

ST. CLAIR COUNTY BOARD OF EDUCATION
CENTRAL OFFICE
BOARD MEETING
March 17, 2014

The meeting of the St. Clair County Board of Education was held on Monday, March 17, 2014. The board meeting began at 6:02 pm at the central office with the following board members in attendance:

Scott Suttle Marie Manning Angie Cobb John DeGaris Randy Thompson Allison Gray

The following individuals were also in attendance:

Melinda Splawn Eloise Williams Gary Hanner Patty Robinson Rachel Fowler Lisa Love
Wendy Cornett Lisa Self

1. President Scott Suttle called the meeting to order.
2. A quorum of the board was present. Terry Green was absent. All other board members were present.
3. Ms. Seals recommended approval of the agenda with the addition of item 4,B,3-4 on the Consent Agenda and item 8,B, Bid #924-Supplemental Beverage Bid and 8,C, Bid #923 Janitorial Products Supplemental Bid. Mrs. Manning made the motion to accept the agenda as recommended and Mrs. Cobb gave the second. All members voted YES.
4. Ms. Seals recommended approval of the Consent Agenda. Mrs. Cobb made the motion and Mrs. Gray gave the second. All board members voted in favor of the Consent Agenda.
 - A. Minutes-February 24, 2014
 - B. Travel
 1. OMS-Selected faculty member(s) and students to travel to Atlanta, GA on April 11-12, 2014 to perform in the Southern Star Music Festival. Students will pay their own expenses.
 2. SMS-Selected faculty member(s) and eight graders to travel to Chattanooga, TN on April 17, 2014 to visit the Tennessee River Aquarium, the Incline Railway and Rock City. Students will pay their own expenses.
 3. SHS-Selected faculty member(s) and students to travel to Orlando, FL on March 19-23, 2014 to perform at and lead the Electric Light Parade at Disney's Magic Kingdom. Expenses will be paid by students and Band Boosters.
 4. SCCHS- Selected faculty member (s) and Physical Science, AP Statistics and Algebra II students to travel to Atlanta, GA on May 2, 2014 to visit the Math and Science Day at Six Flags over Georgia. Students will pay their own expenses.
5. There were no audience members who wished to address the board.
6. Financial Reports presented by Laura Nance for February 2014:
 - A. Bank Reconciliation
 - B. Other Financial Reports
- 7.A. Ms. Seals recommended approval of the Personnel Agenda. Mrs. Gray made the motion to accept the recommendation and Mrs. Cobb gave the second. All members voted YES.

PERSONNEL AGENDA

1. **EMPLOYMENT** - All new hires (certified and support) are contingent upon completed, satisfactory background check and completed personnel file.

	Employee	Worksite	Position	Terms of Employment	Funding	Effective Date
A	Lori Booth	SW (current placement MJHS)	Bus Aide	182 days (less amount due to late start)	Foundation	March 18, 2014
B	Steve Laney	RHS	Temporary Interim Principal	\$350 per day no travel	General	March 18, 2014 – May 30, 2014

2. **CHANGE OF CONTRACT**

	Employee	Previous Contract	New Contract	Funding	Effective Date
A	Kim Johnson (voluntary transfer)	3 rd grade teacher at AES	4 th grade teacher at AES	Foundation	May 30, 2014

3. **LEAVES**

	Employee	Worksite	Position	Type of Leave	Effective Date
A	Jeffery Dale Beason	AHS	Teacher	Medical (exhausted FMLA)	March 10, 2014 – May 30, 2014
B	Lesley Bearden	SES	Teacher	Medical & Catastrophic (not eligible for FMLA)	March 29, 2014 – May 2, 2014

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4. RETIREMENTS

	Employee	Worksite	Position	Effective Date
A	Nancy Easterwood	OMS	Teacher	June 1, 2014

