

**August 19, 2014**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

\_\_\_\_\_ D Faulkenberry  
\_\_\_\_\_ W Loschiavo  
\_\_\_\_\_ W Smith

\_\_\_\_\_ D Branco-Rivera  
\_\_\_\_\_ B Louis

Others Present:

\_\_\_\_\_ S Rocco  
\_\_\_\_\_ P Zambrana  
\_\_\_\_\_ D Silvia

\_\_\_\_\_ M Resnick  
\_\_\_\_\_ G Peabody  
\_\_\_\_\_ Public

**SUPERINTENDENT'S REPORT**

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

**RECOMMENDED ACTION**

**A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. July 15, 2014 Regular Board Meeting
  - b. July 15, 2014 Executive Session Minutes

\_\_\_\_\_ Donna Faulkenberry      \_\_\_\_\_ Dulce Branco-Rivera      \_\_\_\_\_ William Loschiavo      \_\_\_\_\_ Bertrand Louis      \_\_\_\_\_ William Smith      \_\_\_\_\_ Phil Zambrana

**B. General – Spotswood**

1. Approve the professional services of Ocean Orthopedic Associates, Old Bridge, New Jersey, as substitute school physician for the 2014 varsity football season at no cost to the Board.
2. Accept on first reading new Board Policy/Regulation as provided by Strauss Esmay Associates, LLP as follows:
  - a. Policy 1581 – Victim of Domestic or Sexual Violence Leave
  - b. Policy 3144.12 – Certification of Tenure Charges – Inefficiency
  - c. Policy 3144.3 – Suspension Upon Certification of Tenure Charge
  - d. Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
  - e. Regulation 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
  - f. Policy 3224 – Evaluation of Principals, Vice Principals and Assistant Principals
  - g. Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals
  - h. Policy 3372 – Teaching Staff Member Tenure Acquisition
  - i. Policy 3373 – Tenure Upon Transfer or Promotion

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Donna  
Faulkenberry

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Dulce Branco-  
Rivera

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William  
Loschiavo

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Bertrand Louis

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William Smith

**C. General – Spotswood/Milltown**

No items for approval.

**D. Finance – Spotswood**

1. Approve travel as presented.
2. BE IT RESOLVED, Spotswood Public Schools enter into a shared services agreement with the Borough of Spotswood for a School Resource Officer for the 2014/2015 school year at \$40,000.00; the 2015/2016 school year at \$45,000.00; and the 2016/2017 school year at \$50,000.00, as presented.
3. Approve a 1:1 aide for state student ID #xxxxxx3584, an out-of-district placement at Academy Learning Center, at a cost of \$35,177.36 for the 2014/2015 school year.
4. Approve the out-of-district placement of state student ID # xxxxxx1656 at New Road School, at a cost of \$47,952.00 tuition, \$15,300.00 for a 1:1 aide, plus transportation for the 2014/2015 school year.
5. Approve the professional services of Dr. Donna Merchant, Audiologist, to provide evaluations for district students, on an as needed basis, for the 2014/2015 school year, at the rate of \$600.00 per evaluation, not to exceed \$5,000.00.

6. Approve a Central Auditory Processing Evaluation for state student ID #xxxxxx9543 to be completed by Dr. Donna Merchant, an approved provider, in the amount of \$600.00.
7. Approve budget transfers and modifications for June 2014 as presented.
8. Approve Board Secretary's Report for June 2014 as presented.
9. Approve Treasurer of School Monies Report for June 2014 and proprietary funds [Cafeteria (60) CARES (70)] financial reports June 2014 as presented.
10. Approve Board Member Certification for June 2014. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of June 2014, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
11. Approve Board Secretary's Line Item Certification for June 2014. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.
12. Motion to accept the proposal submitted by Dreamscape Turf Management LLC for grass mowing and landscaping at an annual cost of \$17,400.00 for the 2014/2015 school year.
13. Approve Hendry Bus Company to provide transportation for the extended school year program for a special education student at the rate of \$135.00/day plus \$35.00/day for an aide, not to exceed \$5,100.00.
14. Accept the donation of a remote controlled projection screen, valued at \$4,260.00, from the Spotswood PTA to be mounted in the Appleby All Purpose Room.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith
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**E. Finance – Spotswood/Milltown**

1. Approve the bills list as certified by the Board Secretary for August 2014.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith	_____ Phil Zambrana
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**F. Personnel – Spotswood**

1. Approve the below change in UPC for the following staff members effective September 2014 for the 2014/2015 school year:

