

June 17, 2014

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Faulkenberry
_____ W Loschiavo
_____ W Smith

_____ D Branco-Rivera
_____ B Louis

Others Present:

_____ S Rocco
_____ P Zambrana
_____ D Silvia
_____ S Dix

_____ M Resnick
_____ G Peabody
_____ Public
_____ L Milburn

SUPERINTENDENT'S REPORT

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes.
 - a. June 3, 2014 Regular Board Meeting
 - b. June 3, 2014 Executive Session Minutes

_____ Donna
Faulkenberry

_____ Dulce Branco-
Rivera

_____ William
Loschiavo

_____ Bertrand
Louis

_____ William
Smith

_____ Phil
Zambrana

B. General – Spotswood

1. Approve the Spotswood Board of Education Organizational Chart as per the attached.
2. Approve the Summer Enrichment Program for students requiring additional support in Language Arts and Mathematics from June 24, 2014 to August 5, 2014.
3. Approve the Summer Bridge Program 5th to 6th grade, August 21, 22, 25, 26, & 27, 2014.
4. Pursuant to Chapter 28, P.L. 2013, starting July 1, 2014, the Spotswood Board of Education approves mandatory direct deposit for all employees as per the attached.
5. Approve to create department chair positions as per the attached.
6. Approve to revise job description titles as per the attached.
7. Approval of the District-Wide Evaluation Advisory Committee (DEAC) that will oversee the implementation of the district evaluation policies and procedures required by the Department of Education for the Teacher Evaluation process. Following are the recommendations:

High School – Ron Panico

Appleby – Michael Bartlett

Memorial – Stacey Gordon

Schoenly – Dawn Hyland

Central Office – Graham Peabody

Superintendent – Scott R. Rocco

Special Education Administrator – Daniel Silvia

Board of Education Member – Donna Faulkenberry

Parent – Tami McGeachy

Principal – Karen Boyle

Donna
Faulkenberry

Dulce Branco-
Rivera

William
Loschiavo

Bertrand
Louis

William
Smith

C. General – Spotswood/Milltown

1. Approve the operation of the Extended School Year Program for students with disabilities from June 24, 2014 to August 5, 2014.
2. Approve the Summer Bridge Program 8th to 9th grade, August 21, 22, 25, 26, & 27, 2014.
3. Approve to enroll Spotswood High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic

program sponsored by the NJSIAA for the 2014/2015 school year, agreeing to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, including all rules governing student athletic eligibility.

4. Approve to authorize the Superintendent of Schools and Interim Business Administrator to make personnel appointments, financial decisions and other necessary decisions until presented at the following Board of Education meeting to keep the district running in good order during summer months.
5. Approve the 2014 Summer Reading List as per the attached.
6. Approve Spiezle Architectural Group to provide architectural services for the renovations of the Spotswood Public School district as per the attached.
7. Approve a field trip as per the attached.

Donna
Faulkenberry

Dulce Branco-
Rivera

William
Loschiavo

Bertrand
Louis

William
Smith

Phil
Zambrana

D. Finance – Spotswood

1. Approve travel as per the attached.
2. Approve resolution for participation in coordinated transportation with the Middlesex Regional Educational Services Commission for the 2014/2015 school year.
3. **BE IT RESOLVED**, the Spotswood Board of Education support the Gold Sponsorship for the Spotswood Annual 5K Challenge (sponsored by the Spotswood Recreation Department) for \$100.00. The Gold membership includes company name and logo in large print on the professional imprinted Race T-Shirts along with a listing on the 5K website and 2 free shirts upon request.
4. Approve the following resolution to appoint Pomptonian as the Food Service Management Company (FSMC) for the 2014/2015 school year per the management fee and guarantee language below:

Spotswood Board of Education

Food Service 2014-2015

Management Fee and Guarantee Language

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0732 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program

meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0732 will be multiplied by total meals.

The FSMC guarantees the LEA a minimum profit of thirty-seven thousand one hundred and fifty-eight dollars (\$37,158) for school year 2014-2015.

