

October 15, 2013

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Faulkenberry
_____ J Lavelle
_____ W Smith

_____ D Branco-Rivera
_____ W Loschiavo

Others Present:

_____ S Rocco
_____ L Harold
_____ D Silvia
_____ S Dix

_____ R Green
_____ G Peabody
_____ Public
_____ L Milburn

SUPERINTENDENT'S REPORT

PUBLIC PARTICIPATION - AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes.

October 1, 2013 Regular Board Meeting

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

Linda
Harold

B. General – Spotswood

1. Approve field trips as presented.
2. Approve supervised volunteers effective October 16, 2013 for the 2013/2014 school year as presented.

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

C. General – Spotswood/Milltown

1. **WHEREAS**, N.J.S.A. 18a:18b-1, et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Spotswood School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Spotswood School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

WHEREAS, the Board of Education of the Spotswood Public School District under its obligations as a member of the new Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SPOTSWOOD SCHOOL DISTRICT, THAT the Board of Education of Spotswood Public Schools joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, for the following types of coverage:

Property, EDP, General Liability, Umbrella/Excess, Equipment Breakdown, Crime/bonds, Automobile Liability, Errors Omissions, Auto Physical Damage, Student Liability, Workers' Compensation

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

Linda
Harold

D. Finance – Spotswood

1. Approve travel as presented.
2. The Spotswood Board of Education, through contract with the Middlesex Regional Educational Services Commission, authorizes the administrative personnel of the

Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2013/2014 school year which provided nursing services to the following nonpublic schools located in the Spotswood school district:

Immaculate Conception

Goddard School

Bright Horizon (Kiddie Academy)

Nursing services are provided first by assignment of a licensed nurse and the purchase of supplies and equipment necessary to implement the law and code N.J.A.C. 6:29-8 and include:

Assistance with medical examinations, including dental screening.

Audiometric screening.

Maintenance of student health records, including immunizations.

Scoliosis screening.

Adopt written policies and procedures extending the emergency care provided to the public school pupils to those pupils who are enrolled full time in the nonpublic school who are injured or become ill at school or during participation on a school team or squad.

3. Approve budget transfers and modifications for August 2013 as presented.
4. Approve Board Secretary's Report for August 2013 as presented.
5. Approve Treasurer of School Monies Report for August 2013 and proprietary funds [Cafeteria (60) CARES (70)] financial reports August 2013 as presented.
6. Approve Board Member Certification for August 2013. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of August 2013, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Approve Board Secretary's Line Item Certification for August 2013. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

E. Finance – Spotswood/Milltown

1. Approve the bills list as certified by the Board Secretary for October 2013.

2. Approve an out-of-district placement for student ID #5217060110 at Coastal Learning Center effective October 15, 2013 for the remainder of the 2013/2014 school year at a cost of \$55,701.00 plus transportation.

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

Linda
Harold

F. Personnel – Spotswood

1. Accept the letter of resignation from Christopher Bell, Appleby part-time Custodian-A, UPC #CUS.02.CUST.NA.02, effective October 30, 2013.
2. Approve Nancy Palella as a leave replacement elementary teacher of Spanish, UPC #TCH.02.SPAN.03.01, effective October 1, 2013 to December 2, 2013 at \$100.00 per day.
3. Approve the co-curricular appointment of Christina Restine as Memorial Drama Advisor at level 1 with a stipend of \$2,158.00 for the 2013/2014 school year.
4. Approve the appointment of Kevin Boucher as Fall Middle School Cross Country Coach at level 1 with a stipend of \$2,502.00 for the 2013/2014 school year.
5. Approve the appointment of Winter Middle School Coaches as presented for the 2013/2014 school year.
6. Approve the revised hourly rate of \$12.25 per hour for Kathy Durski, C.A.R.E.S. Appleby Adult Aide for the 2013/2014 school year.

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation from Bradley Ketcham, district certified technician, UPC #SPT.05.ITIT.NA.02, effective October 17, 2013.
2. Approve a leave of absence under the terms and conditions of FMLA for Sarah Lynn, school psychologist, effective February 10, 2014, using accumulated sick and personal days then going on an unpaid leave of absence for the 2013/2014 school year returning September 2014.
3. Approve an extended unpaid leave of absence for Jill Hetzler, high school gym teacher effective the beginning of the 3rd marking period, February 2014, to the end of the 2013/2014 school year returning September 2014.
4. Approve the appointment of Winter High School Assistant and Volunteer Coaches as presented for the 2013/2014 school year.
5. Approve the high school co-curricular appointment of the below staff members for the 2013/2014 school year:

Barbara Plachinski, Business Manager Co-Advisor, Level 1, Stipend \$366.50

Barbara Furman, Business Manager Co-Advisor, Level 1, Stipend \$366.50

Jeff Michaels, Set Construction, Level 1, Stipend \$1,879.00

6. Rescind hours for participants in the 2013 Summer Workshops as presented.
7. Approve hours for participants for the 2013 Summer Workshop as presented at \$31.00/hr.
8. Approve CPR/AED and Heimlich Maneuver Training (2 hours) for district school staff as presented.
9. Approve Kyle Harkins as CPR/AED and Heimlich Maneuver Instructor for a total of 4 hours of training for Spotswood School District staff to be held at the high school media center on October 16 & 17, 2013 at the rate of \$60 per day for a total of \$120.00.
10. Approve substitutes as presented:
 - Katherine Finer, Sub Teacher
 - Christina Lechnos, Sub Teacher
 - Maria Thanos, Sub Teacher
11. Approve Jamie Marchelle as a high school physical education/health leave replacement, UPC #TCH.01.PE/H.HS.03 for Glenn Fredricks from October 15, 2013, through November 13, 2013, at a daily rate of \$100.00.

Donna
Faulkenberry

Dulce Branco-
Rivera

John
Lavelle

William
Loschiavo

William
Smith

Linda
Harold

FOR DISCUSSION

COMMITTEE REPORTS

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports:

All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT