

**ST. CLAIR COUNTY BOARD OF EDUCATION
CENTRAL OFFICE
July 23, 2007 ~ 6:00 PM**

The called meeting of the St. Clair County Board of Education was held on Monday, July 23, 2007. The meeting began at 6:00 pm at the Central Office with the following board members in attendance:

Scott Suttle	John DeGaris	Randy Thompson
Terry Green	Angie Cobb	Terry Brasher

The following individuals were also in attendance:

John Moore	Eloise Williams	Laura Nance	Melinda Splawn	Jan Bailey
Gary Hanner	Judy Sampley	David Nicely	Kevin Hathcock	Debra Carroll
Tammy Williams	Tamelia Echols	Kimberly Phillips	David Nicely	Gregg Cobb
Marie Manning	Kathy Tice	Debra Allred	Lisa A. Swindall	Savanna Hennings
Mary Ann Hardy	Patti Johnson	Judy Dixon	Eloise Williams	

1. President Scott Suttle called the meeting to order.
2. A quorum of the board was present with six members in attendance. Mrs. Noah was absent.
3. Mrs. Seals recommended approval of the Agenda with the addition of Personnel Addendum, item 8,B and striking item 14, the job description for Athletic Director. Mr. Thompson made the motion to accept the agenda as recommended and Mrs. Cobb gave the second. All members voted YES.
4. Mrs. Seals recommended the approval of the Consent Agenda. Mr. Green made the motion and Mrs. Cobb gave the second. All members voted in favor.
 - A. Minutes-June 25, 2007, June 28, 2007
 - B. Fixed Assets-Disposition request (a copy will follow these minutes)
 - C. Travel
 1. MJHS-Selected faculty member(s), chaperones and students to travel to New York and Philadelphia, Pennsylvania on March 15-22, 2008. Students and parents will pay their own expenses.
5. Recognition

Name	School	Award
Savanna Hennings	AHS	Third Place in State Playoffs in 3A Softball 2004-2005
Terry Brasher	Board Member	AASB Academy Achievements, Level 2
Randy Thompson	Board Member	AASB Academy Achievements, Level 2

6. Audience members:

Mrs. Marie Manning addressed the board regarding the St. Clair County Educational Foundation. She presented a summary of activities for the 2006-2007 school year.

7. Laura Nance presented the financial report for June 2007

8. Mrs. Seals recommended the approval of the Personnel Agenda. Mr. Brasher made the motion and Mr. Green gave the second. Mr. Thompson voted NO and all other members voted YES. The motion carried.

8.A.

PERSONNEL AGENDA

1. CHANGE OF CONTRACT

EMPLOYEE	PREVIOUS CONTRACT	NEW CONTRACT	EFFECTIVE DATE
a. Helen Sweat	Teacher SCCHS	Add summer remediation @ \$20 per hour not to exceed 20 hours	Summer 2007

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b. Angela Mizzell	Teacher SCCHS	Add summer remediation @ \$20 per hour not to exceed 20 hours ¹	Summer 2007
c. Terry Walker	Custodian 9 month SES/SMS	Add 5 days to SES (to prepare to open to addition) at daily rate of pay	July 12, 2007
d. Rafael Greaux	Teacher & Coach MHS	Add Varsity Baseball Coach	August 2007
e. Steven Seahorn	AMS Teacher	MES Library Media Specialist	August 6, 2007
f. Wendy Summers	OES Teacher	MES Teacher	August 6, 2007
g. Carey Dewayne Banks	OMS/Aide	OIS Library Media Aide	August 6, 2007
h. Christy Reaves	OES Reading Teacher	OIS Reading Coach	August 6, 2007
i. Peggy Rickles	OES 2 nd grade teacher	OES Reading/Enrichment Teacher	August 6, 2007
j. Leann Walker	OES 1 st grade teacher	OES 2 nd grade teacher	August 6, 2007
k. Pat Rankin	SMS CNP Worker 6 hour	SMS CNP Worker 7 hour	August 7, 2007
l. Hope Bice	Special Education Preschool Teacher-SES	Add Preschool Administrator @ \$2400 and (5 additional work days @ daily rate of pay for 2007-2008 only	2007-2008 school year only
m. Sandra Debter	SES Teacher	Add ESY Summer Program @ \$30 per hour July 9-12, 16-19 Not to exceed 32 hours	Summer 2007