5. SUPPLEMENTS and ADDITIONAL PROGRAMS (Temporary)

	Employee	Worksite	Position	Terms of Employment	Funding	Effective Date
A	Mary Elizabeth Hallman	MMS	Additional special education paperwork due to another employee on leave	\$25 per hour not to exceed 30 hours	General	March 6, 2014
B	Lance Smith	SCCHS	Head Football coach	\$5,750 supplement beginning 2014-2015 school year	Local	July 1, 2014
C	Christy Reaves	OIS	Tutoring Director	\$30 per hour not to exceed 22.5 hours	Title	March 31, 2014
D	Ashley Pharr	OIS	Tutoring Teachers	\$25 per hour (2 days a week for 4 weeks/2 hours per day)	Title	March 31, 2014
E	Jada Williams					
F	Jamie Lonas					
G	Candy Sparks					
H	Erica Bagley Wonert					
I	Tara Martin	AMS	2013 Alabama National Board Certified Teacher	\$5,000	State	2013-2014 school year

6. CONTRACTS

	Employee	Worksite	Position	Effective Date
A	Constance Seymour	OIS	Contract Principal	July 1, 2014 – June 30, 2017
B	Patti Johnson	AHS	Contract Principal	July 1, 2014 – June 30, 2017
C	Kathy Tice	MES	Contract Principal	July 1, 2014 – June 30, 2017
D	Brian Terry	SCCHS	Contract Principal	July 1, 2014 – June 30, 2017
E	Bobby Byrd	SES	Contract Principal	July 1, 2014 – June 30, 2017
F	Cheryl Kuyk	MHS	Contract Principal	July 1, 2014 – June 30, 2017
G	Tammy Coefield	AES	Contract Principal	July 1, 2014 – June 30, 2017
H	Cassandra Taylor	MJHS	Contract Principal	July 1, 2014 – June 30, 2017

OTHER NOTIFICATIONS NOT NEEDING BOARD APPROVAL

****This section is posted for informational purposes only and did not require board approval****

OTHER NOTIFICATIONS NOT NEEDING BOARD APPROVAL

	Employee	Worksite	Position		
1	Holli Webb Smith	SHS	Teacher	FMLA	May 27, 2014 – October 17, 2014 (contingent on school start date)
2	Maralyn Colley	MAES	Lunchroom worker	FMLA	March 5, 2014 – April 3, 2014
3	Kasey Roberts	AHS	Teacher	FMLA	May 6, 2014 – May 30, 2014
4	Tammy Williams	OMS	Teacher	FMLA	February 26, 2014 – March 12, 2104

CHANGES TO OTHER NOTIFICATIONS NOT NEEDING BOARD APPROVAL

	Employee	Worksite	Position		
1	Lindsey Willard	MES	Teacher	On February 24, 2014 board meeting as FMLA January 27, 2014 – April 28, 2014	Change to FMLA-Intermittent effective dates January 22, 2014 – April 21, 2014
2	Jeffery Beason	AHS	Teacher	On December 9, 2013 board meeting as FMLA December 9, 2013 – February 28, 2014	Change dates to December 9, 2013 – March 7, 2014

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8.A. Ms. Seals recommended approval of #925-HVAC Bid. Mr. Thompson made the motion to accept the recommendation and Mrs. Manning gave the second. All members voted YES. The bid was split and awarded to Wittchen Supply and Weathertech. *(A copy of this bid will follow these minutes)*

8.B. Ms. Seals recommended approval of #924-Supplemental Beverage Bid. Mrs. Manning made the motion and Mrs. Cobb gave the second. All members voted YES. The low bid was awarded to Trident Beverage. *(A copy of this bid will follow these minutes)*

8.C. Ms. Seals recommended approval of #923-Janitorial Products Supplemental Bid. Mrs. Cobb made the motion and Mrs. Manning gave the second. All members voted YES. The low bid was awarded to State Industrial Products. *(A copy of this bid will follow these minutes)*

9. Board Member Comments:

A. Mr. DeGaris told Mrs. Fowler good job on explaining the bids.

B. Mrs. Manning said that the sweet potato fries in the lunchroom were very good and asked Mrs. Fowler how the current lunch count looked.

C. Mrs. Cobb thanked everyone for their prayers, concerns and acts of kindness during the passing of her mother. She said that she appreciated it very much.

10. Superintendent comments:

Ms. Seals said that she placed some information inside the board packet concerning recent updates regarding legislation in Montgomery. She said that if needed she will send out a memo asking everyone to call our legislators. She said that she will be sharing it with our administrators to share with their faculty and staff. She said that we have hired Steve Laney, as interim principal, for Ragland and he will be there until the end of the year. She said that he is from Springville and has been retired for three years. She said that he has been an administrator at Clay-Chalkville and other areas. She said that some others have showed some interest in this position but could not leave their positions right now. Mr. Goble has been a mentor principal for Ragland and has been doing some administrative things there assisting Mrs. Echols.

