

**March 18, 2014**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

\_\_\_\_\_ D Faulkenberry  
\_\_\_\_\_ W Loschiavo  
\_\_\_\_\_ W Smith

\_\_\_\_\_ D Branco-Rivera  
\_\_\_\_\_ B Louis

Others Present:

\_\_\_\_\_ S Rocco  
\_\_\_\_\_ P Zambrana  
\_\_\_\_\_ D Silvia  
\_\_\_\_\_ S Dix

\_\_\_\_\_ M Resnick  
\_\_\_\_\_ G Peabody  
\_\_\_\_\_ Public  
\_\_\_\_\_ L Milburn

**SUPERINTENDENT'S REPORT**

Memorial School Student Recognition

**PRESENTATION OF 2014/2015 PRELIMINARY BUDGET**

A. RESOLUTION ADOPTING AND APPROVING THE SUBMISSION OF THE 2014/2015 PRELIMINARY BUDGET TO THE STATE OF NEW JERSEY, DEPARTMENT OF EDUCATION FOR THE SPOTSWOOD BOARD OF EDUCATION

**WHEREAS**, the Spotswood Board of Education must prepare and submit a budget to the State of New Jersey, Department of Education on a yearly basis; and

**WHEREAS**, the Spotswood Board of Education has prepared a preliminary budget for the 2014/2015 school year; and

**WHEREAS**, the preliminary budget must be approved by the Spotswood Board of Education prior to submission to the Department of Education;

**WHEREAS**, the preliminary budget is as follows:

General Fund	
Fund 11	\$26,146,601
Fund 12	\$ 243,742
Sub Total	\$26,390,343
Special Revenue	
Fund 20	\$ 548,512
Debt Service Fund	\$ 1,027,938
Total Budget	\$27,966,793

**WHEREAS**, the tax levy for 2014/2015 budget year is as follows:

General Fund Spotswood	\$11,315,003
Debt Service Fund	\$ 971,895
Helmetta	\$ 3,017,950
Total Levy	\$15,304,848

**WHEREAS**, the budget includes no Commissioners Adjustment to the base tax levy.

**WHEREAS**, school district policy, 9250 B1, Expenses and Reimbursement and NJAC6A:23:b-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2014/2015 school year.

**NOW THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education hereby establishes the school district travel maximum and reimbursement amount for the 2014/2015 school year at the sum of \$59,050.

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

The maximum travel expenditure for the 2013/2014 School Year was \$70,925. As of January 31, 2014, \$9,030.32 has been expended to date.

**NOW THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education, approves the submission of the preliminary budget for the 2014/2015 school year.

**FURTHER, WHEREAS**, N.J.A.C 23A-5.2 requires the Spotswood Board of Education to establish a maximum dollar amount in the 2013/2014 budget for the following professional services: Architect - \$75,000, Auditor - \$63,000, Attorney - \$30,000, School Physician - \$7,000.

**NOW THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education adopts and approves the submission of the preliminary budget for the 2014/2015 school year.

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Donna  
Faulkenberry

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Dulce Branco-  
Rivera

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William  
Loschiavo

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Bertrand  
Louis

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William  
Smith

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Phil  
Zambrana

## **PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

### **RECOMMENDED ACTION**

#### **A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. March 4, 2014 Regular Board Meeting
  - b. March 4, 2014 Executive Session

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#### **B. General – Spotswood**

1. Approve volunteers as presented.

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#### **C. General – Spotswood/Milltown**

1. Approve a field trip as presented.

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#### **D. Finance – Spotswood**

1. Approve travel as presented.
2. Approve Spotswood Board of Education full-page advertisement in the Appleby playbill booster in the amount of \$75.00.

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#### **E. Finance – Spotswood/Milltown**

1. Approve the bills list as certified by the Board Secretary for March 2014.
2. The Spotswood Board of Education, through contract with the Middlesex Regional Education Services Commission, authorizes Non-Public Technology funds to be used for the purchase of technology items from:

##### CDW-G

The Goddard School \$244.49

Immaculate Conception \$106.40

Immaculate Conception \$290.99

Immaculate Conception \$290.99

##### Keyboard Consultants

Immaculate Conception \$4,020.00

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#### **F. Personnel – Spotswood**

1. Accept the letter of resignation for the purpose of retirement from Elizabeth Marhold, Memorial School Guidance Counselor, UPC #GUI.05.COUN.MS.01, effective July 1, 2014.
2. Approve a leave of absence under the terms and conditions of FMLA for Jennifer Wolosowski, Appleby Art teacher, UPC #TCH.02.ARTS.EL.01, effective May 29, 2014, using accumulated sick days then going on an unpaid leave of absence returning to work December 1, 2014.

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#### **G. Personnel – Spotswood/Milltown**

1. Accept the letter of resignation for the purpose of retirement from Pat Bodak, high school Special Education teacher, UPC #TCH.01.SPED.HS.02, effective July 1, 2014.
2. Accept the letter of resignation from Janet Corr, part-time district school bus driver, UPC #BUS.05.DRVR.NA.04, effective March 3, 2014.

3. Approve the termination of employee ID #5187 effective March 20, 2014.

4. Approve substitutes as presented:

Alyssa Evaristo, Sub Teacher

Samantha Henits, Sub Teacher

Manal Nasaralla, Sub Teacher

Janet Ratiner, Sub Aide

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### **FOR DISCUSSION**

### **COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

### **CORRESPONDENCE**

### **FOR INFORMATION**

Fire Drill Reports:

All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

### **PUBLIC PARTICIPATION - NON-AGENDA ITEMS**

### **EXECUTIVE SESSION**

The Board will adjourn to Executive Session.

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### **EXECUTIVE SESSION**

The Board will reconvene Public Session.

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**ADJOURNMENT**