2. RESIGNATIONS

EMPLOYEE	POSITION	WORKSITE	EFFECTIVE DATE
a. Marilyn Simmons	Office Aide	SHS	July 2, 2007
b. Heather Church Adams	Teacher -1 st grade	MES	July 2, 2007

3. EMPLOYMENT (All new hires, certified and support, are contingent upon completed, satisfactory background check and completed personnel file.)

RECOMMENDATION	WORKSITE / POSITION	TERMS OF EMPLOYMENT	EFFECTIVE DATE
a. James Matthew Byers *rehire	MJHS/English Teacher	187 days	August 6, 2007
b. Ashley Saige Newton	MHS/ English Language Arts Teacher	187 days	August 6, 2007
c. Andrea Schomburg	AMS/ Elementary Teacher	187 days	August 6, 2007
d. Melinda Crowe Kitts	MMS/Counselor	202 days	July 23, 2007
e. Terry M. Foster	MHS/Special Education Teacher	187 days	August 6, 2007
f. Debra Martin Todd	AMS/ Elementary Teacher	187 days	August 6, 2007
g. Cindy Price *rehire (Title Funds)	RHS/Elementary Teacher	187 days	August 6, 2007
h. Rena W. Parks	OMS Special Education/Bus Aide	182 days	August 8, 2007
i. Walter P. Mealer	Bus Driver/SCCHS	182 days	August 8, 2007
j. Sandra Bost	OMS Special Education Teacher	187 days	August 6, 2007
k. Jennifer Cox	OMS MD Teacher	187 days	August 6, 2007
l. Billy J. Jenkins	AES Assistant Principal	187 days	August 6, 2007
m. Lindsay Brooke Manzella	SES/Elementary Teacher	187 days	August 6, 2007
n. Montie D. Aaron	OIS/ Elementary Teacher	187 days	August 6, 2007

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o. Carrie E. Tucker	OIS/ Elementary Teacher	187 days	August 6, 2007
p. Larry Glenn Morgan	Tech Specialist I (Help Desk) system-wide	240 days	July 30, 2007
q. Pam Porterfield	SCCHS/Science Teacher	187 days	August 6, 2007
r. Gail Countryman	RHS 4 th grade teacher	187 days	August 6, 2007
s. Amanda Thompson	MHS/Math teacher	187 days	August 6, 2007

4. SUBSTITUTES

RECOMMENDATION	POSITION	EFFECTIVE DATE
a. Brandon Easterwood	Substitute Teacher	August 6, 2007
b. Charlie Sewell-Retired	Substitute Bus Driver	August 9, 2007
c. Wesley Simpson Jr.-Retired	Substitute Bus Driver	August 9, 2007
d. Dorothy Wilson-Retired	Substitute Bus Driver	August 9, 2007

5. OTHER PERSONNEL ITEMS

A. UPDATES IN JOB TITLES

CURRENT NAME	NAME CHANGED TO	WORKSITE
1. Support Manager for Technology	Bryan Price	SW
2. Project/Logistics Manager for Technology	Cynthia Loggins	SW
3. Desktop Administrator for Technology	Laurie Banks	SW

B. OTHER

1. Greg Jones	\$100 per day contract services to serve as field trip bus driver for migrant program-funded thru Title I-C (not to exceed 3 field trips)	Summer 07
2. Anita Rhodes	SJHS CNP Manager-was approved on 6-11-07, hours and effective date were not listed	8 hour position effective August 3, 2007

8.B. Mrs. Seals recommended the approval of the item 8,B, the Personnel Addendum. Mr. Green made the motion to accept the recommendation and Mr. Thompson gave the second. All members voted in favor.