11. Announce next board meeting- April 21, 2014 at 6:00 p.m. at the central office.

12. President Scott Suttle recommended approval to adjourn. Mrs. Manning moved to approve the recommendation.

Approved the 21st day of April, 2014

Board President

Board Secretary

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#925 HVAC BID TAB SHEET

	Wittchen Supply	Weathertech	Air Engineers
A. THROUGH WALL UNIT	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
Air /Electric Heat (20 Amp and 30 Amp)	\$787.23/\$808.32	\$ -	No Bid
Wall Case	\$ 76.00	\$ -	
Exterior Grille	\$ 24.00	\$ -	
B. GAS PACK-SINGLE PHASE	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 1,964.00	\$ 1,863.00	No Bid
3.5 - Ton	\$ 2,177.00	\$ 2,045.00	
4 -Ton	\$ 2,277.00	\$ 2,083.00	
5 - Ton	\$ 2,598.00	\$ 2,515.00	
C. GAS PACK 3 PHASE (208/230)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 2,168.00	\$ 1,976.00	No Bid
3.5 - Ton	\$ -	\$ -	
4 -Ton	\$ 2,318.00	\$ 2,365.00	
5 - Ton	\$ 2,522.00	\$ 2,663.00	
7.5 - Ton	\$ 5,012.00	\$ 3,502.00	
10 - Ton	\$ 5,870.00	\$ 4,790.00	
D. GAS PACK 3 PHASE (460)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ -	\$ 2,041.00	No Bid
4 -Ton	\$ 2,369.00	\$ 2,436.00	
5 - Ton	\$ 2,631.00	\$ 2,750.00	
7.5 - Ton	\$ 4,467.00	\$ 3,592.00	
10 - Ton	\$ 5,917.00	\$ 4,852.00	
E. PACKAGE HEATPUMP SINGLE PHASE	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 1,770.00	\$ 1,794.00	No Bid
3.5 -Ton	\$ 2,105.00	\$ 2,023.00	
4 - Ton	\$ 2,274.00	\$ 2,082.00	
5 - Ton	\$ 2,663.00	\$ 2,397.00	

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F. PACKAGE HEATPUMP 3 PHASE (208/230)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 1,958.00	\$ 2,211.00	No Bid
4 -Ton	\$ 2,532.00	\$ 2,568.00	
5 - Ton	\$ 2,596.00	\$ 2,778.00	
7.5 - Ton	\$ 4,658.00	\$ 4,233.00	
10 - Ton	\$ 5,683.00	\$ 5,275.00	
G. PACKAGE HEATPUMP 3 PHASE (460)			
G. PACKAGE HEATPUMP 3 PHASE (460)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ -	\$ 2,280.00	No Bid
4 -Ton	\$ -	\$ 2,638.00	
5 - Ton	\$ 2,648.00	\$ 2,845.00	
7.5 - Ton	\$ 4,658.00	\$ 4,405.00	
10 - Ton	\$ 5,683.00	\$ 5,355.00	
H. HEATPUMP C/U SINGLE PHASE			
H. HEATPUMP C/U SINGLE PHASE	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 1,502.00	\$ 987.00	No Bid
3.5 -Ton	\$ 1,675.00	\$ 1,038.00	
4 - Ton	\$ 1,814.00	\$ 1,147.00	
5 - Ton	\$ 2,013.00	\$ 1,279.00	
I. HEATPUMP C/U 3 Phase (208/230)			
I. HEATPUMP C/U 3 Phase (208/230)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 1,535.00	\$ 1,071.00	No Bid
3.5 - Ton	\$	\$ 1,122.00	
4 -Ton	\$ 1,838.00	\$ 1,230.00	
5 - Ton	\$ 2,032.00	\$ 1,363.00	
7.5 - Ton	\$ 2,523.00	\$ 2,999.00	
10 - Ton	\$ 3,506.00	\$ 3,826.00	

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J. HEATPUMP C/U 3 PHASE (460)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 1,551.00	\$ 1,071.00	No Bid
4 -Ton	\$ 1,854.00	\$ 1,230.00	
5 - Ton	\$ 2,049.00	\$ 1,363.00	
7.5 - Ton	\$ 2,523.00	\$ 3,048.00	
10 - Ton	\$ 3,506.00	\$ 3,946.00	

K. HEATPUMP AIRHANDLER SINGLE PHASE	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 520.00	\$ 437.00	No Bid
4 -Ton	\$ 637.00	\$ 583.00	
5 - Ton	\$ 927.00	\$ 702.00	

L. HEATPUMP AIRHANDLER 3 PHASE (208/230)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ 520.00	\$ 542.00	No Bid
4 -Ton	\$ 637.00	\$ 701.00	
5 - Ton	\$ 927.00	\$ 820.00	
7.5 - Ton	\$ 1,844.00	\$ 1,405.00	
10 - Ton	\$ 1,925.00	\$ 1,810.00	

M. HEATPUMP AIRHANDLER 3 PHASE (460)	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
3-Ton	\$ -	\$ 727.00	No Bid
4 -Ton	\$ -	\$ 878.00	
5 - Ton	\$ 1,022.00	\$ 1,015.00	
7.5 - Ton	\$ 1,844.00	\$ 1,405.00	
10 - Ton	\$ 1,925.00	\$ 1,810.00	

N. INFRA-RED HEATER 120 VOLT NAT. GAS	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
60,000	\$ 422.00	\$ -	No Bid
100,000	\$ 512.00	\$ -	
120,000	\$ -	\$ -	

O. Ductless Mini Split Heat pump	2014-2015 Bid Amount	2014-2015 Bid Amount	2014-2015 Bid Amount
12,000BTU	\$ 1,143.00	\$ 998.00	No Bid
18,000BTU	\$ 1,707.00	\$ 1,381.00	
24,000BTU	\$ 1,836.00	\$ 1,552.00	
36,000BTU	\$ -	\$ 2,570.00	

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#923-SUPPLEMENTAL BEVERAGE BID

Item	Description	How Packed	Dilution Ratio	Estimated Usage/Case	Unit Price	Extended Price
1	<p>100 Percent Fruit Juice Slush Nutrition information based on 8 ounces. Contains: 30 grams or less of carbohydrates; No added sugars Fat free: 99 to 100 % 50% or more of Vitamin C (RDA) Less than 360 mg of sodium Not to exceed 15 calories per ounce.(120 Cal./ 8 oz.) Acceptable Juices: pineapple juice or mixture of white grape and pear, NO apple juice base. Approved by Alliance for a Healthier Generation Variety of Flavors Estimated number of machines needed Vendor to provide machines and machine maintenance.</p>	Six .5 gal	5/1		\$92.00	\$92.00/case
2	<p>100 % Juice Smoothie Cup 4 ounce serving equals 1/2 cup Fruit. No added sugars. Shelf Stable-Freeze then serve. Must meet USDA standards for A la Carte Acceptable Juices: pineapple juice or mixture of white grape and pear, NO apple juice base. Approved by Alliance for a Healthier Generation Variety of Flavors</p>	96 4 oz cups	n/a		\$31.20	\$31.20/case
3	<p>Fruit Juice: containing 100% Fruit Juice 8 ounce can; Non-carbonated; no added sugars. 100% RDA Vitamin C All Natural Flavors Must meet USDA standards for A la Carte Approved by Alliance for a Healthier Generation Variety of Flavors</p>	24/case	N/a		\$16.75	\$16.75/cs
4	<p>Sparkling Fruit Juice: containing 100% Fruit Juice 8 ounce can; No added sugars; No corn syrup No artificial flavors or colors; Gluten Free Must meet USDA standards for A la Carte Approved by Alliance for a Healthier Generation Variety of Flavors</p>	24/case	N/a		\$16.75	\$16.75/cs
5	<p>Tea, Iced; Decaffeinated (no HFCS) Fresh Brewed Flavor; no artificial flavors or colors. Homestyle Sweet Tea sweetened with real sugar Concentrated ready to mix; tea dispensers provided. Approved for High Schools by Alliance for a Healthier Generation BW Cooper's brand-or pre-approved equal 8 ounces of tea meets USDA standards.</p>	Four .5 gal	6/1		\$41.75	\$41.75/case

