

June 2, 2015

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ M Resnick	_____ F Zambrana
_____ G Peabody	_____ Public	
_____ L Milburn	_____ N DiMaria	

SUPERINTENDENT’S REPORT

Student of the Month (March-June) T Calder

Honoring Retirees

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes.
 - a. May 19, 2015 Regular Board Meeting

_____ D Branco-Rivera

_____ W Smith

_____ M Chasan

_____ W Loschiavo

_____ B Louis

_____ F Zambrana

B. General – Spotswood

1. Approve volunteers as presented.
2. Approve the Summer Enrichment Program for students requiring additional support in Language Arts and Mathematics from June 22, 2015 to July 31, 2015.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

C. General – Spotswood/Milltown

1. Approve the operation of the Extended School Year Program for students with disabilities from June 22, 2015 to July 31, 2015.
2. Approve to enroll Spotswood High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2015/2016 school year, agreeing to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, including all rules governing student athletic eligibility.
3. Approve to authorize the Superintendent of Schools and Interim Business Administrator to make personnel appointments, financial decisions and other necessary decisions until presented at the following Board of Education meeting to keep the district running in good order during summer months.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

D. Finance – Spotswood

1. Approve travel as presented.
2. Approve budget transfers and modifications for February, March and April 2015 as presented.
3. Approve Board Secretary's Report for February, March and April 2015 as presented.
4. Approve Treasurer of School Monies Report for February, March and April 2015 and proprietary funds [Cafeteria (60) CARES (70)] financial reports February, March and April 2015 as presented.
5. Approve Board Member Certification for February, March and April 2015. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of February, March and April 2015, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Approve Board Secretary's Line Item Certification for February, March and April 2015. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February, March and April 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.
7. Approve school lunch fees for the period September 1, 2015 to June 30, 2016 as indicated:

<u>School</u>	<u>Lunch</u>	<u>Reduced</u>	<u>Staff</u>
HighSchool	\$2.80	\$.40	\$3.60
Memorial	\$2.75	\$.40	\$3.60
Appleby	\$2.65	\$.40	\$3.60
Schoenly	\$2.65	\$.40	\$3.60

8. Approve the annual tuition rates for the 2015/2016 school year as indicated:

Grades PS-K	\$16,928.00
Grades 1-5	\$10,998.00
Grades 6-8	\$13,516.00
Grades 9-12	\$13,138.00

9. Approve an Assistive Technology Evaluation for state student ID #xxxxxx2337. The evaluation will be provided by a previously approved provider, Family Resource Associates, at a cost consistent with Board policy.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

E. Finance – Spotswood/Milltown

1. Approve Barbara Tantala as the lead instructor for the Teacher Induction Program and PD Academy presenter for the 2015/2016 school year at \$400.00 per session not to exceed \$8,000.00 (20 sessions).
2. Approve bus driver rate of pay of \$20.00 per hour for all extra-curricular and athletic transportation effective July 1, 2015 to June 30, 2016.

3. Approve Irvin Raphael to provide transportation for the athletic program at the rate of \$217.09 per four hour block and a rate of \$99.00 per hour for additional time as needed for the 2015/2016 school year.
4. Approve the professional services of Source4Teachers effective July 1, 2015 through June 30, 2016.
5. Approve an Assistive Technology Evaluation for state student ID #xxxxxx0524. The evaluation will be provided by a previously approved provider, Family Resource Associates, at a cost consistent with Board policy.
6. Approve resolution for participation in coordinated transportation with the Middlesex Regional Educational Services Commission for the 2015/2016 school year.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

F. Personnel – Spotswood

1. Approve the appointment of Nancy Torchiano as a Schoenly School Principal, UPC #ADM.03.PRIN.EL.01, effective July 20, 2015, for the 2015/2016 school year at a salary of \$98,000.00 prorated.
2. Accept the letter of resignation from Stephanie McSweeney, 10-month part-time Appleby secretary, UPC #SEC.02.SECY.EL.01, effective June 30, 2015.
3. Approve nurse Katherine Shkolar for medical coverage at Memorial away softball games at the rate of \$37.94 per hour for 30.25 hours.
4. Approve summer days for the below staff members at \$125.00 per day:

<u>Name</u>	<u>Location</u>	<u># of Days</u>	<u>Total</u>
Janine Logatto	Memorial	7.5	\$937.50
Diane Guglietti	Memorial	7.5	\$937.50
TBD	Appleby	5	\$625.00
Denise Dellaglio	Appleby	10	\$1,250.00
Sylvia Guardiola	Schoenly	15	\$1,875.00