<u>Staff Member</u>	<u>Location</u>	<u>From</u>	<u>To</u>
Lauren Arellano	Appleby	TCH.02.READ.EL.01	TCH.02.ELEM.04.01

Jennifer Nemer	Appleby	TCH.02.ELEM.05.06	TCH.02.SPED.EL.01
Coryna Barberis	Appleby	AID.03.LP/S.NA.05	AID.02.LP/S.NA.01
Jackie Cassidy	Schoenly	TCH.03.ELEM.01.02	TCH.03.KIND.EL.02
Amy Lamb	Schoenly	TCH.03.SPED.EL.03	TCH.03.PREK.EL.04

2. Approve the appointment of Karen Nesi as Appleby School Nurse, UPC #NRS.02.NURS.EL.01, effective September 2014 for the 2014/2015 school year at a step and salary to be determined upon completion of negotiations (current step B/9, \$56,500.00).
3. Approve the appointment of Ciaran Sisko as Schoenly School Social Worker, UPC #CST.01.SOCW.NA.03, effective September 2014 for the 2014/2015 school year at a step and salary to be determined upon completion of negotiations (current step M/1, \$42,500.00).
4. Approve the appointment of Stephanie Meola as Schoenly lunchroom/playground chaperone, UPC #AID.03.LP/S.NA.06, for 1.5 hours per day, 5 days per week, 173 days per year, at the hourly rate of \$10.25, effective September 2014 for the 2014/2015 school year.
5. Approve the appointment of Rosalia Tornabene as Schoenly lunchroom/playground chaperone, UPC #AID.03.LP/S.NA.07, for 1.5 hours per day, 5 days per week, 173 days per year, at the hourly rate of \$10.25, effective September 2014 for the 2014/2015 school year.
6. Approve the appointment of Melissa Fernandes as Schoenly lunchroom/playground chaperone, UPC #AID.03.LP/S.NA.05, for 1.5 hours per day, 5 days per week, 173 days per year, at the hourly rate of \$10.25, effective September 2014 for the 2014/2015 school year.
7. Accept the letter of resignation from Christina Fiorenze, Schoenly lunchroom/playground chaperone, UPC #AID.03.L/PS.NA.05, effective August 20, 2014.
8. Approve Schoenly and Appleby lunchroom/playground chaperones for the 2014/2015 school year as presented.

		<u>Hrly Rt/# Hrs per day /</u>		
<u>Name</u>		<u># Days</u>	<u>Total</u>	<u>Location</u>
Barberis	Coryna	\$10.25 x 2 x 173	\$3,547.00	Appleby
Dantoni	Gina	\$10.25 x 2 x 173	\$3,547.00	Appleby
Dollete	Sheila	\$10.25 x 1.5 x 173	\$2,660.00	Appleby
Hryc	Mary Ann	\$11.00 x 2 x 173	\$3,806.00	Appleby
Hudson	Ann	\$10.25 x 1.5 x 173	\$2,660.00	Schoenly

Maldonado	Helen	\$10.25 x 2.25 x 173	\$3,990.00	Schoenly
Santiago	Christine	\$10.25 x 2.25 x 173	\$3,990.00	Schoenly
Worden	Mary Ann	\$10.25 x 2 x 173	\$3,547.00	Appleby

9. Approve the salaries for the following non-represented employees for the 2014/2015 school year:

Bartlett	Andrew	Certified Technician	\$38,760.00
Bonczek	Kathleen	Business Office Secretary	\$60,355.00
Dumbreski	Chris	Certified Technician	\$41,250.00
Groves	Doreen	Human Resources Administrative Ass't	\$64,982.00
Gomez	Victor	PT Transportation Facilitator	\$20/hr – 25 hrs/wk
Luttman	Joseph	Ass't to B&G Supervisor	\$58,279.00
McCamish	Melyssa	School Psychologist	\$97,798.00
Marino	Vita	Administrative Ass't to BA	\$62,334.00
Palumbo	Michael	Supervisor of B&G	\$69,707.00
Pelyak	George	HVAC	\$54,068.00
Sanford	Karen	Confidential Secretary	\$57,388.00
Siwiak	David	Manager Information Technology	\$100,731.00
Vizzi	Stephen	Transportation Facilitator	\$37,454.00
Zemla	Caitlin	Behaviorist	\$61,200.00
Hansen	Jim	Safety/Security Monitor	NTE \$22,500/yr
(not to exceed \$21.25/hr no more than 5.75 hrs per day or 29 hrs/week)			
Luongo	Frank	Safety/Security Monitor	NTE \$22,500/yr
(not to exceed \$21.25/hr no more than 5.75 hrs per day or 29 hrs/week)			
Steinbeck	Marcy	HS Hall Monitor	\$10.00/hr-5½ hrs/day

10. Approve the 2014/2015 contracts for Assistant Superintendents, Graham Peabody and Daniel Silvia, as presented and approved by the County Office.