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6	100% Fruit Juice Pouches 6 ounce pouch w/straw: no artificial coloring. No added sugar. Not to exceed 15 calories per ounce.	Sixty 6 oz/case	n/a		\$19.20	\$19.20/case
6	100% Juice Bag in Box Nutrition based on 8 ounces. Contains: 30 grams or less of carbohydrates; no added sugars. Fat Free: 99-100% 50% or more of Vitamin C (RDA) Less than 360mg of Sodium Not to exceed 15 calories per ounce. 120 cal./8 ounces Acceptable juices include Pineapple or White Grape and Pear Blends. Apple Based products will not be accepted. Multiple Flavors Approved by Alliance for a Healthier Generation	One 3 gal	5/1		\$56.50	\$56.50/case
	TOTAL BOTTOM LINE PRICE BEVERAGE PRODUCTS					\$274.15

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1. Janitorial Products

#923 Janitorial Products Supplemental Bid

Description	Eco Lab	State Industrial	Estimated Usage/Case	Lower Unit Price	Lower offer
<u>All purpose cleaner;</u> Green Seal or EcoLogo Certified preferred. The product MUST be dispensed through a dilution system. The product must have the capability to be applied via spray bottle. The product must have a wide dilution range to meet multiple cleaning applications. Dilution ratios must be verified on product label. The product must have a neutral pH. The product must be a biodegradable concentrate and be VOC compliant. The product must work equally well in cold or hot water. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical.	Two 1.3 liter @ 41.55/case= \$16/liter	Four 3 liter @ \$95.20/case= \$7.90/liter	Daily	\$7.90	State Industrial
<u>Neutral floor cleaner;</u> Green Seal or EcoLogo Certified preferred. The product MUST be dispensed through a dilution system. The product must have the capability to be applied via mop bucket and automatic floor scrubber. The product must have a wide dilution range to meet multiple cleaning applications. Dilution ratios must be verified on product label. The product must not leave a soap film. The product must have a neutral pH. The product must be a biodegradable concentrate and be VOC compliant. The product must work equally well in cold or hot water. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical.	Two 1.3 liter @ \$33.80/case= \$13/liter	Four 3liter @ \$96.05/case = = \$4.70/liter	Daily	\$4.70	State Industrial
<u>Glass cleaner;</u> Green Seal or EcoLogo Certified preferred. The product must be dispensed through a dilution system. The product must have a wide dilution range to meet multiple cleaning	Two 1.3 liter @ \$ 41.55/case = \$16/liter	Four 3 liter @ \$ 133.45/case = = \$11.20/liter	Weekly	\$11.10	State Industrial

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<p>applications. Dilution ratios must be verified on product label. The product must have no ammonia and no solvents. Comparative cleaning test results using CSMA DCC09 standards must be available. The product must work equally well in hot or cold water. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical.</p>					
<p><u>Bathroom and bowl cleaner;</u> Green Seal or EcoLogo Certified preferred. The product must be dispensed through a dilution system. The product must have the capability to be applied via spray bottle with foam trigger sprayer, mop bucket, and foaming sprayer gun. The product must have a wide dilution range to meet multiple cleaning applications. Dilution ratios must be verified on product label. This product must be non-abrasive. Comparative cleaning test results conducted using the ASTM D5343 Gardner Scrub Test standards must be available. The product must work equally well in hot or cold water. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical.</p>	<p>Two 1.3 liter @ \$49.20/case = \$18.90/liter</p>	<p>Four 3 liter @ \$133.45/case = \$11.00/liter</p>	<p>Weekly</p>	<p>\$11.00</p>	<p>State Industrial</p>
<p><u>Carpet cleaner;</u> Green Seal or EcoLogo preferred. The product must be dispensed through a dilution system. The product must have the capability to be applied via a spray bottle, carpet extraction machine, pressurized pump up sprayer and carpet bonnet scrubber. Applications must be verified on product label. The product must contain biodegradable ingredients. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical.</p>	<p>Four 1 gallon @ \$ 72.48 = 15.2 liters = \$4.80/liter</p>	<p>Four 3 liter @ \$115.00/case = \$9.60 per liter</p>	<p>Never</p>	<p>n/a</p>	<p>n/a</p>

