

May 17, 2016

CALL TO ORDER

OPEN PUBLIC MEETINGS ACT; STATEMENT OF COMPLIANCE - The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education.

MISSION STATEMENT

The Spotswood Public School District is dedicated to excellence in education by inspiring and challenging our students to achieve their full potential while becoming productive citizens of the global community.

FLAG SALUTE

ROLL CALL

Members Present:

| | | |
|-----------------------|---------------|----------------|
| _____ D Branco-Rivera | _____ W Smith | _____ M Chasan |
| _____ W Loschiavo | _____ B Louis | |

Others Present:

| | | |
|-----------------|-----------------|------------------|
| _____ S Rocco | _____ V Marino | _____ F Zambrana |
| _____ G Peabody | _____ S Pewitt | _____ C Harry |
| _____ Public | _____ N DiMaria | _____ P Demetrio |

SUPERINTENDENT’S REPORT

- Schoenly School Student Presentation

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

RECOMMENDED ACTION

A. Routine – Spotswood/Milltown

1. Approve Minutes:
 - a. May 3, 2016 Regular Board Meeting
 - b. May 3, 2016 Executive Session Meeting

| | | | | | |
|-----------------|---------|----------|-------------|---------|------------|
| D Branco-Rivera | W Smith | M Chasan | W Loschiavo | B Louis | F Zambrana |
|-----------------|---------|----------|-------------|---------|------------|

B. General – Spotswood

1. Approval for the Cub Scouts to perform community service projects that include gardening, trash pickup, and general cleaning of areas around the High School, Memorial, Appleby and Schoenly School.
2. Approve the Spotswood Summer STEAM Camp for students in grades 2 through 8, to be held August 15 through August 26, 2016.
3. Per the recommendation of its group insurance broker of record, Brown & Brown Benefits Advisors, Inc., the Spotswood Board of Education hereby resolves, effective July 1, 2016, to make the following changes to its COBRA and Retiree Billing Services Administrator:
 - a. Pursuant to their electronic proposal of April 28, 2016, the Board accepts the recommendation of its group insurance broker, Brown & Brown Benefits Advisors, Inc., to designate AmeriFlex as the Board's COBRA and retiree billing services administrator replacing Discovery Benefits.
 - b. The Board appoints Brown & Brown Benefits Advisors, Inc., as its COBRA and retiree billing services broker of record.
 - c. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.
4. Approve volunteers as presented.

D Branco-Rivera W Smith M Chasan W Loschiavo B Louis

C. General – Spotswood/Milltown

1. Approve field trips as presented.

D Branco-Rivera W Smith M Chasan W Loschiavo B Louis F Zambrana

D. Finance – Spotswood

1. Approve travel as presented.
2. Accept a donation of a picnic table from Farmer's Insurance to Memorial School valued at \$189.99.
3. Approve a tuition student to attend Memorial School effective May 10, 2016 through June 17, 2016 at a charge of \$656.90.

4. Approve a maximum of five (5) hours per week of home instruction for State student ID #XXXXXX0644 to be provided by a previously approved Spotswood staff member at \$46.00 per hour, effective May 6, 2016 through June 17, 2016.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

E. Finance – Spotswood/Milltown

1. Rescind the professional services of Bedrock Clinic and Research Center to provide an independent Functional Behavioral Assessment for State student ID #xxxxxx9943.
2. Approve the professional services of Brett DiNovi & Associates to provide services for district students, on an as needed basis, as follows:

Functional Behavioral Assessment: \$150.00 per hour

Behavioral Consultation: \$110.00 per hour

3. Approve an independent behavior evaluation and consultation for State student ID #xxxxxx9943 to be provided by a previously approved provider at a cost of approximately \$2,275.00.
4. Approve the bills list as certified by the Board Secretary for May 2016.
5. Approve a maximum of five (5) hours per week of home instruction for State student ID #xxxxxx0919, effective May 4, 2016 through June 17, 2016 or sooner.
6. Approve the professional services of Educational Services Commission of New Jersey (ESCNJ formerly MRESC) to provide services for district students, on an as needed basis, as presented. The list below itemizes services that are available through ESCNJ and only those services deemed necessary or required will be contracted.

| SERVICE | BILLING RATE (per evaluation) |
|----------------------------|-------------------------------|
| Psychological Evaluation | \$240.00 |
| Learning Evaluation | \$240.00 |
| Social History Evaluation | \$230.00 |
| Speech/Language Evaluation | \$275.00 |
| IEP Conference Fee | \$82.00 |
| Pre-Evaluation Conference | \$65.00 |
| Case Manager Fee | \$200.00 |

7. Approve twenty (20) Learning Evaluations to be provided by the Educational Services Commission of New Jersey. The evaluations are necessary in order to comply with NJ State laws, and timely completion of initial or reevaluation IEPs for district students. Total cost not to exceed \$4,800.00 (\$240.00 x 20 = \$4,800.00).

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

F. Personnel – Spotswood

1. Accept the letter of resignation for the purpose of retirement from Deborah Santanello, Memorial Aide, UPC #AID.04.AIDE.NA.04, effective October 1, 2015.
2. Approve an extended unpaid leave of absence under the terms and conditions of FMLA for Megan Donegan, Memorial Spanish Teacher, UPC #TCH.04.SPAN.MS.01, effective September 2016 returning to work September 2017.
3. Approve the Appleby School co-curricular appointment below for the 2015/2016 school year as presented:

| <u>Activity</u> | <u>Advisor</u> | <u>Stipend</u> | <u>Level</u> |
|------------------|----------------------|----------------|--------------|
| Set Construction | Christopher Slavicek | \$357.00 | Level 2 |

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

G. Personnel – Spotswood/Milltown

1. Accept the letter of resignation from Rosemarie Gragnano, Special Services Administrative Assistant, UPC #SEC.05.SECY.NA.10, effective June 5, 2016.
2. Accept the letter of resignation from Arlene Baum, 10-month part-time Special Services and Curriculum & Instruction Secretary, UPC #SEC.05.SECY.NA.01, effective June 10, 2016.
3. Approve the appointment of Laura Van Houten as full-time HS/Memorial teacher of World Languages, UPC #TCH.01.SPFR.HS.06, effective September 2016 for the 2016/2017 school year, at step M/14 with a salary of \$75,700.00.
4. Approve the high school co-curricular appointment of a staff member for the 2015/2016 school year as presented:

| <u>Activity</u> | <u>Advisor</u> | <u>Stipend</u> | <u>Level</u> |
|----------------------------|----------------|----------------|--------------|
| Environmental Club Advisor | Erin Mooney | \$802.00 | Level 1 |

5. Approve a substitute as presented:

Jignasha Patel, Sub Teacher (retroactive to May 4, 2016)

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

FOR DISCUSSION

COMMITTEE REPORTS

Human Resources Committee Report
Curriculum & Instruction Committee Report
Finance Committee Report
Student Services Committee Report

CORRESPONDENCE

FOR INFORMATION

Fire Drill Reports: All four schools in the district (HS/Memorial/Appleby/Schoenly) are in compliance with monthly school security drills, having held one fire drill and one school security drill for the month during the school year.

PUBLIC PARTICIPATION – NON-AGENDA ITEMS

EXECUTIVE SESSION

The Board will adjourn to Executive Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

PUBLIC SESSION

The Board will reconvene Public Session.

D Branco-Rivera

W Smith

M Chasan

W Loschiavo

B Louis

F Zambrana

ADJOURNMENT