5. Approve the Certification of Implementation of the Corrective Action Plan approved by the Board on November 19, 2013.
6. Approve the submission of the IDEA Carryover Amendment in the following amounts:

Preschool	Public	\$3,166.00
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Donna Faulkenberry	Dulce Branco- Rivera	William Loschiavo	Bertrand Louis	William Smith
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E. Finance – Spotswood/Milltown

1. Approve bus driver rate of pay of \$20.00 per hour for all extra-curricular and athletic transportation effective July 1, 2014 to June 30, 2015.
2. Approve the bills list as certified by the Board Secretary for June 2014.
3. Approve the professional services of Source4Teachers effective July 1, 2014 through June 30, 2015.
4. Approve Barbara Tantala as the lead instructor for the Teacher Induction Program and PD Academy presenter for the 2014/2015 school year at \$400.00 per session not to exceed \$8,000.00 (20 sessions).

Donna Faulkenberry	Dulce Branco- Rivera	William Loschiavo	Bertrand Louis	William Smith	Phil Zambrana
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F. Personnel – Spotswood

1. Approve the appointment of Christine Smith as Memorial School Principal, UPC #ADM.04.PRINC.MS.01, at a salary of \$109,000.00 prorated, effective August 17, 2014 or earlier if released from prior district, for the 2014/2015 school year.
2. Accept the letter of resignation from Tiffany Sheehan, Schoenly School lunchroom/playground chaperone, UPC #AID.03.L/PS.NA.06, effective June 3, 2014 for the 2013/2014 school year.
3. Approve the appointment of Helen Maldonado as Schoenly School lunchroom/playground chaperone, UPC #AID.03.L/PS.NA.06, for 2 hours per day, 5 days per week,

effective September 2014 for the 2014/2015 school year with an hourly salary to be determined upon completion of negotiations.

4. Approve the appointment of Kimberly Surko as Schoenly K-1 teacher, UPC #TCH.03.SPED.EL.04, effective September 2014, at step B/1 with a salary to be determined upon completion of negotiations.
5. Approve the appointment of Jacqueline Harbison as Schoenly Integrated Preschool teacher, UPC #TCH.03.PREK.EL.05, effective September 2014, at step B+15/1 with a salary to be determined upon completion of negotiations.
6. Approve the below change in UPC for the following staff member effective September 2014 for the 2014/2015 school year:

<u>Staff Member</u>	<u>Location</u>	<u>From</u>	<u>To</u>
Amy Lamb	Schoenly	TCH.03.SPED.EL.03	TCH.03.PREK.EL.04

7. Approve 2014 summer hours at \$100.00 per day as per the attached.
8. Approve Summer Enrichment Program staff for summer 2014 as per the attached.
9. Approve the following staff for the Summer Bridge Program grade 5 to 6 at the rate of \$35.00 per hour:

<u>Staffing</u>	<u># of Hours</u>	<u>Total</u>
Kerin Dinger	20	\$700.00
Melissa Jennings	20	\$700.00

10. Approve summer C.A.R.E.S. staffing for grades PK-5 effective June 24, 2014 through August 15, 2014 as per the attached.
11. Approve compensation to Katherine Shkolar, Memorial School Nurse, for providing nursing services for a student to participate in sports at the hourly rate of \$31.00 per hour for 25.5 hours.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith
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G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation for the purpose of retirement from Barbara Wank, high school Special Education Teacher, UPC #TCH.01.SPED.HS.10, effective July 1, 2014.
2. Approve the appointment of Brian Sanchez as part-time Transportation Facilitator for the Extended School Year program, UPC #BUS.05.DRVR.NA.02, six hours per day at \$20.00 per hour effective June 24, 2014 through August 5, 2014
3. Accept the letter of resignation from Brian Sanchez, part-time Transportation Facilitator, UPC #BUS.05.DRVR.NA.02, effective August 6, 2014.

4. Approve the appointment of Todd Knolmayer, as an instructor for the Structured Work Experience for the period June 24 – August 5, 2014 at \$6,000 (to be paid using IDEA funds) and for the period of September 4, 2014 through June 19, 2015 at \$6,000.00.
5. Approve the appointment of Christopher Feibel, as an instructor for the Structured Work Experience for the period June 24 – August 5, 2014 at \$6,000 (to be paid using IDEA funds) and for the period September 4, 2014 through June 19, 2015 at \$6,000.00.
6. Approve Heather DeLollis as Summer School Principal at the rate of \$150.00 per day for 30 days, not to exceed \$4,500.00.
7. Approve the Extended School Year staff for summer 2014 as per the attached.
8. Approve all certificated Spotswood School District staff as Extended School Year substitute teachers at \$35.00 per hour as needed for summer 2014.
9. Approve all Spotswood School District instructional aides as Extended School Year substitute aides at \$16.00 per hour as needed for summer 2014.
10. Approve Summer School Nurses at \$50.00 per hour, 4.5 hours a day x 30 days. There will be a nurse on staff for each of the 30 days of summer school. The nurses will work out the schedule based on their availability:

Debbie Keller

Maureen Monaco

Katherine Shkolar

Anita Opaleski

11. Approve the following staff for the Summer Bridge Program grade 8 to 9 at the rate of \$35.00 per hour:

<u>Staffing</u>	<u># of Hours</u>	<u>Total</u>
Stephanie Barlow	20	\$700.00
Anne Raczko	20	\$700.00
Patricia Lauro	20	\$700.00

12. Approve all Spotswood School District teachers who may attend 2014 summer IEP meetings on an as needed basis at the rate of \$26.00 per hour.
13. Approve 2014 summer hours as per the attached.
14. Approve 4 days (August 11, 12, 13, 14, 2014) for Jeff Turner at the per diem rate of \$437.00.
15. Approve participants for the 2014 Summer Workshops in curriculum, instruction and staff development at the hourly rate of \$31.00 per hour as per the attached.

16. Approve all Spotswood School District staff as professional development instructors for district in-service/PD Academy offerings for the 2014/2015 academic school year on an as needed basis at the rate of \$40.00 per session (1 ¼ hours per session) not to exceed 4 sessions (\$160.00).
17. Approve planning and instructional hours for the Teacher Induction Instructional Team for the 2014/2015 school year at a rate of \$40.00 per session not to exceed 10 sessions (\$400.00) as indicated:

Jen Calabria

Adrienne Hansen

Jen Nemer

Selina Pewitt

Nancy Torchiano

18. Approve all Spotswood School District teachers to provide home instruction for the 2014/2015 academic school year on an as needed basis at the rate of \$46.00 per hour.
19. Approve the appointment of district staff to department chair positions for the 2014/2015 school year as per the attached.
20. Approve compensation to Jill Hetzler and Kyle Harkins on an as needed basis for district staff CPR training at a cost of \$60.00 per session taught for the 2014/2015 school year not to exceed \$360.00.
21. Approve compensation to Louis Rua on an as needed basis for district staff RTK training at a cost of \$60.00 per session taught for the 2014/2015 school year not to exceed \$500.00.
22. Approve the appointment of the staff listed below as Anti-Bullying Coordinator and Specialists for the 2014/2015 school year as indicated:

District Anti-Bullying Coordinator: Daniel Dooley

Spotswood High School Anti-Bullying Specialist: Patricia Lauro

Memorial Middle School Anti-Bullying Specialist: Stephanie Miller

Appleby Elementary School Anti-Bullying Specialist: Catherine Glass

Schoenly Primary School Anti-Bullying Specialist: Jessica Wisniewski

23. Approve Joseph Schwartz as printing apprentice in the Spotswood Print Shop at a stipend of \$5,806.00 effective July 1, 2014 for the 2014/2015 school year.
24. Approve the appointment of coaching staff for the 2014/2015 school year as per the attached listing with stipends to be determined upon completion of negotiations.

25. Approve substitute bus drivers at the rate of \$20.00 per hour on an as needed basis for the 2014/2015 school year as per the attached.

26. Approve the appointment of Spotswood School District personnel who may be assigned to any one of the Athletic Department Events positions indicated below as needed through the course of the 2014/2015 school year at each specified rate of pay:

Site Supervisor	\$65.00 – general, single events
	\$100.00 – varsity football, basketball, or multiple events
Site Security	\$45.00 – general
	\$30.00 – JV basketball
Ticket Seller/Collector	\$45.00 – general
Announcer	\$75.00 – football
	\$50.00 – all other
Clock Operator	\$45.00 – varsity basketball, wrestling
	\$35.00 – all other
Bookkeeper	\$25.00 - general

27. Approve substitutes for the 2014/2015 school year as per the attached.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith	_____ Phil Zambrana
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FOR DISCUSSION

COMMITTEE REPORTS

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports:

All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith	_____ Phil Zambrana
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EXECUTIVE SESSION

The Board will reconvene Public Session.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith	_____ Phil Zambrana
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ADJOURNMENT