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<p><u>Bio-based floor cleaner:</u> Green Seal or EcoLogo certified preferred. The product must have a bacteria count of over 50 million per quart. The product must be dispensed through a dilution system. The product must work in cold water. The product must have the capability of being applied via mop bucket auto floor scrubber, or spray bottle. The product bacteria must have a life of 80 hours between wet cycles. The product must have biodegradable ingredients. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical.</p>	<p>Two 1.3 liter @ \$33.80/case = \$13.00/liter</p>	<p>Four 3 liter @ \$76.53/case = \$6.40/liter</p>	<p>Daily</p>	<p>\$6.40</p>	<p>State Industrial</p>
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<p><u>Disinfectant:</u> Must be disinfectant and have in excess of 70 kill claims to include but not limited to, H1N1, Hepatitis B, Hepatitis C, HIV-1 (Aids), Herpes (simplex 1 & 2), MRSA, and multiple other bacteria, viruses and fungi. The active ingredients must be dimethyl benzyl ammonium chloride and dimethyl ethylbenzyl chloride and have a health rating of 1. The product must act as a fungicide, virucide, and mildewstat on non-porous, inanimate surfaces and clean as well as disinfect. The product must be dispensed through a dilution system. The product must work equally well in hot or cold water and have a neutral pH while concentrated or diluted. The product must have a Morning Fresh, or similarly powerful, scent. The product must be soluble in water at the recommended dilution rate of 2 ounces per gallon. The product must be packaged in a way that prevents spilling, tampering, and contact with chemical. Required Pack Size: 4 x 3 liter bottles per carton with inserts in neck of each bottle to create a closed loop system when mated with the supply line cap.</p>	<p>Two 1.3 liter @ \$24.88/liter = \$9.60/liter</p>	<p>Four 3 liter @ \$160/case = \$13.30/liter</p>	<p>Daily</p>	<p>\$9.60</p>	<p>Eco Lab</p>
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All products in must be packaged in the same container that prevents spilling, tampering, and contact with chemical. These bottles must be compatible with the dilution system in section 5. This is to ensure uniformity and fit within predetermined locations in the unit facilities. Preferred Pack Size: 4 x 3 liter bottles per carton with inserts in neck of each bottle to create a closed loop system when mated with the supply line cap.

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2. Hand Care

Description	Eco Lab	State Industrial	Estimated Usage/Case	Lower Unit Price	Lower offer
Packaging in 1000ml refill bags with disposable pump attached preferred. Pump must be fitted at the top of the bag and unit to eliminate leakage. The product must be dispensed through a hand care system. All hand care products, including sanitizers, soaps and body wash, must have the same locking collar head to fit into existing equipment found at St. Clair County Schools, or new dispensing equipment must be installed at no charge. Green Seal Certified hand soaps are preferred.	Six 750ml bottle @ \$49.99 = \$11.10/liter	Six 1000ml bag @ \$92.00/case = \$15.30/liter	Daily	\$11.10	Eco Lab

3. Drain Care

Description	Eco Lab	State Industrial	Estimated Usage/Case	Lower Unit Price	Lower offer
Products used for drain cleaning and preventative maintenance must be either Ecologo Certified <i>OR</i> include an all-natural, citrus-based formula that quickly emulsifies fats, oils and greases, and is nonacidic, noncaustic, and noncorrosive. The product must be dispensed through an active drain care system (section 5). It must meet the requirements for use in federally inspected meat and poultry plants with a NSF certified CI rating and have 97% fat and great solubility rating on the Esor Index.	Product specifications not met	One 5 gallon bucket @ \$375.00	Daily	n/a	n/a

