

**April 28, 2015**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ M Resnick	_____ F Zambrana
_____ G Peabody	_____ D Silvia	_____ Public
_____ L Milburn	_____ N DiMaria	

**SUPERINTENDENT’S REPORT**

**PUBLIC HEARING OF THE 2015/2016 BUDGET**

A. RESOLUTION APPROVING THE SUBMISSION OF THE 2015/2016 BUDGET TO THE STATE OF NEW JERSEY, DEPARTMENT OF EDUCATION FOR THE SPOTSWOOD BOARD OF EDUCATION

**WHEREAS**, the Spotswood Board of Education must prepare and submit a budget to the State of New Jersey, Department of Education on a yearly basis; and

**WHEREAS**, the Spotswood Board of Education has prepared a budget for the 2015/2016 school year; and

**WHEREAS**, the final budget must be approved by the Spotswood Board of Education prior to submission to the Department of Education;

**WHEREAS**, the final budget is as follows:

General Fund

Fund 11	\$27,389,392
Fund 12	\$ 360,236
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	\$27,749,628

Special Revenue

Fund 20	\$ 567,546
Debt Service Fund	\$ 951,325
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Total Budget	\$29,268,499

**WHEREAS**, the tax levy for 2015/2016 budget year is as follows:

General Fund Spotswood	\$ 11,779,153
Debt Service Fund	\$ 951,325
Helmetta	\$ 3,055,453
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Total Levy	\$15,785,931

**WHEREAS**, the budget includes no Commissioners Adjustment to the base tax levy.

**WHEREAS**, school district policy, 9250 B1, Expenses and Reimbursement and N.J.A.C. 6A:23:b-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2015/2016 school year.

**NOW THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education hereby establishes the school district travel maximum and reimbursement amount for the 2015/2016 school year at the sum of \$59,050.00.

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

The maximum travel expenditure for the 2014/2015 School Year was \$59,050.00. As of February 28, 2015, \$16,732.55 has been expended to date.

**NOW THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education, approves the submission of the final budget for the 2015/2016 school year.

**FURTHER, WHEREAS**, N.J.A.C 23A-5.2 requires the Spotswood Board of Education to establish a maximum dollar amount in the 2015/2016 budget for the following professional services: Architect - \$75,000.00, Auditor - \$63,000.00, Attorney - \$30,000.00, School Physician - \$7,000.00.

**NOW THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education approves the submission of the final budget for the 2015/2016 school year.

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

**RECOMMENDED ACTION**

**B. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. March 17, 2015 Executive Session Minutes
  - b. April 7, 2015 Regular Board Meeting

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**C. General – Spotswood**

1. Approve volunteers as presented.
2. Approve field trips as presented.
3. **BE IT RESOLVED** that the Spotswood Board of Education supports the New Road Schools' position of not charging the families for the meals provided, and not applying for reimbursement from the Child Nutrition Program.
4. Appoint the law firm of Wilentz, Goldman & Spitzer P.A. as bond counsel of record for the remainder of the 2014/2015 school year and for the 2015/2016 school year. Primary attorney will be Lisa Gorab, Esq., Partner.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**D. General – Spotswood/Milltown**

1. Approve field trips as presented.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**E. Finance – Spotswood**

1. Approve travel as presented.
2. Approve budget transfers and modifications for December 2014 and January 2015 as presented.
3. Approve Board Secretary's Report for December 2014 and January 2015 as presented.

4. Approve Treasurer of School Monies Report for December 2014 and January 2015 and proprietary funds [Cafeteria (60) CARES (70)] financial reports December 2014 and January 2015 as presented.
5. Approve Board Member Certification for December 2014 and January 2015. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of December 2014 and January 2015, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Approve Board Secretary's Line Item Certification for December 2014 and January 2015. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of December 2014 and January 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A-22-8 and 18A:22-8.1.
7. Motion to approve an agreement for schoolboardnet services with the New Jersey School Boards Association for the annual cost of \$1,270.00 for the 2015/2016 school year.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**F. Finance – Spotswood/Milltown**

1. Approve bills list as certified by the Board Secretary for April 2015.
2. Approve the Spotswood Board of Education to provide a \$100.00 cash award and a plaque for Senior Awards Night.
3. Accept a donation in the amount of \$1,000.00 from Dr. and Mrs. Anthony Vaz for the Tony Vaz Excellence in Education Scholarship.
4. Approve the following substitute rate of pay for the period January 7, 2015 to January 6, 2016:

Nurse Substitute                      \$150.00 per day

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**G. Personnel – Spotswood**

1. Accept the letter of resignation from Cara Bruno, Appleby Special Education Teacher, UPC #TCH.02.SPED.EL.04, effective June 30, 2015.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**H. Personnel – Spotswood/Milltown**

1. Approve substitutes as presented:

Brittany Cohen, Sub Teacher

Rosie Figueroa, Sub Aide

Kristen Maisano, Sub Aide

Armana Tariq, Sub Teacher

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**FOR DISCUSSION**

**COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

**CORRESPONDENCE**

**FOR INFORMATION**

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

**PUBLIC PARTICIPATION – NON-AGENDA ITEMS**

**EXECUTIVE SESSION**

The Board will adjourn to Executive Session.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**PUBLIC SESSION**

The Board will reconvene Public Session.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**ADJOURNMENT**