

March 15, 2016

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ V Marino	_____ F Zambrana
_____ G Peabody	_____ S Pewitt	_____ C Harry
_____ Public	_____ N DiMaria	_____ P Demetrio

SUPERINTENDENT'S REPORT

- Budget

PRESENTATION OF

2016/2017 PRELIMINARY BUDGET

- A. Resolution adopting and approving the submission of the 2016/2017 preliminary budget to the State of New Jersey, Department of Education for the Spotswood Board of Education.

Further resolved that the Spotswood Board of Education has \$28,990 available in Banked Cap derived from the 2013/2014 fiscal year that will expire if not appropriated in the 2016/2017 fiscal year budget. The Spotswood Board of Education has determined to allow \$28,990 to expire. The Spotswood Board of Education has \$160,314 available in CAP Adjustments due to the increase in health care costs and as it is under adequacy and desires to maintain educational programs in accordance with State Department of Education requirements has determined that use of the Cap Adjustments must be included in the base budget.

BE IT RESOLVED that the tentative budget be approved for the 2016/2017 School Year using the 2016/2017 state aid figures and the Secretary to the Board of Education be authorized to submit the

following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General</u>	Special	Debt	Total
	<u>Fund</u>	<u>Revenues</u>	<u>Service</u>	
2016/2017 Total Expenditures	\$26,887,742	\$582,041	\$987,787	\$28,457,570
Anticipated Revenues	<u>11,596,130</u>	<u>582,041</u>	<u>46,986</u>	<u>12,225,157</u>
Taxes To Be Raised	<u>\$15,291,612</u>	<u>\$ 0</u>	<u>\$940,801</u>	<u>\$16,232,413</u>

And to advertise said tentative budget in the Star Ledger and The Home News Tribune in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Spotswood Board of Education, Media Center on Tuesday, May 3, 2016 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2016/2017 School Year.

Public and Board of Education discussion on the tentative budget.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes:
 - a. February 16, 2016 Regular Board Meeting
 - b. March 1, 2016 Regular Board Meeting

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

B. General – Spotswood

No items for approval.

C. General – Spotswood/Milltown

1. Authorize the adoption of the 2016-2019 Comprehensive Equity Plan (CEP) as presented.
2. Approve the submission of the 2016-2019 Comprehensive Equity Plan (CEP) to the New Jersey State Department of Education.

3. Authorization to submit *The Knight News Challenge* grant application with a potential award of between \$200,000.00 and \$500,000.00.
4. Approve field trips as presented.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

D. Finance – Spotswood

1. Approve travel as presented.
2. Approve budget transfers and modifications for January 2016 as presented.
3. Approve Board Secretary’s Report for January 2016 as presented.
4. Approve Treasurer of School Monies Report for January 2016 and proprietary funds [Cafeteria (60) CARES (70)] financial reports for January 2016 as presented.
5. Approve Board Member Certification for January 2016. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of January 2016, after review of the Secretary’s Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Approve Board Secretary’s Line Item Certification for January 2016. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of January 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.
7. Approve the following services for State student ID# xxxxxx3474, to be provided by the Middlesex Regional Educational Services Commission. The list below itemizes services that are available through MRESC for children with hearing loss, but only those services deemed necessary or required for this student will be contracted.

SERVICE	CODE	CHARGED	BILLING RATE
Direct Instruction	DI	Hourly	\$140
Meeting Attendance	MTG	Hourly	\$140
Observation/Consultation	OBCON	Hourly	\$140
Preparation Time* (*1 hour of prep time for every 4 hrs of service.)	PREP	Hourly	\$140
Extended School Year	ESY	Hourly	\$140

Home Instruction	HI	Hourly	\$140
Sign Lang. Instruction	SLI	(TBD)	(TBD)
Report Writing	RW	Hourly	\$140
Educational Consultation	EDCON	Hourly	\$140
Speech Services	SP	Hourly	\$140

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

E. Finance – Spotswood/Milltown

1. Approve the bills list as certified by the Board Secretary for March 2016.
2. Approve ten (10) hours of bedside instructions for State student ID #xxxxxx1253 at the rate of \$46.00 per hour to be provided by PESI, until the student is released.
3. Approve a psychiatric evaluation for State student ID #xxxxxx4841, by a previously approved provider, a cost of \$575.00.
4. Board approval is requested to delegate authority to the School Business Administrator, Vita Marino, for the supervision of the School Facilities Project. This includes processing and filing all required forms to apply to the NJ Department of Education- Office of School Facilities for processing of grant funding of the below referenced projects. The projects were previously approved by the NJ Department of Education for funding through the ROD Grant Program. The state share for each of the projects is 40% of the Total Estimated Project Costs. Further, Board approval is requested to award GDS Mechanical, Inc. the Renovations, Site and HVAC Upgrades at Spotswood High School, Memorial Middle School, Appleby School and Schoenly School Bid. GDS Mechanical, Inc. was the lowest responsible bid received with a total bid of \$4,087,000 with \$79,440 in grant funding coming from the State.

<u>School</u>	<u>Project Number</u>	<u>Description</u>	<u>State Share</u>
Spotswood HS	4970-040-14-1003-G04	Spotswood HS AC in server room	\$79,440.00

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

F. Personnel – Spotswood

1. Rescind the appointment of Jackie Martinez as the Memorial Middle School Co-Advisor for the Environmental Club for the 2015/2016 school year at a split stipend of \$772.00.

2. Approve the co-curricular appointment of the following Memorial Middle School staff member for the 2015/2016 school year as presented:

<u>Activity</u>	<u>Advisor</u>	<u>Level</u>	<u>Stipend</u>
Environmental Club	Michelle Golden	1	\$1,544.00

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

G. Personnel – Spotswood/Milltown

1. Approve the coach listed below for the 2016 spring season:

<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Stipend</u>
Assistant Spring Track	Matthew Merrigan	1	\$4,396.00
Assistant Spring Track	Samantha Kalafor	1	\$4,396.00

2. Amend the resignation date for Maureen Monaco, high school Nurse, UPC #NRS.01.NURS.HS.01, from August 1, 2016 to July 1, 2016.

3. Approve a substitute as presented:

Olutoyosi Alawode, Sub Teacher

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

FOR DISCUSSION

COMMITTEE REPORTS

Human Resources Committee Report
 Curriculum & Instruction Committee Report
 Finance Committee Report
 Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

PUBLIC SESSION

The Board will reconvene Public Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

ADJOURNMENT