

October 7, 2014

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Faulkenberry
_____ W Loschiavo
_____ W Smith

_____ D Branco-Rivera
_____ B Louis

Others Present:

_____ S Rocco
_____ P Zambrana
_____ D Silvia
_____ L Milburn

_____ M Resnick
_____ G Peabody
_____ Public
_____ N DiMaria

SUPERINTENDENT'S REPORT

National Principals' Month

WHEREAS, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

WHEREAS, principals are responsible for providing instructional leadership and professional management in our schools; and

WHEREAS, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

WHEREAS, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

WHEREAS, school principals are responsible for the safety of their students and staff and the security of the school; and

WHEREAS, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

WHEREAS, principals are key to implementing state and federal education reforms in New Jersey; and

WHEREAS, principals lead the way in making schools accountable to students, parents, the community; and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

WHEREAS, the month of October 2014 has been declared “National Principals’ Month” and is dedicated to recognizing the significant contributions of our nation’s principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

WHEREAS, the Spotswood Board of Education recognizes and appreciates the skills, dedication, and commitment of Spotswood principals and the challenges they face daily;

NOW, THEREFORE, BE IT RESOLVED that the Spotswood Board of Education recognizes the month of October 2014 as “National Principals’ Month” and honors the contributions of the Spotswood Principals by supporting the goals and ideals of “National Principals’ Month”.

Donna
Faulkenberry

Dulce Branco-
Rivera

William
Loschiavo

Bertrand Louis

William Smith

Phil Zambrana

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes.
 - a. September 16, 2014 Regular Board Meeting
 - b. September 16, 2014 Executive Session Minutes

Donna
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Rivera

William
Loschiavo

Bertrand Louis

William Smith

Phil Zambrana

B. General – Spotswood

1. Adopt on second reading revised Board Policies/Regulations as provided by Strauss Esmay Associates, LLP as follows:
 - a. Policy 1240 – Evaluation of Superintendent
 - b. Regulation 1240 – Evaluation of Superintendent
 - c. Policy 3125 – Employment of Teaching Staff Members

- d. Policy 4125 – Employment of Support Staff Members
 - e. Policy 3221 – Evaluation of Teachers
 - f. Regulation 3221 – Evaluation of Teachers
 - g. Policy 3222 – Evaluation of Certified Staff Members, Excluding Teachers and Administrators
 - h. Regulation 3222 – Evaluation of Certified Staff Members, Excluding Teachers and Administrators
2. Accept on first reading new Board Policies as provided by Strauss Esmay Associates, LLP as follows:
- a. Policy 2363 – Pupil Use of Privately-Owned Technology
 - b. Policy 3282 – Use of Social Networking Sites (teaching staff)
 - c. Policy 4282 – Use of Social Networking Sites (support staff)
 - d. Policy 7522 – School District Provided Technology Devices to Staff Members
3. Approve to create for the 2014/2015 school year the new positions as indicated:

<u>Position</u>	<u>UPC #</u>
Breakfast Chaperone	AID.03.BRKF.NA.01
Breakfast Chaperone	AID.03.BRKF.NA.02
Breakfast Chaperone	AID.03.BRKF.NA.03
Director of Technology Integration and Innovation	ADM.05.DRCT.NA.02

4. Approve the job descriptions as outlined in the attached for the below positions:
- Breakfast Chaperone
- Director of Technology Integration and Innovation
5. Approve field trips as presented.
6. Approve supervised volunteers effective October 8, 2014 for the 2014/2015 school year as presented.
7. Resolution to approve the Superintendent's Merit Goals as presented and approved by the Interim Executive County Superintendent for the 2014/2015 school year.
8. Approve observation hours for a student teacher as presented.

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C. General – Spotswood/Milltown

1. Approve field trips as presented.

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D. Finance – Spotswood

1. Approve travel as presented.
2. Accept the donation of school supplies to Appleby School valued at \$1,000.00 from the New Brunswick Elks B.P.O. #324.
3. Approve ten (10) hours per week of home instruction for state student ID #xxxxxx1079 effective September 26, 2014 through October 26, 2014 to be provided by previously approved Spotswood staff members at a rate to be determined upon completion of negotiations (rate of \$46.00 per hour reflects last year's rate).
4. Approve ten (10) hours per week of home instruction for state student ID #xxxxxx0422 effective September 17, 2014 through December 31, 2014, to be provided by previously approved Spotswood staff members at a rate to be determined upon completion of negotiations (rate of \$46.00 per hour reflects last year's rate).
5. The Spotswood Board of Education, through contract with the Middlesex Regional Educational Services Commission, authorizes the administrative personnel of the Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2014/2015 school year which provided nursing services to the following nonpublic schools located in the Spotswood school district:

Immaculate Conception

Goddard School

Nursing services are provided first by assignment of a licensed nurse and the purchase of supplies and equipment necessary to implement the law and code N.J.A.C. 6:29-8 and include:

Assistance with medical examinations, including dental screening.

Audiometric screening.

Maintenance of student health records, including immunizations.

Scoliosis screening.

Adopt written policies and procedures extending the emergency care provided to the public school pupils to those pupils who are enrolled full time in the nonpublic

school who are injured or become ill at school or during participation on a school team or squad.

