

March 1, 2016

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ V Marino	_____ F Zambrana
_____ G Peabody	_____ S Pewitt	_____ C Harry
_____ Public	_____ N DiMaria	_____ P Demetrio

SUPERINTENDENT’S REPORT

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes:
 - a. February 16, 2016 Regular Board Meeting

_____	_____	_____	_____	_____	_____
D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis	F Zambrana

B. General – Spotswood

1. Approve field trips as presented.

_____	_____	_____	_____	_____
D Branco-Rivera	W Smith	M Chasan	W Loschiavo	B Louis

C. General – Spotswood/Milltown

1. Adopt on second reading the new/revised Board Policies and Regulation as provided by Strauss Esmay Associates, LLP as follows:
 - a. Policy 6163 - Advertising on School Property (new)
 - b. Policy 6164 - Advertising on School Buses (new)
 - c. Policy & Regulation 6470 - Payment of Claims (revised)
 - d. Policy 6511 - Direct Deposit (new)
 - e. Policy 8507 - Breakfast Offer Versus Serve (OVS) (new)
 - f. Policy 8508 - Lunch Offer Versus Serve (OVS) (new)

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

D. Finance – Spotswood

1. Approve travel as presented.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

E. Finance – Spotswood/Milltown

1. Approve the Spotswood Board of Education full-page booster advertisement in the high school playbill in the amount of \$100.00.
2. **RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF SPOTSWOOD IN THE COUNTY OF MIDDLESEX DETERMINING TO FINANCE CERTAIN SCHOOL VEHICLES AND RELATED ACQUISITIONS THROUGH THE COMPETITIVE BID, RECOMMENDATION OF AWARD AND EXECUTION OF A LEASE PURCHASE AGREEMENT, APPROVING THE FORM OF CERTAIN AGREEMENTS INCLUDING A LEASE PURCHASE AGREEMENT, AUTHORIZING CERTAIN OFFICIALS OF THE BOARD TO EXECUTE SUCH AGREEMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION.**

WHEREAS, The Board of Education in the Borough of Spotswood in the County of Middlesex, New Jersey (the “Board” when referring to the governing body, and the “School District” when referring to the legal entity and the territorial boundaries that are governed by the Board) has determined to lease purchase finance the acquisition of four 54 passenger school buses, and other miscellaneous costs required to enter into a Lease Purchase Agreement for an amount of not to exceed \$334,500.00, and a term not to exceed five years; and

WHEREAS, Middlesex Regional Educational Services Commission Lease Purchase Bidding/Financial Advisory Service (MRESC) will serve as financial advisor (the “Financial

Advisor”) to conduct a competitive bid (Bid) for the Lease Purchase to finance the cost of the Acquisition; and

WHEREAS, MRESC will conduct the Bid for the Lease Purchase on or before March 22, 2016 and will make its recommendation to the Board prior to the April 5, 2016 Board meeting; and

WHEREAS, The Board wishes to expedite the payment of the respective vendors of the Acquisition;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF SPOTSWOOD IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AS FOLLOWS:

The Board authorizes the Board President and the Board Secretary to award the Bid for the Lease Purchase upon the written recommendation of the Financial Advisor and to enter into Lease with the successful bidder after Board Counsel has reviewed the Agreement; and

The Board hereby approves the execution of the Lease to the Lessor in order to finance the Acquisition and authorizes the sale of the Lease to the recommended low bidder as Lessor. This award is to be made in accordance with the proposal form submitted by the Lessor to the Board Secretary as of the date of the Bid, said proposal shall be attached hereto, and kept on file with the Board Secretary; and

The Board authorizes the Board President or the Board Secretary to approve any changes or deletions to the Lease Agreement or related documents as may, in the judgment of Counsel be necessary, advisable and in the best interest of the Board; and

The Board authorizes the Board President or the Board Secretary to establish an escrow account for the deposit of the lease proceeds in accordance with the Governmental Unit Deposit Protection Act (GUDPA), and to direct the deposit and investment of the lease proceeds in escrow for the term of the lease; and

The Board hereby delegates the Board President and the Board Secretary the ability to execute the lease purchase agreement and other related financing documents with recommended low bidder, serving as the Lessor and purchaser of the lease purchase agreement (the “Lessor” and “Purchaser”), and Escrow Agent (Escrow Agent); and The Lease is hereby designated as a “qualified tax-exempt obligation” for purposes of Section 265 (b) (3) (ii) of the Internal Revenue Code of 1986, as amended.

This resolution shall take effect immediately.

Approve the purchase of four 54 passenger buses from Truck King International Sales & Service, Inc., Newark, NJ through MRESC Bid #15/16-37, in the amount of \$334,405.00. The

purchase will be completed by April 22, 2016 when the lease agreement and financing process has been completed.

D Branco-Rivera W Smith M Chasan W Loschiavo B Louis F Zambrana

F. Personnel – Spotswood

1. Approve the coaches listed below for the 2016 spring season:

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Memorial Softball	Alyson Slomko	Level 1	\$2,802.00
Memorial Baseball	Joseph Henry	Level 1	\$2,802.00

2. Accept the letter of resignation from Rosalie Tornabene as Grade 1-3 Extended Day Reading Remediation Program Paraprofessional effective March 1, 2016.
3. Approve Heide Oross as a Grade 1-3 Extended Day Reading Remediation Program Paraprofessional effective March 2, 2016 for one (1) hour per week at \$16.00 per hour for the 2015/2016 school year.

D Branco-Rivera W Smith M Chasan W Loschiavo B Louis

G. Personnel – Spotswood/Milltown

1. Approve an unpaid leave of absence under the terms and conditions of FMLA for Richard Gawlak, High School PE/Health Teacher, UPC #TCH.01.PE/H.HS.02, effective March 21, 2016 returning to work May 9, 2016.
2. Approve Alyson Collins for the position of supervisor for State student ID #xxxxxx6048, State student ID #xxxxxx2126, State student ID #xxxxxx2409, and State student ID #xxxxxx2200 at the GMC swim meet at the rate of \$34.00 per hour not to exceed \$306.00 for the 2015/2016 school year.
3. Approve the coaches listed below for the 2016 spring season:

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Assistant Baseball	Vinnie Vizzi	Level 1	\$4,392.00
Volunteer Baseball	Michael Korneski	N/A	N/A
Volunteer Baseball	Robert Thuring	N/A	N/A
Assistant Softball	Meaghan Koppel	Level 2	\$4,618.00
Volunteer Softball	Joanna Smith	N/A	N/A
Assistant Spring Track	Kyle Price	Level 1	\$4,396.00
Assistant Spring Track	Krystal Ramsen	Level 1	\$4,396.00
Volunteer Spring Track	Nicole Salge	N/A	N/A

4. Accept the letter of resignation from Victoria Duffy, high school Instructional Aide, UPC #AID.01.AIDE.NA.05, effective March 9, 2016.
5. Approve one (1) additional hour per day at the rate of \$20.00 per hour for Janice Anthony to provide transportation for a student to Collier School to attend his half day program, effective February 18, 2016.
6. Approve substitutes as presented:
 - Marissa Ligotti, Sub Teacher
 - Nada Nassr, Sub Teacher
 - George Ragaglia, Sub Custodian

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

FOR DISCUSSION

COMMITTEE REPORTS

- Human Resources Committee Report
- Curriculum & Instruction Committee Report
- Finance Committee Report
- Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

PUBLIC SESSION

The Board will reconvene Public Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

ADJOURNMENT