

**February 24, 2015**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ M Resnick	_____ F Zambrana
_____ G Peabody	_____ D Silvia	_____ Public
_____ L Milburn	_____ N DiMaria	

**SUPERINTENDENT’S REPORT**

- March 2015 - Youth Art Month

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

- Lease Purchase

**RECOMMENDED ACTION**

**A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. February 3, 2015 Regular Board Meeting

_____	_____	_____	_____	_____	_____
D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana

**B. General – Spotswood**

1. Approve field trips as presented.
2. Approve the revised 2014/2015 school calendar as presented.
3. Accept the donation of 400 children’s books and a wealth of teaching materials for the elementary classroom from Mr. and Mrs. Graham Peabody valued at \$2,000.00.

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D Branco-Rivera      W Smith      M Chasan      W Loschiavo      B Louis

**C. General – Spotswood/Milltown**

1. Approve field trips as presented.

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D Branco-Rivera      W Smith      M Chasan      W Loschiavo      B Louis      F Zambrana

**D. Finance – Spotswood**

1. Approve travel as presented.
2. Motion to approve the attached advertisement to be placed on our buses by EIRC. The district will receive \$780.00 for the advertisements.
3. Approve independent Psychological and Learning Evaluations for state student ID #xxxxxx8826 to be completed by an approved provider at a cost consistent with Board policy.
4. Approve an Augmentative Communication Device evaluation for Student ID #xxxxxx2186 to be completed by a previously approved provider at a cost consistent with Board policy.
5. Approve budget transfers and modifications for July-November 2014 as presented.
6. Approve Board Secretary’s Report for July-November 2014 as presented.
7. Approve Treasurer of School Monies Report for July-November 2014 and proprietary funds [Cafeteria (60) CARES (70)] financial reports July-November 2014 as presented.
8. Approve Board Member Certification for July-November 2014. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of July-November 2014, after review of the Secretary’s Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major

account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9. Approve Board Secretary's Line Item Certification for July-November 2014. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.

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D Branco-Rivera

\_\_\_\_\_  
W Smith

\_\_\_\_\_  
M Chasan

\_\_\_\_\_  
W Loschiavo

\_\_\_\_\_  
B Louis

**E. Finance – Spotswood/Milltown**

1. Approve the bills list as certified by the Board Secretary for February 2015.
2. Appoint the law firm of Wilentz, Goldman & Spitzer P.A. as bond counsel for the lease purchase of Middle School and High School roof replacement as per attached proposal. Primary attorney will be Lisa Gorab, Esq., Partner.
3. RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF SPOTSWOOD IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH A LEASE PURCHASE TRANSACTION

**WHEREAS**, The Board of Education of the Borough of Spotswood in the County of Middlesex, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) has determined to undertake a capital improvement project pursuant to N.J.S.A. 18A:20-17, consisting of roof replacement at Memorial School and the High School (the "Project") for an estimated cost of \$2,393,079; and

**WHEREAS**, the Board desires to finance the Project pursuant to a lease purchase agreement as permitted by N.J.S.A. 18A:20-4.2(f) (the "Lease Purchase") in an amount not to exceed \$1,435,847 and a grant from the New Jersey Department of Education in the amount of \$957,232; and

**WHEREAS**, pursuant to N.J.A.C. 6A:26-10.3, the Board is required to conduct a public hearing on the Project and the proposed Lease Purchase; and

**WHEREAS**, notice of such public hearing was advertised on February 14, 2015 in the Home News; and

**WHEREAS**, the Board has conducted such public hearing on the date hereof; and

**WHEREAS**, the Board now seeks to take certain steps to authorize such Lease Purchase.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF SPOTSWOOD IN THE COUNTY OF MIDDLESEX, NEW JERSEY** (by the affirmative vote of at least two-thirds of the full membership of the Board), as follows:

**Section 1.** The Board hereby endorses the financing of the Project through a lease purchase financing and approves a maximum funding level of \$1,435,847 for the Lease Purchase.

**Section 2.** Wilentz, Goldman & Spitzer, P.A., Bond Counsel is hereby authorized to advertise for proposals for the selection of a lessor for the Lease Purchase.

**Section 3.** Wilentz, Goldman & Spitzer, P.A., Bond Counsel is hereby authorized and directed to prepare and submit an application to the New Jersey Department of Education (“NJDOE”) to obtain approval of the Lease Purchase.

**Section 4.** To the best of its knowledge, the Board hereby confirms that the annual lease payments and any operating expenses related to the agreement can be included within the School District’s net budget spending growth limitations and will not result in the need for approval by the voters of additional spending proposals to maintain existing instructional programs or extracurricular activities.

**Section 5.** This resolution shall take effect immediately.

4. Approve a maximum of ten (10) hours per week of home instruction for state student ID #xxxxxx2571 to be provided by previously approved provider at the rate of \$46.00 per hour for two (2) hours per week and \$39.00 per hour for eight (8) hours per week.

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D Branco-Rivera          W Smith          M Chasan          W Loschiavo          B Louis          F Zambrana

**F. Personnel – Spotswood**

1. Approve an extended unpaid leave of absence under the terms and conditions of FMLA for Angela Scurzo, Appleby Grade 4 Teacher, UPC #TCH.02.ELEM.04.03, effective March 30, 2015 returning to work May 1, 2015.

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D Branco-Rivera          W Smith          M Chasan          W Loschiavo          B Louis

**G. Personnel – Spotswood/Milltown**

1. Approve Alyson Collins for the position of supervisor for an additional 10 hours at the rate of \$34.00 per hour for state student ID #xxxxxx6048 at the NJSIAA Group I Girls Swimming Championship. Also approve Alyson Collins to be reimbursed mileage and tolls not to exceed \$75.00.
2. Accept the letter of resignation from Daniel Silvia, Assistant Superintendent Special Services, UPC #ADM.05.ASUP.NA.02, effective May 1, 2015.
3. Approve a prorated sixth period stipend in the amount of \$5,900.00 for Paige Bestoff beginning January 30, 2015 for the 2014/2015 school year.
4. Approve an unpaid leave of absence under the terms and conditions of FMLA for Lynne Sozomenu, high school 10-month secretary, UPC #SEC.01.SECY.HS.03, effective March 6, 2015 through June 30, 2015.
5. Approve a leave of absence under the terms and conditions of FMLA for Julie Jay, high school teacher of Science, UPC #TCH.01.SCIE.HS.02, effective May 18, 2015, using accumulated sick days through the end of the 2014/2015 school year then going on an unpaid leave of absence beginning September 2015 returning to work February 2016.
6. Request approval to appoint Chris Feibel as Golf coach, whose stipend is to be funded by the Hole In One organization but not to exceed \$4,642.00 for the 2014/2015 school year. Payment will be made through the payroll department upon receipt of funds from the Hole In One organization.
7. Approve substitutes as presented:

Christopher Brauer, Sub Teacher

Kerry Glynn, Sub Teacher

Joseph Henry, Sub Teacher

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D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

**FOR DISCUSSION**

**COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report  
Student Services Committee Report

**CORRESPONDENCE**

**FOR INFORMATION**

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

**PUBLIC PARTICIPATION – NON-AGENDA ITEMS**

**EXECUTIVE SESSION**

The Board will adjourn to Executive Session.

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D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana

**PUBLIC SESSION**

The Board will reconvene Public Session.

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D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana

**ADJOURNMENT**