

October 6, 2015

**CALL TO ORDER**

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

**MISSION STATEMENT**

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

**FLAG SALUTE**

**ROLL CALL**

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ V Marino	_____ F Zambrana
_____ G Peabody	_____ S Pewitt	_____ C Harry
_____ Public	_____ N DiMaria	_____ P Demetrio

**SUPERINTENDENT’S REPORT**

- National Principals’ Month

**WHEREAS**, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

**WHEREAS**, principals are responsible for providing instructional leadership and professional management in our schools; and

**WHEREAS**, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

**WHEREAS**, principals are dedicated to their students’ ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

**WHEREAS**, school principals are responsible for the safety of their students and staff and the security of the school; and

**WHEREAS**, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

**WHEREAS**, principals are key to implementing state and federal education reforms in New Jersey; and

**WHEREAS**, principals lead the way in making schools accountable to students, parents, the community; and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

**WHEREAS**, the month of October 2015 has been declared “National Principals’ Month” and is dedicated to recognizing the significant contributions of our nation’s principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

**WHEREAS**, the Spotswood Board of Education recognizes and appreciates the skills, dedication, and commitment of Spotswood principals and the challenges they face daily;

**NOW, THEREFORE, BE IT RESOLVED** that the Spotswood Board of Education recognizes the month of October 2015 as “National Principals’ Month” and honors the contributions of the Spotswood Principals by supporting the goals and ideals of “National Principals’ Month”.

- Student Recognition
- Referendum Update

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

**RECOMMENDED ACTION**

**A. Routine – Spotswood/Milltown**

1. Approve Minutes.
  - a. September 15, 2015 Regular Board Meeting
  - b. September 15, 2015 Executive Session

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

**B. General – Spotswood**

1. Approve volunteers as presented.
2. Approve field trips as presented.

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D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

**C. General – Spotswood/Milltown**

1. Approve ratification of the Spotswood Administrators Association contract effective July 1, 2015 through June 30, 2018.
2. Approve the Memorandum of Agreement for 2015/2016 with Middlesex County College for Spotswood High School students to earn college credit while still in high school through the High School Scholars Program.
3. Resolution of the Board of Education of the Borough of Spotswood in the County of Middlesex, New Jersey to join the New Jersey Schools Insurance Group, ERIC North for a three year period from July 1, 2015 through June 30, 2018.

**WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

**WHEREAS**, the Board of Education of the Spotswood District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

**WHEREAS**, the Board of Education of the Spotswood District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

**WHEREAS**, the Board of Education of the Spotswood District under its obligations as a member of the New Jersey Schools Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SPOTSWOOD:**

**THAT** the Board of Education of Spotswood District joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

**THAT**, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property	EDP	General Liability	Umbrella/Excess
Equip Breakdown	Crime/Bonds	Automobile Liability	Errors Omissions
Auto Physical Damage	Workers' Compensation		

4. Approve a field trip as presented.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

#### **D. Finance – Spotswood**

1. Approve travel as presented.
2. Accept a monetary donation from Karen Hamberger and Craig Phelps in the amount of \$300.00 to the Appleby Music Department.
3. The Spotswood Board of Education, through contract with the Middlesex Regional Educational Services Commission, authorizes the administrative personnel of the Commission to conference, discuss and solicit input in the development of the nursing services contract document for the 2015/2016 school year which provided nursing services to the following nonpublic schools located in the Spotswood school district:
  - Immaculate Conception
  - Bright Horizon School

Nursing services are provided first by assignment of a licensed nurse and the purchase of supplies and equipment necessary to implement the law and code N.J.A.C. 6:29-8 and include:

1. Assistance with medical examinations, including dental screening.
2. Audiometric screening.
3. Maintenance of student health records, including immunizations.
4. Scoliosis screening.
5. Adopt written policies and procedures extending the emergency care provided to the public school pupils to those pupils who are enrolled full time in the nonpublic school who are injured or become ill at school or during participation on a school team or squad.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**E. Finance – Spotswood/Milltown**

No items for approval.

**F. Personnel – Spotswood**

1. Approve the Schoenly School co-curricular appointment of a staff member for the 2015/2016 school year as presented:

<u>Activity</u>	<u>Advisor</u>	<u>Stipend</u>	<u>Level</u>
PM Bus Supervision	Christine Carasso	\$19.38 per ½ hr.	NA

2. Approve the reduction in hours for Jignasha Patel, Schoenly School lunchroom/playground chaperone, UPC #AID.03.L/PS.NA.04, from 2-¼ hours per day to 1-½ hours per day at an hourly rate of \$10.25 effective October 7, 2015.
3. Approve the appointment of Luann Brulato as a Schoenly School lunchroom/playground chaperone, UPC #AID.03.L/PS.NA.02, for 2-¼ hours per day at an hourly rate of \$10.25 effective October 7, 2015.
4. Approve a leave of absence under the terms and conditions of FMLA for Megan Donegan, Memorial Spanish Teacher, UPC #TCH.04.SPAN.MS.01, effective November 9, 2015 using accumulated sick days then going on an unpaid leave of absence returning to work April 25, 2016.
5. Approve Stephanie Meola as a substitute secretary from September 21, 2015 through October 2, 2015 at the rate of \$10.25 for 7 hours per day.
6. Adjust the hours for Cynthia Thackara, aide for the Schonely C.A.R.E.S. program, to 4-½ hours per day at a rate of \$10.50 per hour with a revised annual salary of \$8,505.00 for the 2015/2016 school year.
7. Approve the appointment of Linda Campisano as a paraprofessional for the Appleby C.A.R.E.S. program at a rate of \$20.00 per hour for 3 hours per day (Monday through Thursday) with an annual salary of \$6,000.00 effective October 7, 2015 for the 2015/2016 school year.
8. Accept the letter of resignation for the purpose of retirement from Diane Primiano, Memorial School Instructional Aide, UPC #AID.04.AIDE.NA.10, effective December 31, 2015.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

**G. Personnel – Spotswood/Milltown**

1. Approve a sixth period stipend in the amount of \$5,900.00 for the following Spotswood High School staff member for the 2015/2016 school year:

<u>Name</u>	<u>Subject</u>	<u>Teaching Period</u>
William Visokay	Physical Education	1

2. Approve substitutes as presented:

Richard Rysinski, Sub Aide/Security

Jennifer Varick, Substitute School Nurse

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

## **FOR DISCUSSION**

### **COMMITTEE REPORTS**

Human Resources Committee Report

Curriculum & Instruction Committee Report

Finance Committee Report

Student Services Committee Report

### **CORRESPONDENCE**

### **FOR INFORMATION**

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

### **PUBLIC PARTICIPATION – NON-AGENDA ITEMS**

### **EXECUTIVE SESSION**

The Board will adjourn to Executive Session.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

### **PUBLIC SESSION**

The Board will reconvene Public Session.

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D Branco-Rivera

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W Smith

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M Chasan

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W Loschiavo

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B Louis

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F Zambrana

### **ADJOURNMENT**