5. Approve the co-curricular appointment of the below Schoenly School staff for the 2015/2016 school year:

<u>Name</u>	<u>Co-Curricular</u>	<u>Level</u>	<u>Stipend</u>
Carl Beck	Chorus Schoenly	2	\$570.00

Carl Beck	Celebration of the Arts	2	\$570.00
Jennifer Wolosowski	Celebration of the Arts	2	\$570.00

6. Approve summer days for the below school counselor at Memorial Middle School as presented:

<u>Name</u>	<u>Rate/Days/Total</u>
Stephanie Miller	\$258.15/day x 5 days = \$1,290.75

D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis
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G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation from Lanie Andrews, High School Teacher of Mathematics, UPC #TCH.01.MATH.HS.06, effective June 30, 2015.
2. Approve the appointment of Guilia Picascia as High School Teacher of Mathematics, UPC #TCH.01.MATH.HS.06, effective September 1, 2015 for the 2015/2016 school year, at a step and salary of M/1, \$46,000.00.
3. Approve the appointment of Jennifer Guida as an Administrative Assistant to the Business Administrator, UPC #SEC.05.SECY.NA.06, effective June 3, 2015 to June 30, 2015 at a salary of \$53,500.00 prorated and for the 2015/2016 school year, at a salary of \$53,500.00.
4. Approve the appointment of Kelsey Maher as a high school Teacher of Special Education, UPC #TCH.01.SPED.HS.10, effective September 1, 2015, for the 2015/2016 school year, at a step and salary of M/1, \$46,000.00.
5. Approve a leave of absence under the terms and conditions of FMLA for Melyssa McCamish, school psychologist, UPC #CST.01.PSYC.NA.01, effective August 3, 2015, using accumulated sick and vacation days then going on an unpaid leave of absence returning December 1, 2015.
6. Approve an unpaid leave of absence under the terms and conditions of FMLA for Michael Warley, district groundskeeper, UPC #CUS.01.GRND.NA.01, effective June 22, 2015 returning August 3, 2015.
7. Approve Buildings and Grounds summer workers as indicated:

<u>Student Workers</u>	<u>Hrly Rate</u>	<u>Hours/Wk</u>	<u>Weeks</u>	<u>Total</u>
Jessica Worden	\$8.75	30	9	\$2,362.50
Michael Garifalos	\$8.50	30	9	\$2,295.00

Bryan Junkierski	\$8.50	30	9	\$2,295.00
Joe Kijak	\$8.50	30	9	\$2,295.00
Matthew Torres	\$8.50	30	9	\$2,295.00
<u>Painters</u>	<u>Hrly Rate</u>	<u>Hours/Wk</u>	<u>Weeks</u>	<u>Total</u>
Bill Visokay Sr	\$17.75	35	9	\$5,591.25
Ryan Ericson	\$10.25	30	9	\$2,767.50
Nicholas Garifalos	\$10.00	30	9	\$2,700.00
		Total Budget:		\$22,601.25

Secretarial Support for Buildings & Grounds

	<u>Daily Rate</u>	<u># of Days</u>	<u>Total</u>
Teresa Garifalos	\$125.00	16	\$2,000.00

8. Approve summer workers as indicated:

<u>Name</u>	<u>Rate</u>	<u>Hours/Wk</u>	<u># Weeks</u>	<u>Total</u>
Kristin Bonczek	\$10.00	4	7	\$280.00
Melanie Groves	\$9.50	16	7	\$1,064.00
Marissa Ligotti	\$8.50	15	7	\$892.50
Rachel Bonacci	\$8.50	15	7	\$892.50
Elizabeth Worden	\$8.50	15	7	\$892.50
Katie Rivera	\$8.50	15	7	\$892.50

9. Approve summer days for the below secretaries at \$125.00 per day:

<u>Name</u>	<u>Location</u>	<u># of Days</u>	<u>Total</u>
Kayla Andrechick	High School	15	\$1,875.00
Lorraine Bruno	High School	20	\$2,500.00
Roland D'Orvilliers	High School	5	\$625.00
Laura Szabo	Pupil Services	10	\$1,250.00
TBD	Pupil Services	10	\$1,250.00

10. Approve summer days for the below school counselors at Spotswood High School as presented:

<u>Name</u>	<u>Rate/Days/Total</u>
Marianne Boszko	\$453.80/day x 3 days = \$1,361.40
Michael DelAversano	\$396.47/day x 3 days = \$1,189.41
Debbie Steenvoorden	\$453.80/day x 3 days = \$1,361.40
Lauren Knapp	\$258.15/day x 20 days = \$5,163.00

