

January 19, 2016

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ V Marino	_____ F Zambrana
_____ G Peabody	_____ S Pewitt	_____ C Harry
_____ Public	_____ N DiMaria	_____ P Demetrio

SUPERINTENDENT’S REPORT

- Appleby School Presentation
- HIB/EVVRS
- School Times
- Testing Results

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes:
 - a. January 5, 2016 Reorganization Meeting

D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana
-----------------	---------	----------	-------------	---------	------------

B. General – Spotswood

1. Approve field trips as presented.

2. Approve a student teacher placement as presented.
3. Approve volunteers as presented.
4. Motion to approve the submission of the district's Corrective Action Plan in accordance with Department of Education requirements. It should be recognized that there were three recommendations made by the auditors for the 2014/2015 school/fiscal year.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

C. General – Spotswood/Milltown

1. Accept on first reading the new/revised Board Policies and Regulations as provided by Strauss Esmay Associates, LLP as follows:
 - a. Regulation 3221 - Evaluation of Teachers (revised)
 - b. Policy & Regulation 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (revised)
 - c. Policy & Regulation 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (revised)
 - d. Policy & Regulation 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals (revised)
 - e. Policy & Regulation 5330 - Administration of Medication (revised)
 - f. Policy 5339 - Screening for Dyslexia (new)
 - g. Policy 5460 - High School Graduation (revised)
 - h. Policy 5465 - Early Graduation (revised)
 - i. Policy 8550 - Outstanding Food Service Charges (new)
2. Adopt on second reading the revised Board Policy as follows:
 - a. Policy 2110 - Philosophy of Education/District Mission Statement
3. Approve field trips as presented.
4. Recommend the Board adopt the following resolution to execute the ROD Grant Agreements with the NJSDA:

BE IT RESOLVED that the Spotswood Public School District has been approved to receive the ROD grants listed below and;

FURTHER, the Spotswood Public School District has passed a referendum that supports the local share of the ROD grants listed below and;

FURTHER, the Spotswood Public School District desires to execute the ROD grant agreements and receive the appropriate grant funding for the ROD grants listed below and

comply with all of the grant funding and execution rules and regulations as set forth by the NJSDA:

<u>State Project Number</u>	<u>Name/Scope of the Project</u>
4970-040-14-1005-G04	Spotswood HS Telecommunications/Installation of a telecommunications system
4970-050-14-1006-G04	Appleby ES Telecommunications/Installation of a telecommunications system
4970-060-14-1007-G04	Schoenly ES Telecommunications/Installation of a telecommunications system
4970-090-14-1008-G04	Spotswood Memorial MS Telecommunications/ Installation of a telecommunications system

THEREFORE, this resolution will serve as authorizing execution and delivery of the Grant Agreements. **FURTHER**, the NJSDA requires that the district approves Delegation of Authority to the School Business Administrator for supervision of the School Facilities Projects.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

D. Finance – Spotswood

1. Approve travel as presented.
2. Approve budget transfers and modifications for October and November 2015 as presented.
3. Approve Board Secretary's Report for October and November 2015 as presented.
4. Approve Treasurer of School Monies Report for October and November 2015 and proprietary funds [Cafeteria (60) CARES (70)] financial reports October and November 2015 as presented.
5. Approve Board Member Certification for October and November 2015. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of October and November 2015, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Approve Board Secretary's Line Item Certification for October and November 2015. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of October and November 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the

amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

7. Approve Edvocate to provide RFP Process Management and Contract Monitoring of Food Service for Spotswood School District. The fee for both the RFP process and contract monitoring is \$12,000.00 for FY 2017 and \$12,240.00 for FY 2018.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

E. Finance – Spotswood/Milltown

1. Approve the bills list as certified by the Board Secretary for January 2016.
2. The Spotswood Board of Education, through contract with the Middlesex County Regional Educational Services Commission, authorizes Non-Public Technology funds to be used for the purchase of technology items from:

CDWG	Immaculate Conception	\$4,418.47
------	-----------------------	------------

3. The Spotswood Board of Education approves the award of the grandstand replacement project to Nickerson Corporation through the Middlesex Regional Educational Services Commission Cooperative Pricing System (Bid No. MRESC 12/13-58) with funding through bond issuance from the November 3, 2015 referendum in the amount of \$499,413.33.
4. Approve the Spotswood Board of Education 2015/2016 full-page booklet advertisement for the Spotswood Education Foundation Casino Night in the amount of \$100.00.
5. Board approval is requested to delegate authority to the School Business Administrator, Vita Marino, for the supervision of the School Facilities Project. This includes processing and filing all required forms to apply to the NJ Department of Education- Office of School Facilities for processing of grant funding of the below referenced projects. The projects were previously approved by the NJ Department of Education for funding through the ROD Grant Program. The state share for each of the projects is 40% of the Total Estimated Project Costs. Further, Board approval is requested to award JDS Industrial the partial roofing replacement project at Spotswood High School and Memorial Middle School. JDS Industrial was the lowest responsible bid received with a total bid of \$1,847,000 with \$957,232 in grant funding coming from the State.

<u>School</u>	<u>Project Number</u>	<u>Description</u>	<u>State Share</u>
Spotswood HS	4970-040-14-1001	Spotswood HS Partial Roof Replacement	\$728,552
Spotswood Memorial	4970-090-14-1002	Spotswood Memorial Partial Roof Replacement	\$228,680

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

F. Personnel – Spotswood

1. Approve Kathleen T. Lavelle to move from B/4, \$50,500.00, to a B+15/4, \$51,000.00 effective February 1, 2016, as per Article 29.B.3.d of the Agreement between the Spotswood Board of Education and the Spotswood Education Association.
2. Rescind the appointment of Samantha Puca as C.A.R.E.S. AM Aide at Schoenly School effective December 23, 2015.
3. Approve the appointment of Paige Nielsen as C.A.R.E.S. AM Aide at Schoenly School at the hourly rate of \$9.00, 7.5 hours per week, not to exceed \$2,430.00, effective January 20, 2016 for the 2015/2016 school year.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation for the purpose of retirement from Leslie Malec, high school Business Teacher, UPC #TCH.01.BUSI.HS.04, effective July 1, 2016.
2. Accept the letter of resignation for the purpose of retirement from Henrietta Manfre, high school Business Teacher, UPC #TCH.01.BUSI.HS.05, effective July 1, 2016.
3. Accept the letter of resignation for the purpose of retirement from Maureen Monaco, high school Nurse, UPC #NRS.01.NURS.HS.01, effective August 1, 2016.
4. Approve all certificated Spotswood School Teachers as substitute teachers for the Extended School Day Program @ \$35.00/hr. as needed for the 2015/2016 school year.
5. Approve substitutes as presented:
 - Rania Abadir, Sub Teacher
 - Kelley Clonan, Sub Athletic Trainer
 - Samuel Hays, Sub Teacher
 - Amanda Maikisch, Sub Teacher
 - Cynthia Thackara, Sub Aide

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

FOR DISCUSSION

COMMITTEE REPORTS

- Human Resources Committee Report
- Curriculum & Instruction Committee Report
- Finance Committee Report
- Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

_____	_____	_____	_____	_____	_____
D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana

PUBLIC SESSION

The Board will reconvene Public Session.

_____	_____	_____	_____	_____	_____
D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana

ADJOURNMENT