PERSONNEL ADDENDUM

1. CHANGE OF CONTRACT

EMPLOYEE	PREVIOUS CONTRACT	NEW CONTRACT	EFFECTIVE DATE
a. Pat Warren	Summer Migrant Bus Driver	Add \$100 per field trip not to exceed 3 trips (paid from Title I-C funds)	Summer 2007
b. Larry Davis	Springville Bus Driver	Add \$100 per field trip not to exceed 3 trips (paid from Title I-C funds)	Summer 2007

2. RESIGNATIONS

EMPLOYEE	POSITION	WORKSITE	EFFECTIVE DATE
a. Shannon Dunaway	CNP Worker	RHS	July 1, 2007
b. Shelley Hammond	Bus Driver	Springville	July 17, 2007

3. EMPLOYMENT (All new hires, certified and support, are contingent upon completed, satisfactory background check and completed personnel file.)

RECOMMENDATION	WORKSITE / POSITION	TERMS OF EMPLOYMENT	EFFECTIVE DATE
a. Clint Hathcock * rehire	AHS/Instructional Adie	182 days	August 8, 2007

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b. Melissa Keith	OES/CNP Worker 7 hours	182 days	August 7, 2007
c. Sharon Smith	OES CNP Worker 7 hours	182 days	August 7, 2007
d. Lisa Woods	OES CNP Worker 7 hours	182 days	August 7, 2007
e. Lee Gurley	MMS Instructional Aide	182 days	August 8, 2007
f. Stephanie Abernathy	AES Teacher-4 th	187 days	August 6, 2007
g. Anna Maroney	OES Teacher	187 days	August 6, 2007
h. Susan Hill	SW ELL Teacher based at OES	Part time	August 6, 2007

9. Mrs. Seals recommended approval of the item 9,A, the Oil, Diesel Fuel and Gasoline bid. Mr. Thompson made the motion and Mr. DeGaris gave the second. All members voted in favor.

**TAB SHEET – BID
OIL/DIESEL FUEL/GASOLINE BID – 2007
07/19/2007**

VENDOR	GASOLINE (MARGIN OVER ORA)	DIESEL FUEL (MARGIN OVER ORA)	DELO 400 OIL				DRUM DEPOSIT
			55 GALLON DRUM – 30W	55 GALLON DRUM – 15W40	CS. 1 QT PLASTIC – 30W	CS. 1 QT PLASTIC – 15W40	
McPherson	NR						
Bussie	NR						
Green Oil	.12	.12	462.55	495.55	25.47	29.07	20.00

9.B Mrs. Seals recommended approval of item 9,B, the Janitorial Supplies bid. Mr. Green made the motion and Mr. Thompson gave the second. All members voted in favor.

**TAB SHEET - BID # 853
JANATORIAL SUPPLIES
7/19/2007**

ITEM	JANPAK	NEW SOUTH	AAA ENV.	AMERICAN OSMENT	SERVICE STAR
1. 44 gal. garbage can	34.38	485.04		32.64	
2. 32 gal. garbage can	22.40	27.03		24.21	
3. Waste can – 44 3/8 qt.					
a. Round	11.08	68.00/6		11.13	
b. Rectangular	7.87	87.55/12		8.41	
4. 8-qt. Plastic waste basket w/lid	4.54 no lid	28.95/6		12.07	
5. Round dolly 24 3/4 x 7 1/8	35.90	40.14		32.56	
6. Long handle dustpan	9.10	68.79/6		8.18	
7. Plastic dust pan	2.95	39.28/12		3.22	
8. 8" squeegees rubber/sponge	7.98			6.09	
9. Brute janitorial cart	119.00	157.50		114.80	
10. Back support (S-M-L)	18.00	23.26			
11. Mop bucket					
a. 44 qt. mop bucket/wringer	57.47	79.00		50.78	
b. 44 qt. mop bucket only	28.42			47.88	
12. "Wet Floor" cone	9.44	11.86/6		19.32	
13. Lavatory mops					
a. Cotton	2.98	81.38/100			
b. Polypropylene	.68	64.00/100		.72	
14. Toilet bowl brush	2.95	43.60/24		1.62	
15. Scrub brush-20" handle	5.88	29.81/6		3.47	
16. Broom handles					
a. Hard handle, wood tip	1.70	27.75/12		1.88	
b. Hard handle, metal tip	3.96	37.00/12		2.88	
c. Metal handle, metal tip				8.82	
d. Fiberglass, plastic thread	9.05				
17. Wet mops on a stick					
a. 16 oz. Cotton	2.92	32.33/12		2.79	