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4. Warewash

<p><u>Solid Machine Detergent.</u> Product shall be a solid, caustic detergent with water conditioners and anti-corrosion inhibitors. Solid detergent should be encased within a plastic bottle to reduce the chance of employee contact. Jar must fit adequately within a Meteor Capsule Feeder manufactured by Hydro Systems. Preferred Pack Size: 4 jars per carton containing a caustic detergent in solid form within the 9 pound jar.</p>	<p>Four 9lb containers @ \$81.18/case</p>	<p>Four 9lb containers @ \$91.00/case</p>	<p>Weekly</p>	<p>\$81.18</p>	<p>Ecolab</p>
<p><u>Liquid Machine Detergent.</u> Product shall be a liquid blend of sodium hydroxide, potassium hydroxide, and polymer water conditioners. Product shall have a pH greater than 12.5. Preferred Pack Size: 5 gallon pail.</p>	<p>Four 1 gallon @ \$65.80/case</p>	<p>Four 1 gallon @ \$84.00/case</p>	<p>Never</p>	<p>n/a</p>	<p>n/a</p>
<p><u>Rinse Additive;</u> Product shall be a highly concentrated, liquid, non-ionic surfactant blend that promotes rapid sheeting of rinse water from tableware, glassware, and plasticware. pH shall be 2.6 +/- 0.5. Closed loop systems are a requirement as a way to eliminate waste and increase safety. Preferred Pack Size: 4 x 3 liter bottles per carton with inserts in neck of each bottle to create a closed loop system when mated with the supply line cap.</p>	<p>Four 1 gallon @ \$65.80/case</p>	<p>Four 1 gallon @ \$84.00/case</p>	<p>Weekly</p>	<p>\$65.80</p>	<p>Eco Lab</p>
<p><u>Delimer;</u> Product shall be a concentrated formula containing phosphoric acid and anti-corrosion inhibitors. Preferred Pack Size: 4 gallon case.</p>	<p>Four 1 gallon @ \$32.30/case</p>	<p>Four 1 gallon @ \$64.00/case</p>	<p>Weekly</p>	<p>\$32.30</p>	<p>Eco Lab</p>
<p><u>No Rinse, Food Contact Sanitizer;</u> Product shall achieve 200 ppm of an</p>	<p>2.5 gallon @</p>	<p>One 5-gallon @</p>	<p>Daily</p>	<p>\$19.00</p>	<p>State Industrial</p>

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active quaternary solution with a dilution ratio of 1:512 with water. Concentrate shall contain 5% dimethyl benzyl ammonium chloride and 5% dimethyl ethylbenzyl ammonium chloride. Product shall be EPA registered as effective at a dilution range of 200-400 ppm as a sanitizer against Escherichia Coli, Salmonella typhi, Staphylococcus aureus, Streptococcus Pyogenes, as well as other bacteria and viruses. Preferred Pack Size: 5 gallon pail.	\$49.77/case = \$19.90/gal	\$95.00 = \$19.00/gal			
<u>Pot & Pan Detergent</u> ; Product shall be high foaming and capable of removing greasy soils from sheet pans and cooking utensils with minimal manual agitation. Diluted product will keep oily soils in solution and prevent the re-deposition onto the surfaces of the sink or cookware being washed. Preferred Pack Size: 5 gallon pail.	5 Gallon @ \$65.38	5 Gallon @ \$55.00	daily	\$55.00	State Industrial
<u>Total Bid Items used weekly or daily (x factor of 5) meeting specifications per comparable unit</u>	\$969.08	\$869.20			State Industrial

5. Dispensing Equipment

5.1. Dispensers for janitorial cleaning products.

Dispenser must have no moving parts. Dispenser holders must hold tamper and spill proof packaging. Dispenser must have back flow prevention approved to the ASSE 1055 B Standard. Dispenser must allow for change of dilution rate. Dispenser must allow for a range of 1 to 6 janitorial products to be dispensed from one dispenser. Dispenser must allow for spray bottle filling and bucket/machine filling from the same dispenser. Bottle holders must have the ability to be locked so bottles cannot be removed. Dispenser housing must be made of high impact plastic to deter damage and prevent corrosion. Spray bottles for use with the dispenser must be color coded and silk screen printed with OSHA compliant product information.

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5.2. Hand and personal care dispensers.

Preferred Dispenser will be made of high-impact plastic with non-glare surface and hold 1,000ml refill bags. Units must include a large, easy-to-use product push pad located at the top of the dispenser and be ADA compliant, requiring only one hand and less than 5 lbs. of pressure to dispense product.