11. Approve Jennifer O'Neil to move on the salary guide from B+15/5, \$47,000, to a step and salary to be determined upon completion of negotiations (currently step M/5, \$47,500), effective September 1, 2014 as per Article 29.B.3.d. of the Agreement between the Spotswood Board of Education and the Spotswood Education Association.

12. Approve the appointment of Mark Resnick as interim business administrator / board secretary and Summit Management Solutions as business consultant from July 1, 2014, 2014 to June 30, 2015 at a rate of \$500.00 per diem / 4 days per week on a schedule directed by the Superintendent of Schools for a maximum of 200 days, with additional days to be scheduled at the discretion of the Superintendent.
13. Approve Kathleen Bonczek as the AESOP Administrator for the 2014/2015 school year at a stipend of \$2,091.00.
14. Approve five (5) days for Stephanie Miller, Memorial Guidance Counselor, for summer 2014 at \$230.98/day, not to exceed \$1,154.90.
15. Approve the following staff for training to prepare for a new student at Appleby School during the 2014-2015 school, at a cost not to exceed \$780.

Name	Position	# Hrs	Rate	Not to Exceed
Cara Bruno	Teacher	10	\$31.00/hr	\$310.00
Susan Michalowski	Instructional Aide	10	\$16.00/hr	\$160.00
Rosemarie Valinotti	Teacher	10	\$31.00/hr	\$310.00

16. Approve C.A.R.E.S. staffing for the 2014/2015 school year as presented:

<u>STAFFING</u>	<u>SCHOOL</u>	<u>HRLY RATE</u>	<u>YRLY RATE</u>	<u>NAME</u>
Director			\$24,000.00	Ron Panico
Asst. Director			\$16,556.41	Jessica Wisniewski
Head Teacher/AM C.A.R.E.S.	Appleby	\$16.50	\$4,479.75	Kristen Tempera
Head Teacher	Appleby	\$15.50	\$9,819.25	Tracy Salvesen
Student Aide	Schoenly	\$8.50	\$4,615.50	Sierra Wells
Student Aide	Appleby	\$9.00	\$4,887.00	Alley Genthe
Adult Aide	Appleby	\$11.25	\$6,108.75	Maryann Worden
Adult Aide	Appleby	\$12.50	\$6,787.50	Maryann Hryc
Student Aide	Appleby	\$9.50	\$6,018.25	Liz Dellaratta
Student Aide	Appleby	\$9.50	\$6,018.25	Megan Nesbihal
Student Aide	Appleby	\$9.50	\$6,018.25	Aaron Tavarez
Student Aide	Appleby	\$8.50	\$4,615.50	Jonathan Schwartz

AM Head Teacher PM Asst. HT	Schoenly	\$12.50	\$11,312.50	John Marchetti
Adult Aide	Schoenly	\$11.00	\$4,977.50	Maria Witt
Head Teacher	Schoenly	\$16.00	\$10,136.00	Kristin Bonczek
Adult Aide	Appleby	\$9.00	\$4,887.00	Veronica Lubniewski
Adult Aide	Schoenly	\$10.50	\$4,410.00	Anna Marchetti
Adult Aide AM/PM	Schoenly	\$12.25	\$9,977.63	Nancy Ricci
Adult Aide	Schoenly	\$12.50	\$9,050.00	Diane Scheicher
Adult Aide	Schoenly	\$11.00	\$2,986.50	Catherine Deselich
Adult Aide	Schoenly	\$10.50	\$6,651.75	Tiffany Sheehan
Adult Aide	Schoenly	\$10.50	\$7,602.00	Katherine Stetz
Adult Aide	Schoenly	\$10.50	\$5,701.50	Audrey Kiszkiel
Substitute Head Teacher	Schoenly	\$16.50	\$1,980.00	Kristina Pesco
Substitute Head Teacher	Appleby	\$16.50	\$1,980.00	Kristen Tempera

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William Smith

### G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation from Sarah Lynn, 10-month School Psychologist, UPC #CST.01.PSYCH.NA.02, effective July 29, 2014.
2. Accept the letter of resignation from Nicholas Panos, high school Instructional Aide, UPC #AID.01.AIDE.NA.02, effective August 21, 2014.
3. Approve the appointment of Kimberly Brancato as high school Special Education teacher, UPC #TCH.01.SPED.HS.10, effective September 2014 for the 2014/2015 school year at a step and salary to be determined upon completion of negotiations (current step B/7, \$50,500.00).
4. Approve the appointment of Erika Hennika as high school Special Education teacher, UPC #TCH.01.SPED.HS.06, effective September 2014 for the 2014/2015 school year at a step and salary to be determined upon completion of negotiations (current step B/1, \$41,500.00).
5. Approve the appointment of Alyssa Vella as 10-month School Psychologist, UPC #CST.01.PSYCH.NA.02, effective September 2014 for the 2014/2015 school year at a salary of \$55,000.00.