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b. 16 oz. Rayon	3.86	20.65/12		3.11	
a. 24 oz. Cotton	5.44	47.94/12		4.64	
24 oz. Rayon	6.04	37.17/12		6.37	
b. 32 oz. Cotton	5.44	36.81/12		5.07	
32 oz. Rayon	7.06	49.57/12		6.03	
18. Corn brooms					
a. 24 oz.	4.82	60.70/12		5.38	
b. 32 oz.	5.57	64.84/12		6.24	
c. Janitorial broom				4.67	
19. Nylon brooms					
a. 24 oz.	4.82			5.26	
b. 32 oz.	9.54			15.19	
20. Looped end mopheads					
a. 16 oz. cotton	3.65	5.56		3.02	
b. 16 oz. rayon w/tailband	3.70	7.41			
a. 24 oz. cotton	4.18	6.94		3.77	
24 oz. cotton w/tailband	4.18	7.39		3.77	
24 oz. rayon	5.67	8.96		5.40	
24 oz. rayon w/tailband	5.67	9.40		5.16	
b. 32 oz. cotton	5.04	8.76		5.77	
32 oz. cotton w/ tailband	5.04	9.28		9.41	
32 oz. rayon	6.77	11.18		7.20	
32 oz. rayon w/tailband	6.77	11.69		8.32	
c. Handle-vinyl cov. alum./ plastic head	11.88	9.97		13.01	
d. Handle-wood/metal latch	5.96	10.19		7.08	
e. Handle-fiberglass/plastic head	7.98	14.67		8.66	
f. Plastic jaws 60" vinyl/alum.	11.70	11.23		13.29	
21. Dust mops					
a. 5" x 18" heads	4.05	24.24/6		8.30	
5" x 18" frames	2.35	33.42/12		3.87	
b. 5" x 24" heads	4.80	28.74/6		4.14	
5" x 24" frames	2.47	37.17/12		2.55	
c. 5" x 36" heads	6.34	41.76/6		5.95	

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5" x 36" frames	3.20	44.90/12		2.98	
d. 5" x 48" heads	10.50	51.63/6		9.11	
5" x 48" frames	4.27	59.26/12		5.72	
e. Handles-wood snap on	6.82			6.37	
22. Push broom 40/60					
a. 18" stiff bristle	17.19	129.56/12		8.80	
18" soft bristle	9.54	105.60/12		8.33	
b. 24" stiff bristle	12.40	161.28/12		11.28	
24" soft bristle	12.50	128.59/12		10.70	
23. 1 qt. plastic bottles/sprayer	1.69			1.49	
24. Case aerosol deodorants					
a. Citrus	31.75	35.43		30.31 (lemon)	
b. Apple/peach	39.25	35.43		50.58	
c. Coconut		35.43		40.28	
d. Potpourri		35.43		40.28	
e. Tropic breeze	28.46	35.43		30.31	
f. Other (list)	32.47			30.31	
25. Bx. hanging deodorant blocks	8.32	44.00/12		7.91	
26. Bx. wall deodorant blocks	12.34			21.31	
27. Urinal screens					
a. Dz. screens-cherry/blue	10.12	9.73		7.32	
b. Dz. screens w/block	15.85	17.00		16.64	
28. Cs. foam action BR cleaner	25.78	32.00		28.78	
29. Bx. scrub pads 6" x 9"	5.62			26	
30. Bx. soap bars	58.24			40.70	
31. Cs. bowl cleaner (qts.)	15.48	26.00		19.63	
32. Cs. spray buff					
a. high speed	40.90			24.79	
b. low speed	24.83			24.79	
33. Cs. vandalism spray	39.56			44.22	
34. Bx. 20" black stripping pads	15.30	14.95		15.47	
35. Bx. 20" red buffing pads	15.30	14.95		15.47	
36. Bx. 20" white polishing pads	15.30	14.95		15.47	
37. Bx. 20" tan polishing/buff pads	15.30	14.95		15.47	

