

**December 3, 2013**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

\_\_\_\_\_ D Faulkenberry  
\_\_\_\_\_ J Lavelle  
\_\_\_\_\_ W Smith

\_\_\_\_\_ D Branco-Rivera  
\_\_\_\_\_ W Loschiavo

Others Present:

\_\_\_\_\_ S Rocco  
\_\_\_\_\_ L Harold  
\_\_\_\_\_ D Silvia  
\_\_\_\_\_ S Dix

\_\_\_\_\_ R Green  
\_\_\_\_\_ G Peabody  
\_\_\_\_\_ Public  
\_\_\_\_\_ L Milburn

**SUPERINTENDENT'S REPORT**

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

**RECOMMENDED ACTION**

**A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. November 19, 2013 HIB Appeal Hearing
  - b. November 19, 2013 Regular Board Meeting
  - c. November 19, 2013 Executive Session

\_\_\_\_\_ Donna      \_\_\_\_\_ Dulce Branco-      \_\_\_\_\_ John      \_\_\_\_\_ William      \_\_\_\_\_ William      \_\_\_\_\_ Linda

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Faulkenberry

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Rivera

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Lavelle

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Loschiavo

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Smith

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Harold

## B. General – Spotswood

1. Approve supervised volunteers effective December 4, 2013 for the 2013/2014 school year as presented.

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Donna  
Faulkenberry

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Dulce Branco-  
Rivera

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John  
Lavelle

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William  
Loschiavo

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William  
Smith

## C. General – Spotswood/Milltown

1. **BE IT RESOLVED** that, following a hearing requested by a parent to review an initial determination by the Board pursuant to the Anti-Bullying Bill of Rights Act, the Board's initial determination is hereby affirmed.
2. Approve a field trip as presented.
3. Approve a student teaching assignment as presented.

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Donna  
Faulkenberry

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Dulce Branco-  
Rivera

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John  
Lavelle

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William  
Loschiavo

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William  
Smith

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Linda  
Harold

## D. Finance – Spotswood

1. Approve travel as presented.
2. Approve budget transfers and modifications for September 2013 as presented.
3. Approve Board Secretary's Report for September 2013 as presented.
4. Approve Treasurer of School Monies Report for September 2013 and proprietary funds [Cafeteria (60) CARES (70)] financial reports September 2013 as presented.
5. Approve Board Member Certification for September 2013. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of September 2013, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Approve Board Secretary's Line Item Certification for September 2013. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 2013 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.

7. Approve a maximum of five (5) hours per week of home instruction for student ID #40459 to be provided by a previously approved Spotswood staff member at \$46.00 per hour effective November 27, 2013 for 10 weeks.

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Donna  
Faulkenberry

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Rivera

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William  
Loschiavo

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William  
Smith

#### **E. Finance – Spotswood/Milltown**

1. Recommend the Board approve prior approved Tax Sheltered Annuity Providers VALIC, Equitable and Lincoln to offer Roth 403B at no cost to the District upon receipt of new plan document.

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Donna  
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William  
Smith

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Linda  
Harold

#### **F. Personnel – Spotswood**

1. Approve the appointment of Robert Maretz as part-time custodian at Appleby School, UPC #CUS.02.CUST.NA.02, effective December 4, 2013 at a salary of \$22,377.17 prorated with a night differential of \$936.00 prorated for the 2013/2014 school year.

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William  
Smith

#### **G. Personnel – Spotswood/Milltown**

1. Approve extending the appointment of Stephanie Grunenthal as high school physical education leave replacement, UPC #TCH.01.PE/H.HS.04, effective the beginning of the 3<sup>rd</sup> marking period, February 2014, to June 19, 2014 at step B/1 with a salary of \$41,500.00 prorated for the 2013/2014 school year.
2. Approve the appointment of Andrew Bartlett as Certified Technician, UPC #SPT.05.ITIT.NA.02, effective February 4, 2014 or sooner if released for the 2013/2014 school year at a salary of \$38,000.00 prorated.
3. Approve the following staff at the curriculum rate of \$31.00/hr. for 2 hours of program development and preparation for the November 5, 2013 In-Service Workshops:

Jennifer Nemer, \$62.00

4. Approve substitutes as presented:

Teriz Michael, Substitute Teacher

Terry Neeff, Substitute Custodian

Davie Tessein, Substitute Custodian

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Donna  
Faulkenberry

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Linda  
Harold

**FOR DISCUSSION**

**COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

**CORRESPONDENCE**

**FOR INFORMATION**

Fire Drill Reports:

All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

**PUBLIC PARTICIPATION – NON-AGENDA ITEMS**

**EXECUTIVE SESSION**

**ADJOURNMENT**