

May 3, 2016

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

_____ D Branco-Rivera	_____ W Smith	_____ M Chasan
_____ W Loschiavo	_____ B Louis	

Others Present:

_____ S Rocco	_____ V Marino	_____ F Zambrana
_____ G Peabody	_____ S Pewitt	_____ C Harry
_____ Public	_____ N DiMaria	_____ P Demetrio

SUPERINTENDENT’S REPORT

A. PUBLIC HEARING OF THE 2016/2017 BUDGET

1. RESOLUTION APPROVING THE SUBMISSION OF THE 2016/2017 BUDGET TO THE STATE OF NEW JERSEY, DEPARTMENT OF EDUCATION FOR THE SPOTSWOOD BOARD OF EDUCATION

WHEREAS, the Spotswood Board of Education must prepare and submit a budget to the State of New Jersey, Department of Education on a yearly basis; and

WHEREAS, the Spotswood Board of Education has prepared a budget for the 2016/2017 school year; and

WHEREAS, the final budget must be approved by the Spotswood Board of Education prior to submission to the Department of Education;

WHEREAS, the final budget is as follows:

General Fund

Fund 11

\$ 26,527,296

Fund 12 \$ 360,446

\$ 26,887,742

Special Revenue

Fund 20 \$ 582,041

Debt Service Fund \$ 987,787

Total Budget 28,457,570

WHEREAS, the tax levy for 2016/2017 budget year is as follows:

General Fund Spotswood \$ 12,130,413

Debt Service Fund \$ 904,383

Helmetta \$ 3,161,199

Debt Service Fund \$ 36,418

Total Levy \$16,232,413

WHEREAS, the budget includes no Commissioners Adjustment to the base tax levy.

WHEREAS, school district policy, 6471, Finances and N.J.A.C. 6A:23:b-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2016/2017 school year.

NOW THEREFORE, BE IT RESOLVED that the Spotswood Board of Education hereby establishes the school district travel maximum and reimbursement amount for the 2016/2017 school year at the sum of \$57,200.00.

BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

The maximum travel expenditure for the 2015/2016 School Year was \$52,750.00. As of March 8, 2016, \$22,823.01 has been expended to date.

NOW THEREFORE, BE IT RESOLVED that the Spotswood Board of Education, approves the submission of the final budget for the 2016/2017 school year.

FURTHER, WHEREAS, N.J.A.C 6A:23-5.2 requires the Spotswood Board of Education to establish a maximum dollar amount in the 2016/2017 budget for the following professional services: Architect - \$40,000.00, Auditor - \$58,500.00, Attorney - \$30,000.00, School Physician - \$7,000.00.

NOW THEREFORE, BE IT RESOLVED that the Spotswood Board of Education approves the submission of the final budget for the 2016/2017 school year.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

B. Routine – Spotswood/Milltown

1. Approve Minutes:
 - a. April 19, 2016 Regular Board Meeting
 - b. April 19, 2016 Executive Session Meeting

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

C. General – Spotswood

1. Approve the *ESEA Accountability Action Plan - 2015 Participation Rate and Assurances* corrective action plan as presented.
2. Approve a field trip as presented.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

D. General – Spotswood/Milltown

1. Approve field trips as presented.
2. Adopt on second reading the new Board Policy and Regulation as provided by Strauss Esmay Associates, LLP as follows:
 - a. Policy 8690 - Monitoring Devices on School Vehicles (new)
 - b. Regulation 8690 - Monitoring Devices on School Vehicles (new)
3. Approve the SHS Hackspace Club as an extra-curricular offering for the 2015/2016 school year with a stipend of \$1,500.00.
4. **BE IT RESOLVED** that, pursuant to N.J.S.A. 18A:28-9, for reasons of economy, the positions of Learning Disabled Teacher Consultant, UPC #CST.02.LDTC.EL.01 and UPC #CST.01.LDTC.NA.01 are hereby abolished, effective September 1, 2016.
5. Approve the below District School Schedule effective for the 2016/2017 school year:

PROPOSED SCHEDULE FOR 2016/2017

	Arrival	School Start Time	Dismissal Time
High School	7:10 AM	7:30 AM	2:11 PM

Memorial	7:10 AM	7:35 AM	2:16 PM
Appleby	8:05 AM	8:20 AM	2:55 PM
Schoenly	8:20 AM	8:35 AM	3:10 PM

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

E. Finance – Spotswood

1. Approve travel as presented.
2. Approve budget transfers and modifications for February 2016 as presented.
3. Approve Board Secretary's Report for February 2016 as presented.
4. Approve Treasurer of School Monies Report for February 2016 and proprietary funds [Cafeteria (60) CARES (70)] financial reports February 2016 as presented.
5. Approve Board Member Certification for February 2016. Pursuant to N.J.A.C. 6:20-2.13(e), the Spotswood Board of Education hereby certified that as of February 2016, after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriated district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Approve Board Secretary's Line Item Certification for February 2016. Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of February 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Spotswood Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.
7. Approve Spiezle Architectural Group, Inc. to provide architectural services to support the fire alarm upgrades at Appleby and Schoenly Schools approved through the 2016 Referendum, not to exceed \$22,800.00.
8. Rescind the professional services of MRESC to provide Itinerant Teacher of the Deaf Services for State student ID #xxxxxx3474.
9. Approve the following services for State student ID# xxxxxx3474, to be provided by the Summit Speech School. The list below itemizes services that are available through Summit Speech School for children with hearing loss, but only those services deemed necessary or required for this student will be contracted.