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E. Finance – Spotswood/Milltown

No items for approval.

F. Personnel – Spotswood

1. Accept the letter of resignation from Ann Hudson, Schoenly lunchroom/playground chaperone, UPC #AID.03.L/PS.NA.02, effective September 30, 2014.
2. Approve a leave of absence under the terms and conditions of FMLA for Deborah Santanello, Memorial Aide, UPC #AID.04.AIDE.NA.04, effective September 30, 2014, using accumulated sick days then going on an unpaid leave of absence returning to work November 11, 2014.
3. Approve the appointment of the below as Schoenly School lunchroom/playground chaperones, for 1.5 hours per day, 5 days per week, at the hourly rate of \$10.25, for the 2014/2015 school year pending receipt of all paperwork:
 - a. Sejal Mehta
 - b. Heidi Oross
4. Approve an increase in hours for the below staff member as Schoenly lunchroom/playground chaperone, 5 days per week, effective October 8, 2014, at the hourly rate of \$10.25, for the 2014/2015 school year:

<u>Staff Member</u>	<u>From</u>	<u>To</u>
Stephanie Meola	1.5 hrs.	2.25 hrs.

5. Approve the appointment of Stephanie Meola as Schoenly School Breakfast Chaperone, UPC #AID.03.BRKF.NA.01, for .5 hours per day, 5 days per week, at the hourly rate of \$10.25, effective October 1, 2014 for the 2014/2015 school year.
6. Approve the appointment of the below as Schoenly School Breakfast Chaperone, for .5 hours per day, 5 days per week, at the hourly rate of \$10.25, for the 2014/2015 school year pending receipt of all paperwork:

<u>Staff Member</u>	<u>UPC #</u>
Sejal Mehta	AID.03.BRKF.NA.02

7. Rescind the appointment of Alley Genthe, C.A.R.E.S. Appleby Student Aide.

8. Approve the appointment of the below C.A.R.E.S. staff for the 2014/2015 school year:

a. Rachel Mburu	Appleby Student Aide	15 hrs/week	\$8.50/hr
b. Paige Nielsen	Appleby Aide	15 hrs/week	\$8.50/hr

9. Approve payment to the following district staff for two (2) hours of CPR/AED and Heimlich Maneuver Training at their current hourly rate:

	<u>Staff</u>	<u>Hrly Rate</u>	<u>NTE</u>
Linda	Arpino	\$10.25	\$20.50
Coryna	Barberis	\$10.25	\$20.50
Gina	Dantoni	\$10.25	\$20.50
Sheila	Dollete	\$10.25	\$20.50
Maryann	Elraheb	\$10.25	\$20.50
Melissa	Fernandez	\$10.25	\$20.50
Siana	Fischer	\$10.25	\$20.50
Mary Ann	Hryc	\$11.00	\$22.00
Helen	Maldonado	\$10.25	\$20.50
Sejal	Mehta	\$10.25	\$20.50
Stephanie	Meola	\$10.25	\$20.50
Heidi	Oross	\$10.25	\$20.50
Carolyn	Sorrentino	\$10.25	\$20.50
Rosalia	Tornabene	\$10.25	\$20.50
Mary Ann	Worden	\$10.25	\$20.50

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G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation for the purpose of retirement from Valerie Polewski, high school Teacher of English/ Business, UPC #TCH.01.BSKL.HS.02, effective January 29, 2015.
2. Accept the letter of resignation from Derek Ferrara, part-time custodian, UPC #CUS.01.CUST.NA.06, effective September 30, 2014.
3. Approve the appointment of Eric Sheninger as Director of Technology Integration and Innovation, UPC #ADM.05.DRCT.NA.02, effective October 13, 2014 for the 2014/2015 school year at no cost to the Board.
4. Approve Janice Anthony as a part-time transportation facilitator, UPC #BUS.05.DRVR.NA.02 at an hourly rate of \$20.00/hour for four hours per day, 5 days per week, for the 2014/2015 school year pending receipt of all paperwork.
5. Approve payment to the following district staff for two (2) hours of CPR/AED and Heimlich Maneuver Training at their current hourly rate:

<u>Staff</u>	<u>Hrly Rate</u>	<u>NTE</u>
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James	Hansen	\$21.25	\$42.50
Marcy	Steinbeck	\$10.00	\$20.00

6. Approve substitutes as presented:

Shaina Brenner	Sub Teacher
Leigh Gerhart	Sub Teacher
Josephine Moussa	Sub Teacher
Mark Moussa	Sub Teacher
Carolyn Thompson	Sub Teacher
Paul Wanson	Sub Teacher
Anne Hudson	Sub Aide
Dennis Koch	Sub Bus Driver
Arthur Orłowski	Sub Bus Driver (pending receipt of all paperwork)

Donna Faulkenberry	Dulce Branco-Rivera	William Loschiavo	Bertrand Louis	William Smith	Phil Zambrana
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FOR DISCUSSION

COMMITTEE REPORTS

- Human Resources Committee Report
- Curriculum & Instruction Committee Report
- Finance Committee Report
- Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

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EXECUTIVE SESSION

The Board will reconvene Public Session.

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ADJOURNMENT