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38. Cs. dust mop treatment	32.76			35.93	
39. Cs. Bleach – gal.	10.50				
a. Cs. Clorox – gal.	12.94	12.66		12.25	
b. Cs. Clorox Cleanup	27.30	37.88		28.84	
40. Cs. glass cleaner	15.32	14.16		20.42	
41. Cs. Pine Sol cleaner	23.04	15.00 ctn		23.45	
42. Plastic globe soap dispenser				18.83	
43. Liquid soap – gal.	17.46	8.95		15.74	
44. Liquid soap – 4 oz. pump	14.62			17.89	
45. Bag in box soap disp. 500 ml	39.62			54.76	
46. Bag in box soap disp. 800 ml	29.19	25.92		24.67	
47. Foam hand soap (8) 33.8 fl. oz.	44.15			45.93	
48. Cs. cleaner					
a. Fantastik	42.17	49.60		40.23	
b. Mr. Clean (blue) – qt.				30.21	
c. Ajax	16.32	22.69		19.00	
d. Formula 409	30.33			30.20	
e. Other (list) (Speedex)		29.95		26.32	
49. Cs. neutral floor cleaner – gal.	19.39	32.00		20.92	
50. Cs. Mal odor counteractant-gal.	26.38			31.27	
51. Cs. disinfectant/deodorant – gal.	27.64			27.33	
a. Cs. disinfectant aerosol	31.04	44.00		34.06	
b. Cs. counteractant aerosol	39.96			34.06	
52. Cs. all-purpose cleaner	24.80			16.94	
53. Cs. quat disinfectant/BR	24.88	8.75 gal		27.33	
54. Sweeping compound	13.34			8.76	
55. Vomit control	65.64			46.74	
56. Aerosol mist disp./battery	19.72	19.85		24.32	
57. Aerosol deodorizer – 4 oz.	35.40	3.25		30.46	
58. Cs. Liquid enzymes – qt.	35.79			28.88	
59. Cs. furniture polish	33.66	35.75		32.89	
60. Cs. Drain opener – qt.					
a. Acid	43.18			53.05	
b. Non-acid	35.79			26.75	

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61. Cs. ant & roach killer	49.78	53.61		38.63	
62. Cs. lg. box laundry detergent	28.57			15.37	
63. Cs carpet spot/stain remover	19.93			22.17	
64. Box latex elastic gloves	33.07	49.95		3.32 bx	
65. Action pk. product system					
a. Disinfectant BR cleaner-5 gal	51.86	45.00			
b. Odor eliminator – 5 gal.	43.60				
c. All-purpose cleaner – 5 gal.	71.56	25.00			
d. Heavy duty cleaner – 5 gal.	134.92				
e. Fixtures & set-up total	NC				
66. Cs. General purpose degreaser	29.65	27.00		17.12	
67. Cs. Heavy-duty degreaser	27.65	32.00		18.25	
68. Cs lime & scale remover-qt.	25.88			31.51	
69. Long Handle Scraper	14.80			14.24	
a. Blades	7.67			5.99	
70. Cs. Tile & grout cleaner	17.35			28.88	
71. Plunger	5.77	45.68/6		5.50	
72. AF79 BR cleaner/deod.	25.75				
73. Stainless steel cleaner – qt.	35.97	37.67		37.39	
74. Baseboard stripper – aerosol	27.88	34.86		29.77	
75. Machine defoamer – gal.	40.57			48.31	
76. Gym tack wood cleaner – gal.	32.52			64.84	
77. Gum remover	34.22	25.25		31.90	
78. Peroxide neutral cleaner 4-1	36.96			44.73	
79. Scott fold – white, 1-ply towels	24.92	29.82		18.84	
80. Brown roll towels	11.88	18.00		13.00	
81. Brown multi-fold towels	11.17	21.00		12.36	
82. White multi-fold towels	13.71	24.38		14.12	
83. JRT Jr. Roll bathroom tissue	20.43*	35.72		20.43	
84. Jumbo roll bathroom tissue	20.43	37.31		20.43	
85. Restorer for auto scrubber – qt.	52.20			32.34	

