\_\_\_\_\_ G Peabody  
\_\_\_\_\_ Public  
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**SUPERINTENDENT'S REPORT**

National Principals' Month

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

**RECOMMENDED ACTION**

**A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. September 10, 2013 Board Retreat
  - b. September 17, 2013 Regular Board Meeting

\_\_\_\_\_ Donna      \_\_\_\_\_ Dulce Branco-      \_\_\_\_\_ John      \_\_\_\_\_ William      \_\_\_\_\_ William      \_\_\_\_\_ Linda

**B. General – Spotswood**

1. Adopt second reading revised Board Policy/Regulation as provided by Strauss Esmay Associates, LLP as follows:
  - a. Policy 5512 – Harassment, Intimidation, and Bullying
  - b. Regulation 5512 – Harassment, Intimidation, or Bullying Investigation Procedure
2. Approve field trips as presented.
3. Approve supervised volunteers effective October 2, 2013 for the 2013/2014 school year as presented.

**C. General – Spotswood/Milltown**

1. National Principals' Month

**WHEREAS**, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

**WHEREAS**, principals are responsible for providing instructional leadership and professional management in our schools; and

**WHEREAS**, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

**WHEREAS**, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

**WHEREAS**, school principals are responsible for the safety of their students and staff and the security of the school; and

**WHEREAS**, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

**WHEREAS**, principals are key to implementing state and federal education reforms in New Jersey; and

**WHEREAS**, principals lead the way in making schools accountable to students, parents, the community; and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

**WHEREAS**, the month of October 2013 has been declared “National Principals’ Month” and is dedicated to recognizing the significant contributions of our nation’s principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

**WHEREAS**, the Spotswood Board of Education recognizes and appreciates the skills, dedication, and commitment of Spotswood principals and the challenges they face daily;

**NOW, THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education recognizes the month of October 2013 as “National Principals’ Month” and honors the contributions of the Spotswood Principals by supporting the goals and ideals of “National Principals’ Month”.

2. Approve field trips as presented.
3. Approve student teaching assignments as presented.

_____ Donna Faulkenberry	_____ Dulce Branco- Riviera	_____ John Lavelle	_____ William Loschiavo	_____ William Smith	_____ Linda Harold
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**D. Finance – Spotswood**

1. Approve travel as presented.
2. Approve a maximum of two (2) hours of home instruction per week for student ID #6771 effective September 27, 2013 to be provided by a previously approved provider at the rate of \$46.00 per hour for the 2013/2014 school year.
3. Approve a maximum of 7 ½ hours of home instruction per week for student ID #40107 effective September 20, 2013 to be provided by a previously approved provider at the rate of \$46.00 per hour for the 2013/2014 school year.
4. Approve an out-of-district placement for student ID #7981958879 at New Road School for the 2013/2014 school year at a cost of \$49,033.00 plus approximately \$10,250.00 for transportation.
5. Approve the continued out-of-district placement of student ID #8553992873 at Bonnie Brae for the 2013/2014 school year at a cost of \$66,231.00.
6. Approve budget transfers and modifications for July 2013 as presented.
7. Approve Board Secretary’s Report for July 2013 as presented.
8. Approve Treasurer of School Monies Report for July 2013 and proprietary funds [Cafeteria (60) CARES (70)] financial reports July 2013 as presented.
9. Approve Board Member Certification for July 2013. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of July 2013, after review of the Secretary’s Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

10. Approve Board Secretary's Line Item Certification for July 2013. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of July 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.
11. Approve the Use of School Facilities Fees as provided in Regulation 7510 for 'For Profit Organizations' designated as "A" on the facilities schedule as follows:

Cafeteria/Gym - \$250/event up to 3 hours - \$100 each additional hour

Classroom - \$100/room up to 3 hours - \$55 each additional hour

Fields - \$100/ field up to 3 hours - \$75 each additional hour

All new rates go into effect as of January 1, 2014. Any 'For Profit Organization' that currently has an approved application will be exempt from the rate increase until June 30, 2014.

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Donna  
Faulkenberry

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Dulce Branco-  
Rivera

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John  
Lavelle

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William  
Loschiavo

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William  
Smith

#### **E. Finance – Spotswood/Milltown**

No Items for Approval.

#### **F. Personnel – Spotswood**

1. Approve the appointment of Dee Kolbasowski to the co-curricular position of Appleby Substitute Parking Lot Supervision, at a stipend of \$18.97 per ½ hour effective October 2, 2013 for the 2013/2014 school year.
2. Approve an unpaid leave of absence for Liliana Chouequet, elementary teacher of Spanish, UPC #TCH.02.SPAN.03.01, effective September 30, 2013 through November 30, 2013.
3. Approve a leave of absence for Kathleen T. Lavelle, Schoenly Preschool Teacher, UPC #TCH.03.PREK.EL.01, effective December 2, 2013, using accumulated sick and personal days then going on an unpaid leave of absence under the terms and conditions of FMLA and New Jersey Family Leave Act, returning May 1, 2014.
4. Accept the letter of resignation from Melanie Carballo, Schoenly Instructional Aide, UPC #AID.03.AIDE.NA.08, effective October 4, 2013.
5. Approve the change in UPC for Katherine Stetz as Schoenly Instructional Aide, to UPC #AID.03.AIDE.NA.08, effective October 7, 2013 for the 2013/2014 school year.
6. Approve the appointment of Aimee Steinberg as Schoenly Instructional Aide, UPC #AID.03.AIDE.NA.03, at an hourly rate of \$14.18 for 5 ¾ hours per day effective October 7, 2013 for the 2013/2014 school year.
7. Approve the appointment of C.A.R.E.S. staff for the 2013/2014 school as indicated:

Audrey Kiszkiel – Schoenly Adult Aide - \$10.00/hour, 15 hours per week

Tiffany Sheehan – Schoenly Adult Aide - \$10.00/hour, 15 hours per week

Kathy Catananzi – Instructional Aide - \$10.00/hour, 5 hours per week

Katherine Stetz – Instructional Aide - \$10.00/hour, 15 hours per week

Alleysha Genthe – Appleby Student Aide - \$7.50/hour, 15 hours per week

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Donna  
Faulkenberry

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John  
Lavelle

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William  
Loschiavo

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Smith

### **G. Personnel – Spotswood/Milltown**

1. Approve an extended unpaid leave of absence for Kara Uhrich, high school teacher of Spanish, UPC #TCH.01.SPAN.HS.04, effective the beginning of the 3<sup>rd</sup> marking period, February 2014, to the end of the 2013/2014 school year returning September 2014.
2. Approve three (3) hours for Michael Curto as a Mentor/Buddy staff member at the August 26 & 27, 2013 New Teacher Induction Program at the rate of \$31.00/hr.
3. Approve 6<sup>th</sup> period stipends for the below staff members effective September 1, 2013 for the 2013/2014 school year:

Julie Jay – 2/5 stipend

Erin Mooney – 4/5 stipend

Christopher Talish – 2/5 stipend

4. Approve substitutes as presented:

Meraj Ali, Sub Teacher

Rebecca Kiss, Sub Teacher

Thomas Krasovich, Sub Teacher

Amanda Manfredi, Sub Teacher

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Donna  
Faulkenberry

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Dulce Branco-  
Rivera

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John  
Lavelle

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William  
Loschiavo

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William  
Smith

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Linda  
Harold

### **FOR DISCUSSION**

#### **COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

**CORRESPONDENCE**

**FOR INFORMATION**

Fire Drill Reports:

All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

**PUBLIC PARTICIPATION - NON-AGENDA ITEMS**

**EXECUTIVE SESSION**

**ADJOURNMENT**