

**June 16, 2015**

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ M Resnick	_____ F Zambrana
_____ G Peabody	_____ Public	
_____ L Milburn	_____ N DiMaria	

**SUPERINTENDENT'S REPORT**

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

**RECOMMENDED ACTION**

**A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. June 2, 2015 Regular Board Meeting
  - b. June 2, 2015 Executive Session Meeting

\_\_\_\_\_ D Branco-Rivera

\_\_\_\_\_ W Smith

\_\_\_\_\_ M Chasan

\_\_\_\_\_ W Loschiavo

\_\_\_\_\_ B Louis

\_\_\_\_\_ F Zambrana

**B. General – Spotswood**

1. Approve the Summer Bridge Program grade 5 to 6 to be held on August 24, 25, 26, and 27, 2015.
2. Approve to continue with the shared service agreement with the Spotswood Borough to provide technology services from July 1, 2015 through June 30, 2016 as per the attached agreement.
3. Approve to continue with the shared service agreement where Spotswood Borough will provide a School Resource Officer in the schools to be managed by the Spotswood Police Department as per the attached agreement.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**C. General – Spotswood/Milltown**

1. Approve a field trip as presented.
2. Approve the certification of implementation of the corrective action plan approved by the Board on December 16, 2014. It should be recognized that there were no recommendations made by the auditors for the 2013/2014 school/fiscal year.
3. Approve the 2014/2015 Spotswood School District Nursing Services Plan as submitted.
4. Abolish the position of Assistant Superintendent for Curriculum and Instruction.
5. Approve the position of Assistant Superintendent.
6. Approve the job description for Assistant Superintendent as presented.
7. Approve to create a department chair position as indicated:  

ELA 6-12, UPC#CHR.01.LAL.NA.01
8. Approve the Summer Bridge Program grade 8 to high school to be held on August 24, 25, 26, and 27, 2015.
9. Approve the 2015 Summer Reading List as presented.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**D. Finance – Spotswood**

1. Approve travel as presented.
2. Approve the following resolution to appoint Pomptonian as the Food Service Management Company (FSMC) for the 2015/2016 school year per the management fee and guarantee language below:

Spotswood Board of Education  
Food Service 2015/2016  
Management Fee and Guarantee Language

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$.0739 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch, after school snack, and at-risk after school meal program meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, At-Risk After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program meals and School Breakfast Program meals, After School Snack Program meals, and At-Risk After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0739 will be multiplied by total meals.

The FSMC guarantees the LEA a minimum profit of twenty one thousand dollars (\$21,000.00) for school year 2015/2016.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**E. Finance – Spotswood/Milltown**

1. Approve the bills list as certified by the Board Secretary for June 2015.
2. Approve the professional services of BPD Accounting & Consulting for Business Administrator functions and responsibilities at \$500.00 per day, 8 days total effective July 1, 2015 to August 31, 2015, not to exceed \$4,000.00.
3. Approve Aesop (Frontline Technologies) for the annual fee of \$7,224.50 for the 2015/2016 school year.

4. Resolution to approve the transfer of anticipated 2014/2015 surplus into the Capital Reserve Account in an amount not to exceed \$300,000.00.
5. Resolution to approve the transfer of anticipated 2014/2015 surplus into the Maintenance Reserve Account in the amount not to exceed \$300,000.00.
6. Motion to accept the proposal submitted by Elite Landscapes of NJ, LLC for grass mowing and landscaping at an annual cost of \$14,900.00 for the 2015/2016 school year.

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D Branco-Rivera

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W Smith

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F Zambrana

**F. Personnel – Spotswood**

1. Approve Ann Hudson, as a Schoenly School Playground/Lunchroom Chaperone, UPC #AID.03.L/PS.NA.05, at an hourly rate of \$10.25 for 1.5 hours per day effective September 2015 for the 2015/2016 school year.
2. Approve the appointment of Maria Chludzinski, as a Schoenly School Instructional Aide, UPC #AID.03.AIDE.NA.05, at an hourly rate of \$15.27 for 5.75 hours per day effective September 2015 for the 2015/2016 school year.
3. Accept the letter of resignation from Gina Dantoni, Appleby Playground/Lunchroom Chaperone, UPC #AID.02.L/PS.NA.04, effective June 19, 2015.
4. Accept the letter of resignation from Helen Maldonado, Appleby Playground/Lunchroom Chaperone, UPC #AID.02.LP/S.NA.03, effective June 19, 2015.
5. Approve the following staff for the 5<sup>th</sup> to 6<sup>th</sup> grade Summer Bridge Program at the hourly rate of \$35.00 to be held on August 24, 25, 26 & 27, 2015:

Stephanie Fallon            \$35.00/hr x 16 hrs = \$560.00

Kerin Caliendo            \$35.00/hr x 16 hrs = \$560.00

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**G. Personnel – Spotswood/Milltown**

1. Authorization to submit an application to Dr. Laura Morana, Interim Executive County Superintendent, for approval to appoint an Acting School Business Administrator/Board Secretary for the period July 1, 2015 to August 31, 2015.
  - 1.a. Approve Vita Marino as Acting School Business Administrator/Board Secretary from July 1, 2015 to August 31, 2015, \$85,000.00 prorated.
  - 1.b. Approve the 2015/2016 contract for Acting School Business Administrator/Board Secretary, Vita Marino, as presented and approved by the County Office.
2. Approve the 2015/2016 contract for Assistant Superintendent, Graham Peabody, as presented and approved by the County Office.
3. Approve the appointment of the following coaching staff for the 2015/2016 school year:

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Head Girls' Tennis	Steve Mate/Michael DelAversano	Level 2	\$5,255.00
Head Cross Country	Roland D'Orvilliers	Level 2	\$6,170.00
Head Girls' Soccer	Mike Reid	Level 2	\$6,872.00
Head Boys' Soccer	Jeff Marvinny	Level 2	\$6,872.00
Head Football	Andrew Cammarano	Level 2	\$8,428.00
Head Fall Cheerleading	Colleen Meyers	Level 2	\$5,400.00
Head Boys' Basketball	Steve Mate	Level 2	\$7,610.00
Heads Girls' Basketball	Rich Gawlak	Level 1	\$7,244.00
Head Wrestling	Daniel Krainski	Level 1	\$6,331.00
Head B/G Winter Track	Roland D'Órvilliers	Level 2	\$8,836.50
Head Cheerleading	Jaclyn Cassidy	Level 1	\$5,393.00
Head Baseball	Glenn Fredricks	Level 2	\$6,872.00
Head Softball	Danielle Matlack	Level 2	\$6,872.00
Head B/G Spring Track	Roland D'Órvilliers	Level 2	\$10,398.00
Head Boys' Tennis	Daniel Krainski	Level 1	\$4,997.00

4. Rescind the appointment of Guilia Picascia as High School Teacher of Mathematics, UPC #TCH.01.MATH.HS.06.
5. Rescind the appointment of Kelsey Maher as High School Teacher of Special Education, UPC #TCH.01.SPED.HS.10.

6. Approve the appointment of Julie Bradley as High School Teacher of Mathematics, UPC #TCH.01.MATH.HS.06, effective September 2015 for the 2015/2016 school year at a step and salary of B/1, \$45,000.00.
7. Approve all certificated staff for locker room supervision on an as needed basis at the rate of \$19.38 per half hour for the 2015/2016 school year.
8. Approve the following summer IT staff:

<u>Name</u>	<u>Hourly Rate</u>	<u>Hours per Week</u>
Stephen Faulkenberry	\$8.50	30 Hours/week
Andrew Faulkenberry	\$8.50	30 Hours/week
Peyton Stephenson	\$8.50	30 Hours/week
Rahman Khaliq	\$8.50	30 Hours/week

9. Approve Joseph Schwartz as printing apprentice in the Spotswood Print Shop at a stipend of \$5,900.00 effective July 1, 2015 through June 30, 2016 for the 2015/2016 school year.
10. Approve the following staff for the 8<sup>th</sup> to 9<sup>th</sup> grade Summer Bridge Program at the hourly rate of \$35.00 to be held on August 24, 25, 26 & 27, 2015:

Anne Raczko	\$35.00/hr x 16 hrs = \$560.00
Lauren Knapp	\$35.00/hr x 16 hrs = \$560.00

11. Approve the following additional Instructional Aides for the Extended School Year for summer 2015 as indicated:

<u>Staff</u>	<u>Rate</u>	<u>Total</u>
A.Evaristo	\$ 16.00/ hr x 4.5 hrs x 30 days	\$2,160.00
N. Palella	\$ 16.00/ hr x 4.5 hrs x 30 days	\$2,160.00
Total		\$4,320.00

12. Approve participants for the 2015 Summer Workshops in curriculum, instruction and staff development at the hourly rate of \$40.00 per hour as per the attached.
13. Approve fifteen (15) hours at the rate of \$40.00 per hour for the below staff member to revise the Teacher Induction program for the 2015/2016 school year from July 1, 2015 to July 17, 2015:

Nancy Torchiano

14. Approve the appointment of district staff to department chair positions for the 2015/2016 school year as indicated:

<u>Chair</u>	<u>Level</u>	<u>Staff Member</u>	<u>Stipend</u>
K-12 Health/Physical Education	Level 1	William Visokay	\$10,000.00
Athletics	Level 1	William Visokay	\$20,000.00
K-12 Social Studies	Level 1	Michael Curto	\$10,000.00
K-12 Science	Level 1	Martin Dempsey	\$10,000.00
School Counseling	Level 1	Lauren Knapp	\$10,000.00
ELA 6-12	Level 1	Andrew Cammarano	\$10,000.00
K-12 Art/Music/World Language	Level 2	Jennifer Nemer	\$15,000.00
K-12 Special Education	Level 2	Heather DeLollis	\$15,000.00
6-12 Vocational Education/Family Consumer Science/Business	Level 2	Andrew Zaborney	\$15,000.00
K-12 Testing	Level 2	Michael DeAversano	\$15,000.00

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D Branco-Rivera

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W Smith

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B Louis

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F Zambrana

## **FOR DISCUSSION**

### **COMMITTEE REPORTS**

Human Resources Committee Report  
 Curriculum & Instruction Committee Report  
 Finance Committee Report  
 Student Services Committee Report

## **CORRESPONDENCE**

### **FOR INFORMATION**

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

**PUBLIC PARTICIPATION – NON-AGENDA ITEMS**

**EXECUTIVE SESSION**

The Board will adjourn to Executive Session.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**PUBLIC SESSION**

The Board will reconvene Public Session.

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D Branco-Rivera

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W Smith

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**ADJOURNMENT**