*Towel and tissue bids subject to change on new state bid October 1, 2007

**Prices may increase before July 23, 2008. Fuel and freight charges are omitted.

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9.C. Mrs. Seals recommended the approval of item 9,C, the CNP-Frozen Dessert Products bid. Mr. DeGaris made the motion and Mr. Green gave the second. All members voted NO. The motion did not carry.

10. Mrs. Seals recommended approval of the three nominees selected for consideration for the County Board of Equalization. Mr. Thompson gave the motion and Mr. Brasher gave the second. All members voted in favor.

1. Bill Talley
2. Russ Stewart
3. David Gilmer

11. Mrs. Seals recommended the approval of the Student Substance Abuse Policy JT (old policy). Mr. Green gave the motion and Mr. DeGaris gave the second. All members voted in favor. *(A copy of this policy will follow these minutes)*

12. Mrs. Seals recommended the approval of the 2007-2008 Employee Handbook. Mr. Green moved to accept the recommendation and Mr. Thompson gave the second. All members voted in favor. *(A copy of this handbook will follow these minutes)*

13. Mrs. Seals recommended the approval of policy GBRK-Personnel. Mr. Thompson made the motion and Mrs. Cobb gave the second. All members voted in favor.

FILE: GBRK
ALSO: GBRI
CGPH

Twelve-month employees shall earn vacation days at the rate of one day per month, beginning July 1 of the contract year and ending June 30 of the contract year. One-half month or more will be considered a full month in computing vacation time. No credit will be given for less than one-half month. Twelve month employees may accrue vacation days to a total of thirty (30) days.
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15. Board members offered the following comments:

- A. Mr. Brasher wanted an update on the construction progress at OMS. Mr. Day said that things were progressing nicely. He said that they were working on the floors and getting the windows in and wanted to try and close around the 1st of August.
- B. Mr. DeGaris asked how the SCCHS driveway was coming along. Mr. Day that they have put on tar and gravel and it looks nice.
- C. Mrs. Cobb asked about the windows and locker rooms at Ragland School. She also wanted to know how it was progressing as far as school starting. Mr. Hardy said that last week they cut holes in the blocks and installed four windows today. He said that the floors would be ready by Monday and Tuesday. He said that he would e-mail them with an update.
- D. Mr. Suttle said that it had been an active summer and that sometimes we work better under pressure. He said that he felt that our facilities were in better shape now than they were last year. He said that he wishes the teachers well this year.

16. Mrs. Seals offered the follow comments:

- A. Mrs. Seals said that the Principals and Coordinators will be meeting next week at Ross Bridge. She also said that Institute is scheduled on August 7th at 8:30 at Bethel Baptist Church and would like to introduce the board members to the teachers and that students will return on August 9th. She said that a Work Session is scheduled for August 20, 2007 at 5:30 pm.

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17. President Scott Suttle recommended approval to adjourn. Mr. Thompson moved to approve the recommendation.

Approved the 27th day of August , 2007.

Board President

Board Secretary