5.3. Automatic drain care chemical dispensers.

Drain care products must be dispensed through an electric, automated system or pump that includes the following functions:

- A unique 7-day clock can program dosing events that occur one day per week, all weekdays, all weekends or every day,
- Programmed from the front of the unit using the 5-key keypad and display screen,
- Programmable up to 24 events with variable run times from 1 second to 20 minutes,
- Tamper-prevention programming,
- Simple erase procedure, and a
- Backup power source keep the clock running even when electrical power is interrupted.

6. Installation and set up

Vendor receiving award will be responsible for the removal of current dispensers and the timely installation of new dispensers compatible with the awarded products. The vendor selected must install, set up and adjust all dilution equipment, all dispensing equipment and all equipment included in this package. This service includes removing any existing dispensers. *The vendor must provide this service at no cost.*

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7. Training

7.1. The vendor must provide user training and training materials at no charge.

7.2. All janitorial products must be color-coded, both the concentrate and the diluted product.

7.3. Dispensers must be labeled with color-coded labels that correspond to the concentrated and diluted product.

7.4. On-Line training videos in English and Spanish

7.5. The vendor must provide the following bilingual plastic laminated charts:

- One plastic laminated wall chart detailing the use and function of the dispensing system, to be placed adjacent to the installed dilution system,
- One color-coded plastic laminated wall mounted application chart placed adjacent the dispensing system detailing where to use each janitorial product by color, location and description. These charts must be color coded to correspond to the concentrated and diluted product, and
- One color-coded plastic laminated note book size application chart for placement into any standard note book for use by janitorial staff or assigned personnel. These charts must be color coded to correspond to the concentrated and diluted product.

7.6. Each dispensing system must have a training binder present with the following information:

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- Use and function chart,
- Bottle changing procedure chart,
- Color coded application chart,
- Individual product information sheet for each product, and
- MSDS/SDS for each product (MSDS/SDS must be bilingual).

7.7. Vendor must do initial start up training to include but not limited to the following:

- How to properly use dispensing system, change concentrate bottles, fill mop buckets and floor cleaning machinery,
- How to properly clean and disinfect restrooms, classrooms, offices, hallways, common areas etc.,
- Floor maintenance and care training, and
- Vendor must provide ongoing training for new hires and refresher courses.

8. Service, Maintenance and Reporting

8.1. Equipment service

Vendor will be responsible to maintain and repair dispensers in a timely basis. Vendor must service each location at least monthly providing written service reports of actions taken, written evaluation of results and titrations, and provide any service parts or replacements necessary *free of charge*. Any dispensers that are empty of concentrate will be refilled at that time. A written service report will be produced detailing the status of each system and the inventory of the chemical concentrates stocked at each system location. Vendor will maintain the product inventory counts within the facility and recommend replenishment levels based on recommended usage. The vendor must provide service for broken equipment within 2 business days of notification by St. Clair County School System.

Bottle-recovery service

The selected vendor must provide a bottle recovery service. The goal of this service is to create more control by eliminating the need for employees to fill spray bottles and to minimize concentrate inventory. The service entails the following:

- The vendor will centrally install a dilution system to dispense all spray bottle chemicals. A central stockroom is a recommended location.

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- The vendor will begin the service by filling all the provided spray bottles and stocking the shelves at this location.
- In each requested satellite janitorial closet throughout the campus buildings, a dilution system will be installed to dispense only floor care chemicals for mopping, auto-scrubbing, and carpet cleaning. Large plastic bins labeled 'bottle recovery' will be placed near these dispensers.
- As the staff runs out of spray bottle product, they toss their empty quart bottle into the 'bottle recovery' bin and grab a pre-filled bottle of product. The vendor will then refill these empty bottles during regular service.
- The vendor will provide a monthly inventory log of the chemical concentrates stored at this central location.

9. Other Vendor Requirements

- 9.1. The vendor must be the manufacturer of at least 75% of the chemical.
- 9.2. The vendor must operate a technical laboratory that employs a minimum of four degreed chemists.
- 9.3. The vendor must be ISO 9001 certified for quality and ISO 14001 certified for environmental management.
- 9.4. The Vendor must provide references. At least one reference must be a customer that uses 100+ janitorial dispensing systems from the vendor.

SIGNATURE OF COMPANY OFFICIAL

DATE