11. Approve the high school co-curricular appointment of staff members for the 2015/2016 school year as presented:

<u>Position</u>	<u>Staff Member</u>	<u>Stipend</u>	<u>Level</u>
Student Government Advisor	Michael Curto	\$2,278.00	1
Senior Class Co-Advisors	Suzanne Fredricks	\$2,384.00	2
	Colleen Meyers	\$2,384.00	2
Junior Class Co-Advisors	Dianna Altmiller	\$1,710.00	1
	Lauren Knapp	\$1,710.00	1
Sophomore Class Co-Advisors	Annie Raczko	\$1,498.00	1
	Todd Knolmayer	\$1,498.00	1
Freshmen Class Co-Advisors	Megan Morton	\$1,427.00	1
	Melissa Markle	\$1,427.00	1
Yearbook Advisor	Matthew Cano	\$3,555.00	1
Yearbook Business Manager	Paige Besthoff	\$2,278.00	2
National Honor Society	Michelle Robbins	\$802.00	2
	Suzanne Fredricks	\$767.00	1
Drama Club	Annie Raczko	\$4,015.00	1
Assistant Drama Club	Dominic Sposato	\$1,979.00	1
Drama Club Business Manager	Barbara Plachinski	\$388.50	1
	Barbara Furman	\$388.50	1
Music Director	Sarah Carino	\$3,024.00	2
Chorus Advisor	Lauren Shaughnessy	\$2,420.00	2
Band Director	Sarah Carino	\$4,621.00	2

Jazz Band Director	Sarah Carino	\$2,952.00	2
Assistant Band Director	Michael Bartlett	\$3,165.00	2
Equipment Managers	Sarah Carino	\$1,635.50	2
	Michael Bartlett	\$1,635.50	2
Conductor	Sarah Carino	\$965.00	2
DECA Co-Advisors	Leslie Malec	\$825.00	2
	Henrietta Manfre	\$825.00	2
Environmental Club	Erin Mooney (prorated)/Julie Jay (prorated)	\$802.00	1
	Rima Michaels	\$802.00	1
Math League	Michelle Robbins	\$1,635.00	2
Detention Monitors	Alan Cummings	\$19.38 1/2 hr	
	Rima Michaels	\$19.38 1/2 hr	
	Michelle Robbins	\$19.38 1/2 hr	
SHS Community Service Club	Aileen McIntosh	\$1,308.00	2
SADD Co-Advisors	Andrew Zaborney	\$654.00	2
	Lauren Knapp	\$600.00	1
Science Safety Officer	Patricia Zygnerski	\$1,604.00	1
Spirit Week Coordinator	Colleen Meyers	\$458.00	2
TV/Radio Club	Andrew Zaborney	\$12,585.00	2
Film Club	Leonard Hollender	\$1,018.00	2
Webmaster	Gary Hull	\$9,330.00	2
Mr. Spotswood	Colleen Meyers	\$876.00	2
Music Club	Christopher Talish	\$1,544.00	1
AM Cafeteria Supervision	Michael Curto	\$19.38 1/2 hr	
AM Cafeteria Supervision	Alan Cummings	\$19.38 1/2 hr	

12. Approve all Spotswood School District staff as professional development instructors for district in-service/PD Academy offerings for the 2015/2016 academic school year on an as needed basis at the rate of \$31.00 per session (1 ¼ hours per session) not to exceed 4 sessions (\$124.00).

13. Approve all Spotswood School District teachers to provide home instruction for the 2015/2016 academic school year on an as needed basis at the rate of \$46.00 per hour.
14. Approve Kathleen Bonczek as the AESOP Administrator for the 2015/2016 school year at a stipend of \$2,091.00.
15. Approve 5 days (August 10, 11, 12, 13, 14, 2015) for Jeff Turner at the per diem rate of \$453.80.
16. Approve compensation to Jill Hetzler and Kyle Harkins on an as needed basis for district staff CPR training at a cost of \$60.00 per session taught for the 2015/2016 school year not to exceed \$360.00.
17. Approve the appointment of Spotswood School District personnel who may be assigned to any one of the Athletic Department Events positions indicated below as needed through the course of the 2015/2016 school year at each specified rate of pay:

Site Supervisor	\$65.00 – general, single events
	\$100.00 – varsity football, basketball, or multiple events
Site Security	\$45.00 – general
	\$30.00 – JV basketball
Ticket Seller/Collector	\$45.00 - general
Announcer	\$75.00 - football
	\$50.00 other
Clock Operator	\$45.00 - varsity basketball, wrestling
	\$35.00 - all other
Bookkeeper	\$25.00 - general

18. Approve the following substitute bus drivers at the rate of \$20.00 per hour on an as needed basis for the 2015/2016 school year:

Brian Burlew

David Crawford

Victor Gomez

David Groves

Dennis Koch

Thomas Luttmann

Emma Quackenbush

Mike Warley

Stephen Zmijewski

- 19. Approve the appointment of the staff listed below as Anti-Bullying Coordinator and Specialists for the 2015/2016 school year as indicated:

District Anti-Bullying Coordinator: Christine Smith

Spotswood High School Anti-Bullying Specialist: Patricia Lauro

Memorial Middle School Anti-Bullying Specialist: Stephanie Miller

Appleby Elementary School Anti-Bullying Specialist: Catherine Glass

Schoenly Primary School Anti-Bullying Specialist: Jessica Wisniewski

- 20. Approve the appointment of Todd Knolmayer, as an instructor for the Structured Work Experience for the period June 22 – July 31, 2015 at \$6,000.00 and for the period of September 2, 2015 through June 17, 2016 at \$6,000.00 (to be paid using IDEA funds).
- 21. Approve the appointment of Christopher Feibel, as an instructor for the Structured Work Experience for the period June 22 – July 31, 2015 at \$6,000.00 and for the period September 2, 2015 through June 17, 2016 at \$6,000.00 (to be paid using IDEA funds).
- 22. Approve the appointment of Heather DeLollis as Summer School Principal at the rate of \$150.00 per day for 30 days, not to exceed \$4,500.00.
- 23. Approve the Extended School Year/Summer Enrichment staff for summer 2015 as indicated:

Extended School Year Teaching Staff:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
K. Fitzgerald	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
V. Isaksen	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
K. Lavelle	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
M. McDonald	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
S. Sher	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
A.Somers	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
	Total	\$28,350.00

Speech-Language Specialists:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
A.Fox	\$ 55/ hr x 4.5 hrs/day x 20 days	\$4,950.00
A.Zolotnisky	\$ 55/ hr x 4.5 hrs/day x 20 days	\$4,950.00
	Total	\$9,900.00

Instructional Aides:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
K. Bella	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
L. Bender	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
K. Catananzi	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
K. Collins	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
L. Colonna	\$ 16/ hr x 8.0 hrs x 30 days	\$3,840.00
M. Karczewski	\$ 16/hr x 4.5 hrs x 15 days	\$1,080.00
K. Lavelle	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
R. Meller	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
N. Ricci	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
W. Rochford	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
N. Salge	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
D. Santora	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
D. Scheicher	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
R. Tagliente	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
L. Wasserman	\$ 16/ hr x 4.5 hrs x 15 days	\$1,080.00
D. Wells	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
M. Witt	\$ 16/ hr x 4.5 hrs x 30 days	\$2,160.00
	Total	\$36,240.00

Wilson and Social Skills Programs:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
T. Knolmayer (Wilson)	\$35/hr x 6 hrs/wk x 6 weeks	\$1,260.00
S. Miller (Social Skills)	\$35/hr x 6 hrs/wk x 6 weeks	\$1,260.00

Kristin Bonczek (Social Skills)	\$35/hr x 4 hrs/wk x 6 weeks	\$840.00
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Bus Aides:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
K. Lavelle	\$8.75/hr x 2 hrs/day x 30 days	\$525.00
N. Ricci	\$8.75/hr x 2 hrs/day x 30 days	\$525.00

Summer Enrichment Teaching Staff:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
C. Adesso	\$ 35/ hr x 4.5 hrs x 15 days	\$2,362.50
J. Calabria	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
J. Cassidy	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
N. Ciavattoni	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
M. Spitz	\$ 35/ hr x 4.5 hrs x 15 days	\$2,362.50
K. Tempera	\$ 35/ hr x 4.5 hrs x 30 days	\$4,725.00
	Total	\$23,625.00

24. Approve all certificated Spotswood School District staff as substitute teachers at \$35.00 per hour as needed for summer 2015.
25. Approve all Spotswood School District instructional aides as substitute aides at \$16.00 per hour as needed for summer 2015.
26. Approve the appointment of Janice Anthony as part-time Transportation Facilitator, UPC #BUS.05.DRVR.NA.02, for the Extended School Year Program, for six hours per day at \$20.00 per hour effective June 22, 2015 through July 31, 2015.
27. Approve Summer School Nurses at \$50.00 per hour, 4.5 hours a day x 30 days. There will be a nurse on staff for each of the 30 days of summer school. The nurses will work out the schedule based on their availability:

Maureen Monaco

Karen Nesi
28. Approve all Spotswood School District teachers who may attend 2015 summer IEP meetings on an as needed basis at the rate of \$26.00 per hour.

29. Approve substitutes for the 2015/2016 school year as per the attached.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

FOR DISCUSSION

COMMITTEE REPORTS

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

PUBLIC SESSION

The Board will reconvene Public Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

ADJOURNMENT