6. Approve the appointment of Christopher Farley as high school Hall Monitor, UPC #SPT.01.HALL.HS.02, effective September 2014 for the 2014/2015 school year at the hourly rate of \$9.00, 5-1/2 hours per day.
7. Approve three (3) hours for the following Mentor/Buddy staff members at the August 27, 2014 New Teacher Induction Program at the rate of \$31.00/hr.:

Marian Ayad

Lauren Buchanan

Michael Curto

Heather DeLollis

Martin Dempsey

Megan Donegan

Barbara Furman

Marti Hanna

Kathleen T. Lavelle

Melyssa McCamish

Aileen McIntosh

Jeff Marvinny

Jennifer Nemer

Alicia Somers

8. Approve an additional five (5) hours for Maureen Monaco to review high school athletic medical paperwork for approval to begin practice as mandated by the New Jersey State Department of Education during summer 2014 at the rate of \$50.00 per hour.
9. Approve six (6) days for William Visokay, Jr. as a summer painter at the hourly rate of \$10.25, 8 hours per day, not to exceed \$492.00.
10. Approve the following additional summer hours for Extended School Year, at a total cost not to exceed \$1,120.00:

Name	Position	Rate	# Hrs	Not to Exceed
Mary Ann Hager	One to One Aide	\$16.00/hr	60 hours	\$960.00
Lori Colonna	Aide	\$16.00/hr	10 hours	\$160.00



11. Approve additional 2014 summer days/hours for Child Study Team members to compensate for additional testing, meetings and evaluations required to meet Special Education Code, at a cost not to exceed \$6,254.38.

Name	Position	Rate (daily or hourly)	# days or hours	Not to Exceed
JoAnn Rytel	LDTC	\$324.46/day	8 days	\$2,595.68
Nadine Acosta	School Social Worker	\$321.74/day	5 days	\$1,608.70
Caitlin Zemla	Behaviorist	\$300.00/day	5 days	\$1,500.00
Marian Ayad	Speech Specialist	\$55.00/hour	10 hrs	\$550.00

12. Approve Christopher Feibel to move on the salary guide from B+15/7, \$51,000, to a step and salary to be determined upon completion of negotiations (currently step M/7, \$51,500), effective September 1, 2014 as per Article 29.B.3.d. of the Agreement between the Spotswood Board of Education and the Spotswood Education Association.
13. Approve the movement of Robert Vetrecin, high school full-time day custodian, UPC #CUS.01.CUST.NA.04, to high school full-time second shift custodian, UPC #CUS.01.CUST.NA.03, with a prorated salary and night differential, effective August 25, 2014 (current salary \$51,865.12, night differential \$1,500.00).
14. Approve the movement of Patrick Kish, high school full-time second shift custodian, UPC #CUS.01.CUST.NA.03, to high school full-time day shift custodian, UPC #CUS.01.CUST.NA.04, rescinding current night differential of \$1,500.00, with a prorated salary, effective August 25, 2014 (current salary \$45,681.31).
15. Approve Andrew Cammarano for summer curriculum writing for 15 hours at \$31.00/hr.
16. Approve substitutes as presented:

Thomas Boyce, Sub Teacher

Sandra Henry, Sub Teacher

Gina Policastro, Sub Teacher

Stephanie Rampacek, Sub Teacher

Kristen Skrocki, Sub Teacher

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**FOR DISCUSSION**

**COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

**CORRESPONDENCE**

**FOR INFORMATION**

Fire Drill Reports:

Appleby School is in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during summer school.

**PUBLIC PARTICIPATION – NON-AGENDA ITEMS**

**EXECUTIVE SESSION**

The Board will adjourn to Executive Session.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith	_____ Phil Zambrana
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**EXECUTIVE SESSION**

The Board will reconvene Public Session.

_____ Donna Faulkenberry	_____ Dulce Branco- Rivera	_____ William Loschiavo	_____ Bertrand Louis	_____ William Smith	_____ Phil Zambrana
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**ADJOURNMENT**