SERVICE	CHARGED	BILLING RATE
Direct Instruction	Session	\$150.00
Acoustic Evaluation	Eval	\$400.00
Review Observation/Intake	Eval	\$350.00
Staff Inservice	Session	\$400.00
Student Inservice	Session	\$300.00
Consultative Services	Hourly	\$150.00 (w/contract)
Consultative Services	Hourly	\$200.00 (w/o contract)
SSS Training/Workshop 1-2/3+	per day	\$500.00/800.00

10. Approve an Auditory Processing Evaluation for State student ID #xxxxxx6539 to be provided by a previously approved provider at a rate not to exceed \$650.00.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F. Finance – Spotswood/Milltown

1. Accept a donation in the amount of \$1,000.00 from Dr. Anthony Vaz for the Tony Vaz Excellence in Education Scholarship.
2. Approve a maximum of five (5) hours per week of home instruction for State student ID #xxxxxx6050 to be provided by previously approved providers at a rate of \$46.00 per hour effective April 21, 2016.
3. Authorize the School Business Administrator to approve the bills list for both May and June allowing the district to continue to conduct business without disruption.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

G. Personnel – Spotswood

1. Accept the letter of resignation from Jessica Marciano, Schoenly Special Education Teacher, UPC #TCH.03.SPED.EL.05, effective June 30, 2016.
2. Accept the letter of resignation from Heidi Oross, Schoenly Lunchroom/Playground Chaperone, UPC #AID.03.L/PS.NA.06, effective April 19, 2016.
3. Approve the appointment of Lauren Hires as Schoenly School nurse, UPC #NRS.03.NURS.EL.01, for the 2016/2017 school year effective September 2016, at a step and

salary of B/6, \$56,500.00. Approve five (5) overlap days at \$150.00 per day during the 2015/2016 school year.

4. Approve all paraprofessional staff as substitute aides for the Extended School Day Remediation Program as needed at the hourly rate of \$16.00 for the 2015/2016 school year.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

H. Personnel – Spotswood/Milltown

1. Accept the letter of resignation from Matthew Cano, high school Social Studies Teacher, UPC #TCH.01.SOCS.HS.01, effective June 30, 2016.
2. Accept the letter of resignation from Erika Hennika, high school Special Education Teacher, UPC #TCH.01.SPED.HS.06, effective June 30, 2016.
3. Accept the letter of resignation for the purpose of retirement from Gill Geada, high school Custodian, UPC #CUS.01.CUST.NA.02, effective July 1, 2016.
4. Approve the High School co-curricular appointment of staff members for the 2015/2016 school year as presented:

<u>Activity</u>	<u>Advisor</u>	<u>Stipend</u>	<u>Level</u>
Hackspace Club	Gary Hull	\$750.00	Level 1
	Martin Dempsey	\$750.00	Level 1

5. Approve the appointment of Katherine Adamczyk, as high school nurse, UPC #NRS.01.NURS.HS.01, for the 2016/2017 school year effective September 2016, at a substitute nurse pay of \$150.00 per day. Upon completion of her school nurse certification, Katherine Adamczyk will be placed at step M/4 with a prorated salary of \$51,500.00. Approve five (5) overlap days at \$150.00 per day during the 2015/16 school year.
6. Approve the appointment of Laura Van Houten as full-time HS/Memorial teacher of Spanish/French, UPC #TCH.01.SPFR.HS.06, from April 23, 2016 through the end of the 2015/2016 school year at step M/13 with a prorated salary of \$72,950.00.
7. Approve staff re-appointments for the 2016/2017 school year as per the attached listing.
8. Accept the letter of resignation from Christopher Harry, Director of Special Services, effective June 30, 2016.
9. Approve substitutes as presented:
Daniel Cyckowski, Sub Teacher
Rachel Golani, Sub Teacher
Jyoti Malik, Sub Teacher

Seara Moon, Sub Teacher
Heidi Oross, Sub Aide (effective 04/19/16)
Jill Thaisz, Sub Teacher

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

FOR DISCUSSION

COMMITTEE REPORTS

Human Resources Committee Report
Curriculum & Instruction Committee Report
Finance Committee Report
Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

PUBLIC SESSION

The Board will reconvene Public Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

ADJOURNMENT